STUDENT MAIL CONFIGURATION

APPLE MAIL

1. Open Apple Mail.

2. Choose “Other…” Press Continue.

If you already configured another mail-account, choose “Mail” in the menu bar at the top of the screen and then “Add Account”.

3. Write your name, your mail address in the form studynumber@post.au.dk as well as the password you are using on the self-service platform. Press Log in.
4. Apple Mail will ask for authentication for the account. To do this, write your auID under “Username” in the form auXXXXXX.

Make sure that IMAP is chosen as “Account type”.

Make sure that “Incoming Mail Server” and “Outgoing Mail Server” is set to post.au.dk.

Press Continue.

5. Make sure that E-Mail is checked. Press continue.

6. Your student mail should be loaded, the configuration is done and you are ready to go.

If this is not the case, go to the menu bar at the top of the screen, choose “Mail” and then “Settings”. Under “Accounts” choose “Server Settings”
7. Remove the check from the boxes “Automatically manage connection settings” and new options will appear.

Make sure that “Incoming Mail Server” is set to port 993 and “Use TLS/SSL” is chosen.

Make sure that “Outgoing Mail Server” is set to port 587 and “Use TLS/SSL” is chosen. Confirm the settings.

Your student mail should be loaded, the configuration is done and you are ready to go.