STUDY ABROAD CHECKLIST

This ***checklist*** is meant as a tool to help you to get an overview of your study abroad process. The checklist should be used alongside the step-by-step guide where you can read about all the steps below:
http://studerende.au.dk/en/studies/subject-portals/arts/study-abroad/how-to-apply/step-by-step/

- ☐ Start your application in good time.
- ☐ Read about destinations and requirements in AU GO.
- ☐ Select courses equivalent to 30 ECTS-points and fill out a *course selection form* for each university you wish to include in your application.
- ☐ Make your application in AU GO and attach all your *course selection forms* and a transcript of your grades in one merged pdf-file.

- ☐ Await reply from your international coordinator informing you whether you have been allocated an exchange spot or not. If yes:
- ☐ Apply for pre-approval of your courses – be aware of the deadlines.
- ☐ Take a language test (if required).
- ☐ Await information from the host university on the further application process.
- ☐ Apply to the host university.

- ☐ Prepare Learning Agreement (if required).
- ☐ Apply for scholarships.
- ☐ Find housing, book flight tickets, buy insurance etc.
- ☐ After the exchange: Apply for credit transfer.