**Record of the processing of processing activities**

Title of assignment/project/Master’s thesis:

Degree programme:

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| 1 | Data controller:  Student’s name and contact details  If several students have access to data, they share responsibility for the data. Complete the joint responsibility declaration. |  |
| 2 | Purpose of the processing of personal data |  |
| 3 | Categories of persons whose data is included in the assignment/project/Master’s thesis  For instance: Adults aged 40-50 or children with eating disorders. |  |
| 4 | Categories of personal data  For example: weight, height, taste in music, dialect, test results |  |
| 5 | Categories of recipients of personal data  State the name(s) of any external supervisor(s) | For instance: Aarhus University, studies administration, teacher and supervisor, external co-examiner |
| 6 | Date of erasure of personal data  State the month and year of the expiry of the deadline for complaints after the expected date of assessment of the assignment/project/Master’s thesis.  If a complaint is submitted concerning the assessment, data may be stored until any complaint has been processed. |  |
| 7 | For secure storage, the following (or another) program will be used |  |