

Confirmation by supervisor of academic reasons preventing the submission of a thesis on time

The aim of thesis supervision at AU is to help students to produce their thesis. This includes helping to ensure that the nature of the thesis makes it possible to submit it on time by the appropriate deadline. This is still the aim. But if the student is wholly or partially unable to work on their thesis owing to *academic* problems arising during the covid-19 pandemic, the student needs proper documentation of the situation in order to postpone their submission deadline. This documentation must be provided by the supervisor. Please state the academic problems that have delayed the student in writing their thesis, and try to estimate the length of the delay.¹

Student's name: _____

Student's registration number: _____

Student's name: _____

Student's registration number: _____

Student's name: _____

Student's registration number: _____

Approved problem statement of the thesis:

Please describe the problem in terms of the following categories (tick more than one box if necessary):

The problem statement makes it necessary to **collect important empirical data in an organisation to which there is no access at present.**

For instance because important informants have been fired or sent home with no work to do. Or if they are too busy handling the consequences of the lockdown in Denmark to contribute anything to the thesis, or have been given different tasks which cannot be adapted to suit the thesis.

The problem statement requires **access to necessary data which is unavailable at present.**

For instance if the student no longer has access to necessary data, laboratories or source material – or if they cannot perform vital observations.

¹ Delays due to any other problems must be documented in a different way (please see the study portal's covid-19 site).

The problem statement requires **access to necessary physical source material which is unavailable at present.**

For instance central works of reference which are unavailable due solely to the closure of libraries, or unique source material which can only be found offline in a physical location (the Danish National Archives, for instance) which is temporarily inaccessible owing to the lockdown in Denmark, and which cannot be replaced wholly or partially by other literature or other sources. It is quite normal for access to literature to be limited because books are on loan, or because there is a queue to borrow them. So this option only applies to central works of reference which are inaccessible due solely to the lockdown of the libraries.

Consequences for the thesis process (please tick one box and try to estimate the length of the delay):

The thesis process cannot continue until access has been re-established. In other words, the student cannot read or write anything, or receive supervision, until access has been re-established.

The thesis process (reading, writing and receiving supervision) can be adjusted but will be delayed. Estimated length of the delay: _____

Any additional comments

I confirm that the student(s) and I have tried to adjust the design, theory, method and literature of the thesis, and tried to make other academic adjustments to prevent the delay of the thesis, but that these efforts have been in vain.

Name of thesis supervisor: _____

Email of thesis supervisor: _____

Digital signature and date*

*If the signature function is not available: Save the document, right-click the saved document, select 'Open with' and select Adobe