

**Mødedato:** 15-01-2020 14.15-16.00

**Mødested:** 1481-324

**Mødeemne:** Uddannelsesnævnsmøde Engelsk

**Participants:**

**UN members**

Dale Carter, Ushma Chauhan Jacobsen, Tabish Khair, Sandro Nielsen, Anne Schjoldager Sten Vikner, Amalie Katrine Kjærulff, Emma Hundahl Kærsgaard, Sofie Lavall Nøjsen, Katherina Vowles-Sørensen

**Observers:**

Simon Skaarup Axelsen (studievejledning), Louise Bjerregaard, Ann Carroll-Bøgh, Trine Susanne Johansen, Camilla Thygesen, Mejse Voss

**Members of the new UN**

Henriette Feldborg Olesen, Emilie Bak Sand

**Apologies:**

Sara Dybris McQuaid, Tenna Blindbæk, Emily Virginia Hus, Dominic Rainsford, Frederik Gaardhøj Christiansen, Johanne Amalie Cordt Corneliussen

**Referat**

Uddannelsesnævn Engelsk

Dato: 21.01 2019

Ref: Camilla Mark Thygesen

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**1. Konstituering of the new UN**

a. Welcome and short introduction round

Sten Vikner, Chairman of the UN, welcomed both new and old members of the UN to the meeting. It was pointed that the meeting would begin with the constitution of the new UN and then it would continue as a regular UN meeting for the old members. The people present at the meeting were introduced.

It was pointed out that no students from ICS had run for the election this year, but that the current member Katherina Cornelia Plenter Vowles-Sørensen had agreed to attend the meetings in the spring as an observer as often as possible.

b. Brief account of the role of the UN within the structure of the School of Communication and Culture.

Sten Vikner gave the UN and the present observers an introduction to the work of the UN. This included an introduction of the degree programmes represented in the UN, the collaboration with the UN at German/Romance and the connection to the SN at IKK.

SN consist of one student and one VIP from every UN at the institute. If the elected SN representative from English UN is prevented from attending a meeting, he/she should ask the elected SN substitute in the correct order according to the election list.

The election results can be found here: [https://medarbejdere.au.dk/fileadmin/www.medarbejdere.au.dk/hr/AU\\_Valg/2019/2019\\_Fredsvalg\\_endelig\\_101219.pdf](https://medarbejdere.au.dk/fileadmin/www.medarbejdere.au.dk/hr/AU_Valg/2019/2019_Fredsvalg_endelig_101219.pdf)

All UN members and observers have to observe confidentiality (*tavshedpligt*) about anything to do with individual persons. Everyone can talk about UN matters to outsiders, but please keep it general whenever you are in doubt.

It was pointed out that if anyone experience not having access to the O-drev, where all material for the meetings will be placed, please contact Jane Lücke Didriksen.

- c. The UN has to decide which of the newly elected students should be members and who should be substitute members.

Prior to the UN meeting, the students had decided on the following division between members and substitutes:

Tenna Blindbæk (Engelsk) – UN member  
Frederik Gaardhøj Christiansen (Engelsk) – UN substitute  
Johanne Amalie Cordt Corneliusen (member of IKK studienævn) – UN member  
Emily Virginia Hus (Engelsk) – UN member  
Amalie Kathrine Kjærulff (IVK Engelsk) – UN member  
Emma Hundahl Kærsgaard (Engelsk) – substitute (spring) – member (autumn – replacing Emily)  
Sofie Lavall Nøjsen (IVK Engelsk) – UN member  
Henriette Feldborg Olesen (Engelsk) – UN substitute  
Emilie Bak Sand (Engelsk) UN member

The UN had no objections to this.

- d. Election of a UN chair (from among the six academic staff members of UN) and a UN vice-chair (from among the six student members).

Steen Vikner will continue as UN chair in the spring, and maybe Anne Schjoldager will take over in the autumn if this is possible even though she is not an elected member of the UN. Camilla Mark Thygesen will find out, if this is possible.

Emily Virginia Hus will be UN vice chair for the spring, and Tenna Blindbæk will take over in the autumn

It was mentioned that the link to the *forretningsorden* in the agenda was not working. This is the correct link: [https://studerende.au.dk/fileadmin/studerende.au.dk/Arts/Studienævn/Forretningsorden\\_for\\_uddannelsesnaevn\\_paa\\_Institut\\_for\\_Kommunikation\\_og\\_Kultur.pdf](https://studerende.au.dk/fileadmin/studerende.au.dk/Arts/Studienævn/Forretningsorden_for_uddannelsesnaevn_paa_Institut_for_Kommunikation_og_Kultur.pdf)

It was also mentioned that the UN website needs to be updated, since e.g. **IVK BA supplementary subject in Strategic Communication** is not mentioned on the list of degree programmes at the department.

In connection with this, it was mentioned that the UN minutes will be put online at the website, which emphasizes the importance of the approval from the UN.

## 2. Approval of the agenda

The agenda was approved.

## 3. Approval of the minutes

Comments about the item: **Introduction of course coordinators for every course taught by more than one teacher**

At the December meeting the UN agreed to find out how it works at other departments. E.g. how many hours the coordinators get for their work.

Someone asked when this point will come up again at the UN. The UN decided to change the minutes from the December meeting, so that they say that the discussion will be brought up again before the summer holiday.

## 4. Newsletter from Arts Studies

Camilla Mark Thygesen informed the UN about the newest newsletter from Arts Studier, and explained that the newly introduced maximum of 40 students on the intake of students for the supplementary subject, only apply to the 15 new supplementary subjects that will have their first intake in 2020. It does not apply to the IVK supplementary subjects, nor to the *gymnasie*-relevant SLK supplementary subjects.

## 5. Questions for the end-of-term teaching evaluations, spring 2020, for the degrees taught in collaboration with UN German/Romance: MA in ICS and CLM

In December 2019, UN English decided to keep two of the extra questions they had added to the autumn 2019 evaluations, namely the one about the number of hours used for preparation (AR-DPU-SN 009) and the one about the amount of homework (ST-50). The UN also decided **not** to keep the last question bank question on the academic level of the course:

**AR-IKK-VF-001**

How do you rate the academic level of the course in relation to your own level?

Far too high | Too high | Suitable | Too low | Far too low

*Hvordan vurderer du kursets faglige niveau ift. dit eget niveau?*

*Alt for højt | For højt | Passende | For lavt | Alt for lavt*

but instead to ask the teachers to add the UN formulated question:

How do you rate the academic level of the course?

Far too high | Too high | Suitable | Too low | Far too low  
*Hvordan vurderer du kurssets faglige niveau?*  
*Alt for højt | For højt | Passende | For lavt | Alt for lavt*

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However, after the chairman had discussed this with Katja Gorbahn, head of UN German/Romance, it was suggested to revise a part of this decision, so that we also keep the pre-formulated question on the academic level but **only** for those degrees that are taught in collaboration with German/Romance i.e. **the IVK BA supplementary subject in Strategic Communication, the IVK MA (CLM), and the MA in ICS.**

*Decision:*

Mejse Voss was to find out if this is possible to have different questions for different programmes. If it was possible the UN decided to do it the following way (and after the UN meeting, Mejse Voss found out that this was indeed possible):  
**the IVK BA supplementary subject in Strategic Communication, the IVK MA (CLM), and the MA in ICS will keep the 3<sup>rd</sup> question bank question (AR-IKK-VF-001).**  
BA SLK, MA SLK and BA IVK will not have the question bank question but the teachers will be asked to add the other question.

## **6. Items from the Agenda of the School of Communication and Culture Board of Studies (IKK Studienævn)**

Potential points to be discussed:

Item §4. *Godkendelse af IV-fag (beslutningspunkt).*

The UN had no comments for this item

Item §5. *Orientering om justering af prøveformsbeskrivelsen for IV-fag.*

The UN had no comments for this item

Item §6. *Psykiske problemer i studielivet (drøftelsespunkt).*

Ushma informed the UN about the upcoming discussion at the board of studies concerning some of the psychological problems that some students have to deal with. She asked if the UN had any perspectives on this that could be relevant to bring to the Board of studies.

*Discussion:*

It was mentioned that it may be difficult for the teachers to help the students with these problems, since they do not have the right tools or knowledge to help. Many of the present members said that it should not be the responsibility of the teachers to help the students, but they should know whom the students may contact to get the right help.

Stress amongst students was also discussed. The negative effect that some students can have on each other was mentioned as a factor. The feeling of stress easily spreads amongst the students, and might get bigger than it actually is.

Some of the students and the student counsellor mentioned the 5<sup>th</sup> semester as particularly stressful due to the combination of the BA-project and the supplementary subjects.

It was mentioned that stress in some periods of life is unavoidable and can be good for the students to help them grow and learn. This is something that the teachers could focus more on in their dialogue with students, and maybe advise students not to defer their exams, unless there is a good reason for it. In general, the dialogue between students and teachers is very important.

For SLK students, there is a mentor system where all students are given an academic advisor amongst the VIP staff, who they have meetings with in the first year of the programme. It was mentioned that not all students are aware that they can actually contact their academic advisor throughout the entire programme.

The UN wants a further discussion of the type of mentor system, to find out if anything needs to be changed at SLK and whether it should be implemented for the other programmes at the department as well.

*Decision:*

This will be taken up in February along with a discussion of the students mentor programme, and a follow up on the discussion of the topic in the board of studies.

All members present were asked to gather inspiration for this discussion.

Item §7. *Potentielle emner til drøftelse (beslutningspunkt).*

The UN had no comments for this item

## **7. Any other business**

Teaching evaluation will be discussed at the next meeting.

It was pointed out that the students members who are leaving the UN can have a letter of recommendation, if they contact Sten Vikner.