

Meeting: 20-05-2020 14.15-16.40

Online meeting – Blackboard Collaborate

Uddannelsesnævnsmøde Engelsk

Participants:

UN members:

Ushma Chauhan Jacobsen, Sara Dybris McQuaid, Sandro Nielsen, Anne Schjoldager, Sten Vikner, Tenna Blindbæk, Johanne Amalie Cordt Corneliussen, Amalie Kathrine Kjærulff, Emily Virginia Hus, Sofie Lavall Nøjsen, Emilie Bak Sand.

Observers:

Louise Bjerregaard, Ida Chalmer Hansen (studievejledning), Ann Carroll-Bøgh, Trine Susanne Johansen, Dominic Rainsford, Marianne Rasmussen, Mejse Voss.

Apologies:

Tabish Khair, Katherina Vowles-Sørensen.

Referat

Uddannelsesnævn Engelsk

Dato: 14. august 2020

Ref: Louise Bjerregaard

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1. Approval of the agenda

The agenda was approved.

Chairman Sten Vikner (SV) oriented UN that the meeting in October has been changed from 14.15-16.00 to 15.15-17.00.

2. Approval of the minutes

See document *UN-Engl-2*, also found in *O:\ARTS_CC-ENG-UN\Archive\Referater*.

UN pointed out that some names should not be highlighted or visible in the minutes.

Louise Bjerregaard (LB) would correct this in terms of the guidelines from SNUK. Otherwise, the minutes was approved.

The UN did not agree with the administration's decision that there would be no re-exam possible of a BA-project between February 2021 and February 2022. SV promised the UN that he and LB would keep that in mind.

3. Newsletter from Arts Studies

See document *UN-Engl-3*.

LB informed the UN about the most recent newsletter from Arts Studier, and explained that the emergency academic regulations (*nødstudieordninger*) for summer exams 2020, which the UN had approved at the meeting in April, had been approved by the Board of Studies (SN) and by the Dean's Office. On the basis of this, the emergency academic regulations can now be seen in the course catalogue. The revised exam descriptions in the emergency academic regulations are valid instead of the normal academic regulations until the August 2020. A similar process would at this meeting be initiated for planned re-examinations in August (both autumn and spring courses), where the re-examination in its normal form requires physical attendance.

Guidelines for the online examinations have been published both at the study portal and at the teaching portal. LB explained that a hotline have been set up where students can contact the study administration if an acute situation surrounding the exam was to occur. And in case of any technical challenges, the telephone number of Arts IT was highlighted on the websites.

News about the project *Akademiker i Erhvervslivet*: 23 companies wanted to become acquainted with the graduates of the faculty of Arts and discover how their skills and knowledge could contribute to the company. There will be 19 project positions, where the job advertisements will be visible in May and interviews held in June. It is possible to read more about the positions and the project on the website: <https://akademikeri-erhvervslivet.au.dk/>

4. Further emergency academic regulations to create alternatives to re-exams affected by the corona virus emergency

See documents *UN-Engl-4a to -4j*.

SV oriented the UN about emergency academic regulations needed for re-examinations in August 2020, where the re-examination in its normal form requires physical attendance. SV pointed out that these emergency academic regulations were re-exams where the course itself took place during the autumn 2019. Re-exams for courses in spring 2020 have been dealt with in the emergency academic regulations at the previous UN meeting. The emergency academic regulation that the UN should deal with was the following:

- English language in theory and practice (BA IVK English + BA TV IVK English): *Kort bunden hjemmeopgave* for both courses
- Oral proficiency (BA TV English): *Asynkron virtuel mundtlig*
- English linguistics 1 (BA SLK English major): *Kort bunden hjemmeopgave*
- Stakeholders relations - an intercultural perspective (KA CLM English): *Synkron virtuel mundtlig*
- Internship/*Projektorienteret forløb* (KA CLM English): *Synkron virtuel mundtlig*
- Advanced oral proficiency in connection with 'Disciplinary perspectives' (KA TV SLK English): *Synkron virtuel mundtlig*
- Disiplinary perspectives (KA TV SLK English): *Synkron virtuel mundtlig*

The UN questioned whether it was an oversight that the same re-examination was planned both for the 10 ECTS (major) and the 5 ECTS (minor) course in English language in theory and practice, and it was pointed out that it was not an oversight and that the value of ECTS would be taken into account in the assessment of the two exams. Furthermore, it was pointed out that the CLM Internship had chosen the same re-examination as the other CLM degree programmes to ensure fair and uniform guidelines across English, French, German and Spanish.

Decision:

With no further comments, the UN approved the suggestions for the emergency academic regulations and submits them for approval by the SN.

LB will send UNs decision and the approved emergency academic regulations to SNUK.

5. Briefing about meeting between head of dept. and director of studies on May 6, 2020

See documents *UN-Engl-5a and -5b*.

Head of department Dominic Rainsford (DR) oriented UN that he and the director of studies at IKK talked about possibilities in the budgets (*uddannelsesbudgetter*) in the English department. DR explained that the director of studies had agreed that they could make small adjustments to the spring 2021, but they didn't have the time to discuss *specialeforberedende forløb* at English SLK, where they prior the meeting had made a suggestion in which they didn't affect the budgets. DR have instead sent the suggestion to the director of studies and hopes for his approval. Furthermore, DR hoped that the director of studies would give some guidelines towards the number of CLM students and teachers. If the department accepts as many CLM students as expected then the department would have to double up on the teacher staff, but this would require the approval of the director of studies as well. DR also suggested a meeting about their bachelors' academic regulations and is therefore working on a plan that could be accepted by the director of studies.

6. Discussion of annual reports from *sensorformandskaberne*

See document *UN-Engl-6a, -6b and -6c*.

SLK report: UN noticed that some of the problems emphasised in the report was a repetition from previous years. There were a strong focus on language competences (*sprogliche færdigheder*) where the report indicated a concern towards students getting a job in a high school (*gymnasium*). The report suggests that functional English wasn't good enough and that the overall proficiency level of English should be improved. UN pointed out that this in fact had been a goal for the department all along but it should be raised in a discussion with AU to support the improvement of the student's language competences. Another point from the report which the UN took note of was the comment that the variety of exam forms had been much reduced, in that take home exams had become quite dominant, something which the *sensorformandskab* did not approve of.

IVK report: UN noticed that the report pointed out English as important to business life and that learning English at a high level are viewed as important as well, something which is very positive for the degree programme. However, UN noted that the report from the IVK external examiners did not raise any points about students' English competences, which was somewhat remarkable since BA IVK English at AU emphasises language and communication equally. UN pointed out that it is surprising how different the report from IVK was compared to the report from SLK. UN agreed that the IVK report showed less insight into the content of the degree programmes and therefore was difficult to discuss in the UN.

ICS report: UN pointed out that most of the content in the ICS report involved AAU. The number of students at AU covered by the report is minor compared to the number of students at AAU and the report therefore spends more time on AAU than AU. However, UN agreed that there were very few problems at AU compared to the problems emphasised in the report at AAU.

7. Annual status (årlig status) concerning the five full degrees of the dept.

See the documents in the special folder called *Annual status* and its three subfolders.

UN was oriented about the diminished scope of the annual status due to the corona situation and that UN only have to 1) look at action plans from 2019 and bring finished actions to the field "Status på afsluttede handlinger fra det seneste kvalitetsår" in the new action plans for 2020 and bring unfinished actions into the new action plans as well, 2) look at the red indicators (reasons for them being red and finding actions for solving them), and 3) based on this make action plans for 2020.

DR explained to UN that there were only red indicators at indicator 8 (unemployment/*ledighed*) for MA SLK English and MA CLM English, and at indicator 7 (study intensity/*studieintensitet*) for MA CLM English. It was pointed out that the current coronavirus-situation complicates the possibility to do something about the unemployment indicators and this is seen as a general problem in other departments as well. However, DR pointed out that the new alumni activities can be highlighted as an action set in motion.

A student asked about the status of the language and writing centre since it is mentioned in several of the action plans from 2019. DR clarified that the department is working on it at SLK and IVK but their status is unchanged due to the situation with Corona.

A VIP pointed out that in the BA IVK action plan from 2019, issues regarding the bachelor's project are mentioned which have now been solved.

Decision:

DR will make action plans for 2020 based on the comments from UN and the diminished scope of the annual status.

Since UN should approve and submit the action plans for 2020 for approval by the SN, SV oriented that the deadline for the approval of UN was June 9, and that DR's suggested action plans would therefore be sent by mail to UN before this date.

8. Briefing on prospective changes to (non-emergency) academic regulations to come into effect from summer 2021

SV oriented UN about prospective changes to academic regulations to come into effect from summer 2021. This involved a change in the academic regulation for:

- MA ICS English in the course *Local Representations*: SV pointed out that what is at issue is an English-specific change, which will be discussed in the UN meeting in August.
- MA SLK English in the course *Specialeforberedende forløb*: SV oriented that this potential change depended on the director of studies' decision.
- BA IVK English, a new academic regulation: It was pointed out that the process has been paused and that the new academic regulation will instead come into effect from summer 2022.

9. Briefing on LinkedIn alumni groups for the various MA degrees at English and at German/Romance

See document *UN-Engl-9*.

Marianne Rasmussen and Mejse Voss oriented UN that alumni groups on LinkedIn had been set up and that these groups were for students, graduates and teachers. It was pointed

out that UN members should feel welcome to contribute events, articles and other relevant posts since there was no guidelines for now. When the alumni groups became larger in scale, the need for finding a VIP coordinator for the different groups would arise. UN asked how the information about the groups was disseminated and whether the alumni groups were highlighted in a course about LinkedIn and how to use alumni groups. It was suggested that the UN members invite anyone of relevance on LinkedIn to join the groups, which some of the members already had done.

10. Items from the Agenda of the School of Communication and Culture Board of Studies (IKK Studienævn)

Potential points to be discussed in UN:

Item §4. *Coronasituationen og IKK*

This item was not discussed by the UN.

Item §5. *Obligatoriske SN-spørgsmål til undervisningsevaluering*

Ushma Chauhan Jacobsen (UCJ) asked UN if they could approve that the obligatory SN-questions would be extended to also cover the two coming semesters. The UN agreed.

Item §6. *Nye studieordninger 2021*

This item was not discussed by the UN.

Item §7. *Efterårets valg til SN*

UCJ told the UN that SN will be given the information about election for SN well in advance, and the department should therefore not rush to choose the candidates. UN will be oriented about the process at the next meeting.

11. Any other business

It was pointed out that UN should discuss an item, which would also be on the agenda for the German/Romance UN, about a formal letter from students regarding the restricted IVK supplementary subjects (IVK *tilvalg*). The students would like to open up the supplementary subjects so that they could be chosen by students from non-IVK degrees, and also so that IVK-students would have access to other supplementary subjects. UN discussed whether this was relevant for English students as well and pointed out that this should be discussed more thoroughly within the Department of English. In addition, the UN pointed out that, prior to such discussions, the economic consequences and the staff requirements of opening up the IVK supplementary subjects should be clarified – especially with regard to the IVK bachelor's supplementary subject in Strategic communication in organisations, which is more popular than the IVK supplementary subject in English.

Furthermore, concern was raised by the IVK staff regarding UVAEKA's planning of the autumn teaching and locations. DR emphasised that this was a problem at SLK as well and that he wouldn't do too much about it at the moment since he expects that AU soon will give guidelines towards teaching in connection with the Corona situation. However, a VIP member told the UN about a case where a course had not been allocated the correct number of hours, and even though UVAEKA had been informed about this by mail, there

had been no reaction. DR pointed out that UVAEKA is very busy at the moment and that the teachers should expect them to be working on it if they have not answered yet.

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UN asked if the next UN meeting could be held at Zoom instead of Blackboard Collaborate. SV promised to look into it.