

**Meeting: 8 December 2021, 15:15-17:00**

**Building 1481, Room 366**

**Uddannelsesnævnsmøde Engelsk**

**Participants:**

**UN members:**

Mark Eaton, Trine Susanne Johansen, Sandro Nielsen, Anne Schjoldager, Sten Vikner, Helena Fjeldsted Jensen, Christina Maria Møller, Sofie Lavall Nøjsen, Laura Burkal Olsen, Mathilde Brogaard Pedersen.

**Observers:**

Hannah Færge (*studievejledning*), Ann Carrol-Bøgh, Kristoffer Kjersgaard Nohrs, Dominic Rainsford, Marianne Rasmussen, Mejse Voss.

**Apologies:**

Sarah Christiane Zillgen, Pernille Højvang Nielsen, Tabish Khair, Louise Wennemoes Hansen.

**1. Approval of the agenda**

The agenda was approved.

**2. Approval of the minutes and any follow-ups**

See document *UN-Engl-2*, also found in O:\ARTS\_CC-ENG-UN\Archive\Referater.

The minutes were approved.

**3. Information: News from Arts Studies**

Link to the newsletter can be found here: <https://medarbejdere.au.dk/fakulteter/arts/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier>

The UN was informed about the most recent newsletter from Arts Studier:

- Teaching and exam periods 2023-2024: An overview of the periods is available on the portal for teachers at the Faculty of Arts: [https://medarbejdere.au.dk/file-admin/www.medarbejdere.au.dk/hovedomraader/Arts/Underviserportal/Undervisning/Undervisnings-og\\_eksamensperioder\\_E21-F24.pdf](https://medarbejdere.au.dk/file-admin/www.medarbejdere.au.dk/hovedomraader/Arts/Underviserportal/Undervisning/Undervisnings-og_eksamensperioder_E21-F24.pdf)
- Guidance sessions for students delayed in autumn 2021: For IKK the numbers are 136 BA-students and 80 MA-students.
- Internationalisation electives in autumn 2022 and spring 2023: The departments have submitted proposals, which have been quality assured by SNUK. The next step is for the Directors of Studies to approve the coherent range of internationalisation electives available, after which the Boards of Studies will approve entirely new internationalisation electives in January.

**Minutes (referat)**

**Uddannelsesnævn Engelsk**

Date: 22 December 2021

Ref: Kristoffer Kjersgaard Nohrs

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- Hour count, autumn 2021: The results of the hour count for autumn 2021 show that all degree programmes at the Faculty of Arts comply with the minimum requirement to offer 168 lessons per semester on the BAs and 112 (lessons per semester on the MAs.

It was pointed out that it would be interesting to know the specific numbers for guidance sessions in relation to English IVK and SLK specifically.

#### **4. Information: Action plan, report and minutes from the meeting in relation to the degree programme evaluation of BA IVK English**

See documents UN-Engl-4a, -4b and -4c.

The Head of Department Dominic Rainsford (DR) presented the action plan for BA IVK English, the degree programme evaluation report and the minutes of the degree programme evaluation meeting as a follow-up on the previous UN meeting.

##### *Minutes from the degree programme evaluation meeting:*

The UN discussed a point raised on page 9 in the minutes from the degree programme evaluation meeting: One of the external experts mentioned that upper secondary schools offering *højere handelseksamen* (HHX) need teaching competences that may be offered by CLM (MA IVK English) graduates. Nowadays, CLM graduates generally do not get teaching jobs because they only have qualifications in one subject – unlike cand.mag. (MA English) B-track graduates, who are qualified to teach two subjects. The UN asked if it is correct that CLM graduates are hindered in pursuing a teaching career because they are only qualified in one subject, and it was pointed out that this was less of a problem in the past, when many CLM graduates were employed as teachers. The UN discussed that IVK students are not allowed to study BA and KA English (SLK) B track. It was noted that, ultimately, it was up to the principal of a given HHX upper secondary school to decide whether to employ CLM graduates or not, but principals might not realise this. The UN was encouraged to look into the possibilities of fixing this. It was also pointed out that this could be an issue for the Employer forum (*aftagerforum*) and for the evaluation meeting in the upcoming CLM degree programme evaluation in 2022. DR would consider if he needed to meet with the Director of Studies about this.

##### *New academic regulation:*

In connection to the IVK supplementary subjects, the UN pointed out that it should be made clearer that there are four available supplementary subjects for BA IVK English students – and only these four. The connection between the contents of BA IVK English and the supplementary subjects should also be clarified. It was proposed to have a discussion of the supplementary subjects from the students' perspective at the next UN meeting.

##### *Action plan:*

During the discussion of the action plan it was mentioned that the newly instated academic advisor program for BA IVK English had found it difficult to make students show up for the advisor meetings. It was pointed out that approx. 50% did not show up and that they did not send advance apologies for this to the academic advisor in question. The UN

asked how it could be made obligatory for students to attend advisor meetings. In connection with this, it was pointed out that AU mails sent to students are not always read by students, who tend not to check their AU mails regularly. It was proposed to add advisor sessions to students' timetables when the time and place had been decided by the respective advisors.

*Delpolitik 5* in the action plan was also discussed: It was pointed out that when the degree programme is marketed on the AU webpage, accompanying pictures tend to show only female students (see, for instance, Bachelor.au.dk), which is not representative of the student population. In general, it was pointed out that the webpage could use some updates. To give students an earlier opportunity to consider their career perspectives, the UN agreed that Arts Career should visit the degree programme earlier than it does now. For example, it was suggested to make a small event for students in the 1st semester and a larger one in the 3rd semester.

## 5. The corona-virus situation

The UN was given a briefing on what was currently known about the covid-19 situation and how this may influence the degree programmes.

For updated information, please check these AU websites:

- Guidelines for classes and exams (autumn 2021): <https://medarbejdere.au.dk/en/corona/for-staff-members/guidelines-for-classes-and-exams-autumn-2021>
- Corona-information from AU: <https://medarbejdere.au.dk/corona/browse>

## 6. Information: Upcoming revision of Intercultural Studies (ICS) (Start: September 2023)

English ICS coordinator Ushma Chauhan Jacobsen (UCJ) has received information from ICS coordinator Mette Zølner about an upcoming revision of the academic regulations for ICS. UCJ informed the English UN:

“We are in close dialogue of this process, which will be kickstarted in February 2022, when all the coordinators of the different language programmes will meet to

- 1) discuss the points raised by the earlier evaluation
- 2) achieve clarity on the competences that students gain – this includes mapping what we know of where former ICS graduates currently work (we have some data from our LinkedIn)
- 3) preliminary discussions on changes to the *studieordning*.”

## 7. Items from the Agenda of the School of Communication and Culture Board of Studies (*IKK Studienævn*)

See the folder ‘UN-Engl-7 Board of Studies (SN) documents for meeting 15 December 2021’ on the o-drive.

Potential points to be discussed include:

- Item § 4: *Aarhus Universitets udkast til en institutionsplan for udflytning og reduktion af uddannelser (regional dimensionering) (orienteringspunkt)*
- Item § 5: *Coronasituationen*

- Item § 6: *Opsamling på behandlingen af studieordninger på novembermødet (drøftelsespunkt)*

The UN was informed of the SN items, but none were discussed.

## 8. New item: Messages

The UN received any updates and news from:

*Head of Department:* No new messages.

*Academic and administrative staff:* No new messages.

*Students:*

Communitas had discussed the challenges with the timetables, which are sometimes too packed and compressed. Another point from the students in Communitas was that there was too big a difference between how and to what degree the different teachers implement feedback as a part of the courses. Some teachers had stated that giving feedback was not part of their work in the course.

Anglia had discussed that some students felt that they received information about the content and framework of the exams too late. Specifically in relation to the linguistic courses, students felt that they lacked information about the nature of the exam. Students encouraged the UN to revisit the demand for “*no hjælpemidler*” in the exams of Grammar and Linguistics.

*Arts Studies:* No new messages.

*Student counselors (Studievejledning/VEST):* No new messages.

*Internationalisation coordinators:*

The internationalisation coordinators are currently working on the round of outgoing applications: 1529 applicants from AU and about 50 applicants from English.

## 9. Any other business

A VIP pointed out that the elective template for BA IVK English *Focus area* for autumn 2022 incorrectly required students to use the “Department of English Style Guide”, which BA IVK students should not use as IVK use a different referencing system from SLK.

Though it might be difficult to agree on one referencing system, it was suggested that at some later point perhaps the department could have one set of guidelines that would apply to all our degree programmes. After the UN meeting, Louise Wennemoes Hansen discussed this with the VIP and explained that it was not a mistake as the template was intended for the current academic regulations, where the requirement is stated. However, this could be fixed in the revised version of the academic regulations.