

Meeting: 17 November 2021, 14:15-16:00

Building 1481, Room 366

Uddannelsesnævnsmøde Engelsk

Participants:

UN members:

Tabish Khair, Trine Susanne Johansen, Sandro Nielsen, Anne Schjoldager, Sten Vikner, Christina Maria Møller, Pernille Højvang Nielsen, Sofie Lavall Nøjsen, Mathilde Brogaard Pedersen, Helena Fjeldsted Jensen.

Observers:

Ann Carrol-Bøgh, Maria Hvidkær Christensen Louise Wennemoes Hansen, Sebastian Fricke Lydiksen (studievejledning), Kristoffer Kjersgaard Nohrs, Dominic Rainsford.

Apologies:

Mark Eaton, Mejse Voss, Laura Burkal Olsen, Sarah Christiane Zillgen.

Minutes (referat)

Uddannelsesnævn Engelsk

Date: 29 November 2021

Ref: Louise Wennemoes Hansen

Side 1/5

1. Approval of the agenda

The agenda was approved.

Studievejledningen had a brief message regarding their study group workshop. This semester they had discovered that BA IVK English had already started working with study groups before the workshop. Teachers are asked to collaborate with *studievejledningen* about this so that the workshop can be planned with this in mind.

2. Approval of the minutes and any follow-ups

See document *UN-Engl-2*, also found in O:\ARTS_CC-ENG-UN\Archive\Referater.

The minutes were approved.

Follow-up about the election and the 'studiepraktik' in week 43:

The election: The list was submitted with 10 students and everybody was elected (*fredsvalg*), which means that these students will be representatives in the Board of Studies for the Department of English, and the list will be used for the UN as well. UN chair Anne Schjoldager (AS) will make sure that these students receive the Outlook invitations for the UN meetings in 2022.

Discussions about *studiepraktik*: AS had brought the issue to the Board of Studies and it turned out that other departments were also frustrated about the process and planning of *studiepraktik*. The Director of Studies is to meet with the other Directors of Studies at Arts and discuss how to improve the process and planning for next year, and also how departments could be more evolved.

VIP informed the UN how the *studiepraktik* had been incorporated into the relevant SLK classes. As it turned out, revised numbers of the visiting high school pupils had shown

that there was no problem after all, and blended learning was therefore not necessary. This was positive, but teachers' time and effort preparing for the required blended learning was therefore all in vain, which was criticised. It was also pointed out that an IVK class to be visited by the high school pupils was to be carried out as a workshop with various types of group work, which was not ideal for a *studiepraktik*. However, it was pointed out that, generally speaking, the *studiepraktik* had gone well and given the visitors a fine impression of the department.

3. Information: News from Arts Studies

Link to the newsletter can be found here: <https://medar-bejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/>

UN secretary Louise Wennemoes Hansen (LWH) informed the UN about the most recent newsletter from Arts Studier and mentioned Summer University 2022:

26 Summer University courses had been approved by the Boards of Studies and set up in the systems. The courses can be found in the course catalogue. At IKK, 14 courses had been registered (4 new and 10 offered again). Further work on marketing, for example, had been transferred to AU Summer University.

4. Information: Summary of the degree programme evaluation meeting for BA IVK English

See document *UN-Engl-4a-4d*. It was pointed out to the UN that documents *UN-Engl-4b-4d* are internal documents, which should not be shared with outside parties.

The UN was informed about the results of the degree programme evaluation meeting for BA IVK English: It had been a good and useful meeting. They had especially discussed the identity of the BA IVK English degree programme and how to combine the elements of language, communication and business. For instance, one of the experts pointed out that there is too much focus on theoretical grammar in the first semester and therefore suggested that this should be introduced later in the degree programme. In this way, the meeting gave valuable input to the upcoming revision of the academic regulations for BA IVK English. The Head of Department will provide the Board of Studies (SN) with the same information about the meeting at the December meeting.

The UN will receive the minutes from the evaluation meeting and the action plan for BA IVK English at the UN's meeting in December.

5. Information: UN meetings in 2022

See document *UN-Engl-5*.

The UN was informed of the planned dates for UN meetings in the coming year and approved the dates.

6. Information: Pilot project: Extension of the profile courses for the MA 3rd semester at the faculty of Arts prior to evaluation and possible restructuring of the semester

See documents *UN-Engl-6a-6b*.

In autumn 2022, a pilot project to expand the portfolio of courses offered in the 3rd semester on Master's degree programmes at the Faculty of Arts will be launched. This pilot project precedes an evaluation of the academic regulations, which will focus on the 3rd semester and a possible restructuring of this semester. The courses must be approved by the Board of Studies (SN) and the Dean's Office in February 2022. The UN was informed about the aims, requirements, process etc. of this pilot project.

For information about the current (autumn 2021) portfolio of profile courses in the AU course catalogue, see here: <https://kursuskatalog.au.dk/da?year=2021&period=2&search=profilfag&page=1>

For information about the role of profile courses in the department's master's programmes, see here:

- KA English (2017) <https://eddiprod.au.dk/EDDI/webservices/DokOrdningService.cfc?method=visGod-kendtOrdning&dokOrdningId=12928&sprog=en>
- CLM English (2020)
- <https://eddiprod.au.dk/EDDI/webservices/DokOrdningService.cfc?method=visGod-kendtOrdning&dokOrdningId=16357&sprog=en>
- Intercultural studies (2018) <https://eddiprod.au.dk/EDDI/webservices/DokOrdningService.cfc?method=visGod-kendtOrdning&dokOrdningId=13856&sprog=en#omuddannelsen>

7. Update: The academic regulations for BA English 2022

The UN was informed about changes to the academic regulations for BA English as a result of a recent meeting with the Director of Studies:

The working group have decided to postpone the process of revising the academic regulations both for BA English and BATV English to 2023, instead of 2022, since the meeting with the Director of Studies resulted in many changes in the 4th semester of the BA.

The working group will resume the revision work in late January 2022. This means that both BA English and BA IVK English will be published the same year.

This also means that the UN will deal with the academic objectives for the *Focus area* and *Research topic* electives (see item 8 in the minutes of the October meeting in document *UN-Engl-2* for this meeting) in a UN meeting next year.

8. Update: Brightspace course evaluations

The UN was given an update on issues discussed in the October meeting regarding end-of-term evaluations on Brightspace (See items 2 and 6 in the minutes of the October meeting in document *UN-Engl-2* for this meeting):

The problem with the evaluations only being possible at course level:

During week 42, the problem was solved, so all courses now have evaluations for both lecture (course) and class levels. There are a few exceptions, and these are evaluations that were already underway when the Brightspace support was made aware of the problem. For these evaluations, it was not possible to make the change, so they will still only be evaluated at course level in autumn 2021. The Brightspace support have promised that

in spring 2022 it will be possible to carry out evaluations at both levels for all our courses.

The problem that messages were not sent out to/received by all students:

The problem was forwarded to Brightspace support, but there was no response to this yet.

Furthermore, other problems were pointed out:

- Brightspace did not add the UN questions correctly. A teacher had discovered this and contacted Meise Voss (MV), who helped to have this fixed.
- On Brightspace, evaluations are carried out in a different (Canadian) time zone from ours, which delayed evaluations by many hours. Brightspace support have suggested a work-around for this for now.
- In the evaluations, it was not possible to incorporate comments to questions added by individual teachers. A work-around for this was also suggested, but it was pointed out that comments should be possible for teachers' own questions just as it is possible for questions in the bank. Brightspace support will try to fix this for next time.

The UN thanked MV for all her valuable and speedy help in connection with the above-mentioned Brightspace issues.

Before the UN meeting MV promised AS to find out if the implementation and functionalities of Brightspace is to be evaluated at the AU (or Arts) level, and if not, AS will suggest an IKK evaluation of Brightspace to the Board of Studies (SN).

9. Information: Internationalisation electives (*IV-fag*) in autumn 2022 and spring 2023

The UN was informed of the department's three internationalisation electives (*IV-fag*) in the autumn of 2022 and the spring of 2023.

The department intends to offer two electives that are also offered now:

- *Language and Cognition*: See the description in the course catalogue for the spring of 2021: <https://kursuskatalog.au.dk/da/course/100075/Language-and-cognition>. This will be offered for spring 2023.
- *Social Marketing Communication* Check the AU course catalogue for the autumn of 2021: <https://kursuskatalog.au.dk/da/course/106984/Social-Marketing-Communication>. This will be offered for autumn 2022.

In addition, the department intends to offer a third elective, which is being developed. The UN was orally informed about this course, which will focus on aspects within history and literature, and its scope will be broad enough for several teachers to be able to teach it.

The electives are to be approved by the Board of Studies, not at the UN level. The Head of Department is to submit proposals for these electives by 20 November 2021.

10. Items from the Agenda of the School of Communication and Culture Board of Studies (*IKK Studienævn*)

See the folder entitled 'UN-Engl-10 Board of Studies documents for meeting 26 November 2021' on the o-drive.

Potential points to be discussed include:

- *Item § 4. Orientering om ændring af retningslinjer for udarbejdelse af kompetenceprofiler på kandidatuddannelser med A- og B-linjer*
- *Item § 5. Studieordninger (beslutningspunkt)*
- *Item § 6. Behandling af foreslåede studieordningsændringer (beslutningspunkt)*
- *Item § 7. Coronasituationen*
- *Item § 8. Pilotprojekt: Udvidelse af udbudsporteføljen for 3. semester på Arts kandidatuddannelser forud for evaluering og mulig omstrukturering af semestret (Orientering)*

The UN was informed of the Board of Studies items, but none were discussed.

16. Any other business

The Head of Department Dominic Rainsford (DR) pointed out that the action plan for the evaluation of the teaching environment (*undervisningsmiljøvurdering*) (UVM) had been submitted. The UN dealt with the UVM at the September meeting. One point in the action plan was that staff and students should be more aware of the importance of the teaching environment and also other issues pointed out in the evaluation report. Students should be made aware of different processes for dealing with such issues. When the action plan is approved at the different levels and made public on the AU website, DR will bring it to the attention of the UN.