

Meeting: 19-05-2021 15.15-17.00

Online meeting – Zoom

Uddannelsesnævnsmøde Engelsk

Participants:

UN members:

Mark Eaton, Tabish Khair, Ushma Chauhan Jacobsen, Trine Susanne Johansen, Sandro Nielsen, Anne Schjoldager, Emily Virginia Hus, Christina Maria Møller, Pernille Højvang Nielsen, Laura Burkal Olsen, Mathilde Brogaard Pedersen.

Observers:

Louise Bjerregaard, Ida Chalmer Hansen (studievejledning and Head tutor), Helena Jensen (Head tutor), Nanna R. Jørgensen (Head tutor), Anne Mette Nyvad, Emma Hove Petersen (Head tutor), Laust Sand (Head tutor), Dominic Rainsford, Anders Røn (Head tutor), Mejse Voss.

Apologies:

Sofie Lavall Nøjsen, Sarah Christiane Zillgen.

Referat

Uddannelsesnævn Engelsk

Dato: 25. maj 2021

Ref: Louise Bjerregaard

Side 1/7

1. Approval of the agenda

The agenda was approved.

Head of Department Dominic Rainsford (DR) had to leave early and therefore the UN discussed items 2-6, 8 and 10 before DR had to leave.

2. Approval of the minutes from the previous UN meeting

See document *UN-Engl-2*, also found in O:\ARTS_CC-ENG-UN\Archive\Referater.

The minutes were approved.

3. Newsletter from Arts Studies

See document *UN-Engl-3*. Link to the newsletter can be found here: <https://medarbejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/>

Louise Bjerregaard (LB) informed the UN about the most recent newsletter from Arts Studier and mentioned the updated profile courses from autumn 2021:

On most of the 3rd semesters of the Master's degree programmes, students at IKK can choose to take a profile course – and choose between three different courses: Humanistic Innovation, Teaching Theory and Practice (also known as the Teaching Profile) and Journalistic Communication. These have all been changed in different ways from autumn 2021 and onwards: See all profile courses for autumn 2021 in the [course catalogue](#) and read more about the profile courses on [the study portal](#).

Furthermore, LB mentioned the guidance sessions for students delayed in spring 2021: Student counsellors at all three schools are currently holding guidance sessions with both Bachelor's and Master's degree students who are more than 30 ECTS credits behind in their degree programme. At IKK the numbers are 152 BA-students and 99 MA-students for spring 2021, which are fewer than for autumn 2020.

Lastly, Arts graduates can join a [two-day job search course](#) offered by *Arts Karriere* on June 16th and 17th, 2021.

4. Decision: Approval of the study-start programmes (*studiestartsprogrammer*)

See documents *UN-Engl-4a-4e*.

The English UN chair Anne Schjoldager (AS) explained that the UN was to discuss and approve the study-start programmes for BA English (SLK) and BA IVK English as well as for the Master's introduction programmes for MA ICS and MA CLM. The head tutors for the study-start were present for this item.

AS praised all programmes and thanked the head tutors for all the good work.

The UN pointed out that the ICS study-start programme was more of a draft, but this was similar to last year when the empty parts were also to be filled out later.

In the study-start programme for the BA IVK, the Head tutors were asked if they would include a welcoming introduction by DR similar to that in the study-start programme for the BA SLK. DR promised to write it – and the Head tutors promised to write to DR with the deadline. Furthermore, BA IVK would also include information about SN and UN similar to that in the BA SLK study-start programme. Also, it was pointed out that the BA IVK study-start programme could make an indication or a short statement in the programme to point out that students from the BATV would also be welcome to attend the study-start and that the head tutors would be aware of these students.

Decision: The UN approved all the study-start programmes and the Master's introduction programmes.

5. Decision: Annual status review 2021 – continued

See documents *UN-Engl-5a-5d*.

The annual status review was to be carried out in UN meetings in April and May. In this meeting, DR presented proposals for plans of action for 2021. The UN was to approve these for the Board of Studies (SN). The plans of action for 2021 were made for BA and MA English (SLK), MA ICS and MA CLM. The Board of Studies will discuss the plans of action in June.

In connection with this, DR pointed out that he would implement a new system for the plans of action, where he would meet with the different coordinators on an ongoing basis

throughout the year to discuss the actions and the status of them – and to ask for their input to the new plans of action before these are presented to the UN.

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UN had a general comment for all the plans of action in relation to the study environment. The plan of actions should mention something about how the department plans to handle the transition from online to on-campus teaching, especially for first-year students, who have hardly been taught on campus during their first year of studies. DR welcomed the idea and agreed that the study environment is more important than ever because of the Corona situation, and that it would take some effort to get back on campus for all parties involved. DR would implement the comment in all the plans of action.

Furthermore, it was pointed out that it could be noted in the CLM plan of action in relation to *delpolitik 2* that the department is working on closer alignments between the degree programmes of BA IVK and MA CLM, and that the department will continue to work on the academic and professional profile of the MA CLM as well as the BA IVK.

DR pointed out that he has received comments from teachers regarding the ICS plan of action, which will be corrected in relation to the version that the UN has seen.

Decision: The UN approved that DR corrects the plans of action for 2021 for discussion by the Board of Studies. DR will send the plans of action for 2021 to LB before June 13, 2021. LB will make sure that the SN-secretary receive them in time.

6. Discussion: Annual report from the co-examiner presidencies

See document *UN-Engl-6*.

The UN was to discuss incoming annual reports from the co-examiner presidencies (*cen-sorformandskaberne*). The UN has only received a report for BA and MA SLK, but not for BA IVK, CLM and ICS.

It was pointed out that the ICS report was published just before the start of the UN meeting and will therefore be discussed at the June meeting. The SN representatives are able to talk about the annual reports from the co-examiner presidencies to the Board of Studies in the SN meeting in June, so there will be time for the UN to discuss the ICS report at the next meeting.

IVK/CLM produces reports every other year, so the most recent report is from 2018-2019, which the UN dealt with last year (in 2020). So the expectation has to be that a new report will be produced next year, which will cover 2020-2021, and will therefore be dealt with by the UN next year (in 2022). For the latest report (in 2018) from the co-examiner presidency for BA IVK and MA CLM, see this link: <https://www.au.dk/om/organisation/tilknyttede-institutioner/censorsekretariatet/censorformandskabet/>.

The UN therefore only discussed the SLK annual reports from the co-examiner presidency in document *UN-Engl-6*:

- It was pointed out that the report mentions that the exam administration does not always see to it that sufficient information is made available for external co-examiners. In practice, relevant information is often to be provided by the (internal) examiners from the department, but this does not always happen.
- Furthermore, the UN briefly discussed the notion of language proficiency, which is an important focus for the co-examiner presidency in the exam situation.
- It was pointed out that annual reports are very broadly formulated and it is therefore sometimes difficult to assess the relevance of the comments for AU and SLK.

7. Decision: End-of-term evaluation questions for the autumn of 2021

See documents *UN-Engl-7a-c*.

In April, the Board of Studies (SN) approved 11 SN end-of-term evaluation questions (*UN-Engl-7b*). These will be obligatory for the coming four semesters. The UN was to decide whether to re-use the same obligatory and recommended UN questions as for the spring of 2021 (see point 3 in document *UN-Engl-7a*).

For the spring of 2021, the English UN and the German-Romance UN agreed to decide on the same questions from the question bank (see point 3 in document *UN-Engl-7a*) as far as courses shared between the two departments (in CLM, ICS and BATV Strategic Communication in Organisations) are concerned.

The UN decided to continue with the same obligatory UN questions for autumn 2021:

For courses only at the department for English:

- AR-DPU-SN 009: *How many hours have you typically spent preparing for this course/module including meetings with study group and assignments?*
- ST-50: *There was a suitable amount and level of homework, assignments, etc.*
- Not from the question bank: *How do you rate the academic level of the course?*

For courses taught together with the department for German-Romance:

- AR-DPU-SN 009: *How many hours have you typically spent preparing for this course/module including meetings with study group and assignments?*
- ST-50: *There was a suitable amount and level of homework, assignments, etc.*
- AR-IKK-VF-001: *How do you rate the academic level of the course in relation to your own level?*

Mejse Voss (MS) pointed out that the UN German-Romance has chosen the same questions for the following semester.

In addition, provided that the Corona virus is still an issue for the teaching in the autumn, it was decided to recommend to teachers teaching courses within the department that they add the following question to the end-of-term evaluations:

- *Would you like to comment on some corona-related aspects of the course?*
(and in Danish: *Har du corona-relaterede kommentarer til undervisningen?*)

Decision: The UN decided on obligatory and recommended UN questions in the end-of-term evaluations for the autumn 2021 semester of courses taught within the English department as well as in collaboration with the German-Romance department.

MS will implement the obligatory UN questions together with Trine Kaalby Bjerre from IKK. If necessary and relevant, AS will write to all who teach courses within the department and ask them to add the corona-related question.

8. Discussion: The possibility of a *studiestartsprøve* on the Master's degree programmes (pilot project)

See document *UN-Engl-8*.

Uddannelsesforum Arts (UFA) has requested that all departments should be asked again whether they want changes in relation to the *studiestartsprøve* (SSP) on the Master's degree programmes. Currently, the English department does not have SSPs at the master's level, and the UN was therefore to discuss if the department should have this – and in which format. The UN may choose between two models (see document *UN-Engl-8*). The two models have been approved in advance by the Board of Studies and the Vice Dean. The deadline for responding (to snuk.arts.aarhus@au.dk) was just after the UN meeting. For further information, see document *UN-Engl-8*.

The UN discussed if the MA degree programmes should have SSPs, and it was agreed that the department does not need any SSPs in the MA degree programmes. LB will write this to SNUK just after the UN meeting.

A VIP asked if it was possible to change the model of the SSP at the BA English (SLK), which is the BA model in which the exam usually takes place in connection with the course History, society and culture 1. LB will ask SNUK about the possibility of switching to the survey model at the BA English in the future.

After the meeting, LB received the following information:

“So far, the BA model cannot be changed, meaning that there is no flexibility at the BA level. In the long term, the wish is to have the survey model for both the BA and MA degree programmes, but this has long prospects and long decision-making processes at the UFA level.”

9. Discussion: Commenting on the evaluation report in the degree programme evaluation of BA IVK

See the employer panel here: <https://cc.au.dk/om-instituttet/aftagerpanel/>.

The UN discussed which employers (*aftagere*) from the department's employer panel should be asked to comment on the evaluation report and highlighted three employers.

The UN decided to delegate the final decision about the list to the coordinator for the IVK degree programme evaluation Sandro Nielsen, who will send it to the SNUK coordinator Anne Bjørn Friis. The deadline for finding employers for this is May 31, 2021.

10. Discussion and update: The issue of binary personal pronouns in our degree programmes

The issue of binary personal pronouns was presented by student Johanna Lea Meyer and discussed briefly by the UN in April. It was also mentioned by AS at the Board of Studies meeting and in a subsequent English staff meeting. The UN was given an update and revisited the issue.

DR pointed out that this is an on-going discussion at the department and that it is already part of his strategic agenda. At a staff meeting, DR had encouraged the academic staff to think twice about using binary personal pronouns.

The UN agreed that at this stage the topic needs more general awareness and reflection and that it is good that both students and the academic staff are now better informed about the issue. The discussion will continue at a later point in the UN in connection with some related issues – especially if the department wants a policy on the matter.

11. Update: Project placement requirements in MA English and MA ICS

The topic was postponed to the June meeting.

12. Update: Information about the language of exam assignments in the Danish version of BATV Strategic Communication in Organisations

The topic was discussed briefly at the last UN meeting. The UN was given an update and revisited the topic. It was pointed out that the department of English has found a good compromise with the department of and UN for German-Romance, although it will require some coordination for both UNs. See further information in the minutes from the April UN meeting (document *UN-Engl-2* at this meeting).

13. Update: The working group (*arbejdsgruppe*) for the revision of the academic regulations for BA and BATV English (SLK)

The UN was informed about the newly appointed working group for the revision of the academic regulations for BA and BATV English (SLK). The working group will start the revision process in May/June 2021. The revised academic regulations are to come into force by September 1st, 2022. The UN will be involved in the work on an ongoing basis and should in October approve the academic regulations for the Board of Studies.

The working group will comprise the three SLK coordinators (for linguistics, literature and history/society/culture), DR, MV and LB. The teacher for the course in *Studium generale* will attend the working group meetings when this course is to be discussed. The SLK coordinators will bring the work, questions etc. from the working group meetings to the academic staff when needed.

14. Items from the Agenda of the School of Communication and Culture Board of Studies (*IKK Studienævn*)

See the folder '*UN-Engl-14 Board of Studies (SN) documents for meeting 26 May 2021*'.

The potential items from the Board of Studies agenda:

- **Item § 5. Orientering om igangsættelse af proces for udvikling af nye studieordninger og med ikrafttrædelse fra 1.9. efterfølgende år**

Uddannelsesnævnene har meldt ønsker ind til igangsættelse af processer for studie-ordningsrevisioner. På baggrund af dette orienteres Studienævnet herved om, hvilke studieordninger der er i gangsat en proces for med henblik på ikrafttrædelse fra 01.09 efterfølgende år. Udviklingsarbejdet foregår i afdelinger og uddannelsesnævn. I oktober-december vil uddannelsesnævnene indstille den nye studieordning til godkendelse i Studienævnet og dekanat. Studienævnet kan se en overordnet procesplan for arbejdet med udviklingen af nye studieordninger på www.udarbejdstudieordninger.dk. Her findes også relevant materiale og vejledning for arbejdet. Bilag 5.1 2022 studieordninger IKK

- **Item § 6. Tilstedeværelseskrav og aktivitetskrav (drøftelsepunkt)**

SN har i forbindelse med diskussioner om studieordninger, eksamensfordringer og senest ifbm. coronasituationen flere gange ønsket at diskutere hvordan afdelingerne indskrifter fx tilstedeværelses- eller aktivitetskrav i studieordningerne. På denne drøftelse vil SN vende fordele, ulemper og dilemmaer ved de forskellige løsninger, som afdelingerne har valgt, især mhp at kvalificere diskussionerne både på afdelinger (ifbm studieordninger) og i fakultetsledelsen (ifbm mere principielle diskussioner).

SN-medlemmerne bedes overveje, hvilke eksempler, de selv kan medbringe til diskussionen - fx ift. diskussioner i fagmiljøerne og ift. konkrete eksempler fra egne oplevelser med undervisning.

- **Item § 7. Coronasituationen**

7.1 Efteråret 2021 inkl. studiestart

AS asked the UN about the Board of Studies item 6. Some courses in the degree programmes have active participation: BA IVK has two courses in the 1st semester, and ICS has one in the 2nd semester. It was pointed out that it could be beneficial for AS to have some comments from the teachers responsible for IVK and ICS courses with active participation. Students and VIPs mentioned some experiences with courses that have active participation (*aktiv deltagelse*) as an exam form or have pre-requisites (*forudsætningskrav*) for taking an exam.

15. Any other business

None.