

Meeting: 24 August 2022, 14:15-16:15

Building 1481, Room 366

Uddannelsesnævnsmøde Engelsk

Participants:

UN members:

Mark Eaton, Trine Susanne Johansen, Sandro Nielsen, Anne Schjoldager, Sten Vikner, Christina Maria Møller, Emma Hove Petersen.

Observers:

Ann Carroll-Bøgh, Jane Lücke Didriksen, Hannah Færge (*studievejledning*), Louise Wennemoes Hansen, Peter Katballe-Kristensen, Theresa Cecilie Møller (*studievejledning*), Dominic Rainsford, Matthias Stephan, Joseph William Sterrett, Mejse Voss.

Apologies:

Majbritt Kastberg Grønbæk, Claire Isabel Hendrick, Helena Fjeldsted Jensen, Rikke Odgershede Laursen, Lærke Orup.

Minutes (referat)

Uddannelsesnævn Engelsk

Date: 29 August 2022

Ref: Louise Wennemoes Hansen

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1. Approval of the agenda

The agenda was approved.

2. Any follow-ups on the approved minutes of the last meeting

See document *UN-Engl-2-Minutes UN meeting English 22 June 2022*, also found in *O:\ARTS_CC-ENG-UN\Archive\Referater*.

For information about UN English, including approved minutes, see the link:

<https://studerende.au.dk/studier/fagportaler/arts/kontakt/udvalgognaevn/uddannelsesnaevn/kommunikation-og-kultur#c2498337>

The UN followed up on the approved minutes from the UN meeting in June:

- Item 5: UN meetings are now extended by 15 minutes, and there will be a small break halfway through.
- Item 11: DR wrote to the Director of Studies in relation to keeping the written on-site exam (*stedprøve/tilsynsprøve*) for the BA IVK English course *English Language in Theory and Practice*. It has been concluded that it will not be possible to continue the exam in the revised version of the BA IVK English.

3. Information: News from Arts Studies

See document *UN-Engl-3-Newsletter Arts Studies August 2022* or the link: <https://medarbejdere.au.dk/fakulteter/arts/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier>.

UN secretary Louise Wennemoes Hansen (LWH) informed the UN about the most recent newsletter from Arts Studier and mentioned the following points:

- The faculty management team at Arts has decided that admission to all Danish-language Master’s degree programmes will require secondary-school level B English as from 2024.
- The introductory week website on the study portal has been updated and is now ready for use: <https://studerende.au.dk/studier/fagportaler/arts/studiestart>
- The deadline for submitting proposals for Summer University courses in 2023 is 1 September 2022. See further here: <https://medarbejdere.au.dk/administration/internationalt/ausummeruniversity/information-til-au-undervisere/arts/>

4. Decision: Approval of the electives for spring 2023

See documents:

- *UN-Engl-4a-Engelsk IVK - Engaging Communication*
- *UN-Engl-4b-Engelsk IVK - Interaction*
- *UN-Engl-4c-Engelsk IVK - Negotiation*
- *UN-Engl-4d-KA ENG 2017 A-line 10 ECTS F23 Indian Literature in English*
- *UN-Engl-4e-KA ENG 2017 A-line 10 ECTS F23 Saving Uncle Sam*
- *UN-Engl-4f-KA ENG 2017 A-line 10 ECTS F23 Speech Perception*

The UN was to approve course descriptions for electives for spring 2023 for BA IVK English (4th semester) and MA English (2nd semester). The Head of Department is to send the approved course descriptions to UVAEKA by 14 September 2022.

The UN discussed the electives in documents *UN-Engl-4a-* to *4f*:

For the BA IVK English *Research topic* electives, the UN pointed out that the teachers need to fill in the fields “course type” and “maximum number of participants” before sending the elective templates to UVAEKA.

For the MA English *Advanced research topic* electives (for both A and B Tracks), the UN pointed out that the teachers need to include Danish course titles before sending the templates to UVAEKA.

Decision: On the basis of these comments, the UN approved all the electives.

In relation to the approval of the electives, the UN was to consider the planning of the courses and discuss whether there are any important planning principles that UVAEKA should be made aware of.

The UN decided that, in future, titles and teachers for the electives will be decided sooner and presented to the UN, while the procedure for elective templates will remain the same. This means that the UN’s *årshjul* is to be updated with items for June, when teachers and titles for spring electives are to be presented, and for December, when teachers and titles for autumn electives are to be presented. The UN will continue to approve elective templates in August (spring electives) and February (autumn electives).

5. Discussion: Drafts of the documents *About the degree programme 1.1-1.2* and *Study overview* for the revised academic regulations of the department

See documents:

- *UN-Engl-5a-BA English 2023 study overview, about the degree and course descriptions*
- *UN-Engl-5b-BATV English 2023 study overview, about the degree and course descriptions*
- *UN-Engl-5c-BA IVK English 2023 study overview and about the degree*
- *UN-Engl-5d-BATV IVK English 2023 study overview and about the degree*
- *UN-Engl-5e-MA ICS 2023 study overview and about the degree*

The department is revising the academic regulations for BA and BATV English (SLK), BA IVK and BATV IVK English, and MA Intercultural Studies (ICS). These are due to come into force by 1 September 2023.

Based on the working group presentations, the UN was to discuss the preliminary *Study overviews* and *About the degree programme 1.1-1.2* sections for the revised academic regulations in documents *UN-Engl-5a* to *-5e*. For BA and BATV English, course descriptions were also included (see documents *UN-Engl-5a* to *-5b*). The working groups will use the input from the UN in their continued work with their respective degree programmes.

Study overviews and *About the degree programme 1.1-1.2* will also be on the agenda for the August meeting of the Board of Studies (SN).

The UN was presented with and discussed documents *UN-Engl-5a* to *-5e*:

For the BA English about the course description for the Bachelor's project, the UN asked if the following sentence would limit the students:

“If deemed appropriate by the supervisor, the student may focus on a topic within the scope of supervisor's research that is suitable to a company or an organisation, which the student contacts and with which the student collaborates.”

However, the working group pointed out that the Bachelor's project is organised as electives within teachers' research areas and that the sentence may be interpreted in different ways by individual teachers. The sentence is also included in the current academic regulations and therefore relates to a well-established practice.

For the BA IVK English about if the course *English Language in Use: Practice and Theory*, which is to be placed in the 2nd semester, the UN asked if the course would then be part of the *førsteårsprøve* and, if so, how this would impact students' chances of passing the *førsteårsprøve* within the first study year, which they must. LWH will check the rules regarding *førsteårsprøve* and will give the UN an update at the September meeting.

English ICS coordinator Matthias Stephan (MS) explained the challenges and conditions for the revision of the academic regulations for MA ICS, which is carried out in collaboration with the German-Romance. The UN had no specific questions about this.

The UN thanked all working groups for their work with the academic regulations and appreciated the rationale for changes in the degree programmes. The UN will look forward to seeing the finalised versions of the academic regulations in October for approval.

6. Information: Making changes to academic regulations

See document *UN-Engl-6-Making changes to academic regulations*.

The UN received a short briefing about making changes to academic regulations that may come into force by 1 September 2023. The following academic regulations have had a full three-year run through and may therefore be changed:

- BA English 2018 (work in progress on the 2023 academic regulations)
- BA IVK English 2017 (work in progress on the 2023 academic regulations)
- MA English 2017
- MA ICS 2018 (work in progress on the 2023 academic regulations)
- BATV English 2018 (work in progress on the 2023 academic regulations)
- BATV IVK English 2019 (work in progress on the 2023 academic regulations)
- BATV IVK Strategic Communication in Organisations 2019
- MATV English 2017

For further information, see document *UN-Engl-6*.

7. Information and discussion: The upcoming student elections to the Board of Studies (SN) and the UN for the period February 2023 to January 2024

The UN is to be reminded of the student elections that will take place in autumn 2022, when students are to be elected for the Board of Studies (SN) and the UN. Students are up for election every year, while teachers are up for election every three years (the next teacher elections will be in autumn 2023). The UN may discuss how to recruit more students for the SN and UN, and should appoint a student UN member who can be responsible for setting up the election list for students. The student to be responsible for the election list will give a status to the UN at the September and October meetings. Elections are to take place in November.

For information about elections: <https://medarbejdere.au.dk/strategi/universitetsvalg/>

For information about the SN and UN: <https://studerende.au.dk/en/studies/subject-portals/arts/contact/udvalgognaevn/board-studies/aesthetics-and-communication>

The UN discussed how to recruit more students from IVK/CLM and how teachers could help with this. Furthermore, during the CLM intro week, IVK/CLM coordinator Sandro Nielsen will mention to new CLM students the possibility of joining the UN/SN. ICS coordinator MS will do the same during the ICS intro week, pointing out that ICS students can only attend UN and SN meetings during their first year of studying.

The UN decided that UN Vice-chair Emma Hove Petersen will be responsible for the list.

8. Information and decision: Next month's discussion of the end-of-term teaching evaluations for spring 2022

At the September meeting, the UN is to discuss the end-of-term teaching evaluations for spring 2022. By 5 September 2022, coordinators are to submit evaluation summaries to Dominic Rainsford (DR), so that he can prepare a Head of Department summary in time for the UN meeting on 21 September 2022.

Apart from a Head of Department summary and coordinators' summaries, the UN has previously received end-of-term evaluation data generated automatically about the department's degree programmes. Such data were generated automatically from Blackboard, but Brightspace can only generate evaluation data for degree programmes *together* with course-level evaluation data. Evaluation data for the degree programmes *without* the course-specific data will therefore have to be extracted manually (by means of screenshots).

Decision: The UN decided that the screenshots provided for the UN relating to the end-of-term evaluations from autumn 2021 were too generic and not very helpful. The UN should therefore try to do without them for the discussion of the end-of-term evaluations from spring 2022. The UN will therefore only see the coordinators' summaries in September. After the September meeting, the UN will evaluate the process and decide whether or not to reintroduce the screenshots of the degree programme evaluation data.

9. Items from the Agenda of the School of Communication and Culture Board of Studies (IKK Studienævn)

See document *UN-Engl-9-Board of Studies (SN) agenda for meeting on 31 August 2022*. UN also had opportunity to see some of the documents for the upcoming SN meeting on the o-drive.

For information about the SN, including agendas and approved minutes, see the link: <https://studerende.au.dk/studier/fagportaler/arts/kontakt/udvalgognaevn/studienaevn/kommunikation-og-kultur>

Potential points to be discussed included:

- *Item § 4. Diversitet og curriculum:* Lone Koefoed Hansen og Zenia Børsen har deltaget i dele af webinarrækken "Diversitet på pensum", afholdt af Arts' ligestillings- og diversitetsudvalg i E21 og F22 og fortæller om oplevelser og overvejelser.
- *Item § 5. Rammer for fjernelse af forudsætningskrav på Arts (orienterings- og drøftelsepunkt):* Prodekanen for uddannelse, Niels Overgaard Lehmann, deltager i punktet. Sagsfremstilling følger.
- *Item § 6. Studerendes turnus til Forretningsudvalget E22*
- *Item § 7. Studieordninger: Studieoversigter og Om uddannelsen (orienteringspunkt/drøftelsepunkt):* Studienævnet får studieoversigter og Om uddannelsen for studieordninger, der er under udarbejdelse, til orientering og evt. kommentering. Derudover er der af arbejdsgrupperne for udviklingen af studieordningerne udarbejdet et bilag "Årsager og udfordringer" der beskriver hovedpunkter for revisionen, samt evt. udfordringer, som man i arbejdet er stødt på. Studienævnet

vil med udgangspunkt i bilagene i plenum drøfte og kommentere indholdet heraf, samt give input til det videre arbejde med studieordningsrevisionerne.

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The UN was informed of the SN items and briefly discussed item 5 regarding prerequisites

10. Messages

The UN received updates and news from:

Head of Department: No new messages.

Academic and administrative staff:

The department is looking forward to seeing how the new project with making study groups will work out. Students will access the questionnaire online and, on the basis of their answers, head tutors will make up the study groups next week.

Students: No new messages.

Arts Studies: No new messages.

Student counsellors (Studievejledning/VEST):

The student counsellors are planning to have an introduction meeting for ICS students and BA semester meetings in week 36. Information to students about these meetings is on Brightspace and also included in students' timetables.

Furthermore, the student counsellors have started the planning of *studiepraktik* to be held mid or late September. If UN members or observers have input or ideas to this, they should contact the student counsellors.

Internationalisation coordinators:

The UN was informed that over 200 exchange students at Arts will be given an introduction this week and that they are looking forward to next week's teaching.

11. Any other business

None.