

Meeting: 23th October 2019
Building 1485, room 414, 11.00-13.00
Uddannelsesnævnsmøde LICS

Participants: Jan Rijkhoff, Joshua Charles Skewes (head of department), Ethan Weed (Chairman of UN), Sabrina Bækkelund Larsen (department consultant), Christian Hansen (SNUK), Sofie Frandsen (student counsellor), Johan Keller Jensen (vice chairman of UN), Peter Thramkrongart, Riccardo Fusaroli,

Approval of the agenda and the minutes from the previous UN LICS meeting

The participant list from last meeting was wrong and needs to be corrected.
The minutes were approved.

Briefings:

- from Institute Forum

There was no news from Institute Forum.

- from Board of Studies

There were no comments from last meeting. At the next meeting the study start will be discussed. There were some issues regarding the coordination regarding what information the tutors get from different sources. There were also some issues regarding information about what money can be spent on and which persons can buy stuff during the study start. There should be better communication between VEST, the institute and the department regarding information to head tutors going forward.

- from students counsellors

Studiepraktik was held in week 43.

There have been semester meetings for the 3rd semester about the new electives. Students had many questions regarding ITTU, programme requirements, etc.

The student counsellors have scheduled a first semester meeting, where students will learn about how to get ready for exams. Lastly, a meeting for first-semester master students is scheduled, where they will learn about the profile semester.

The UN decided to share the study regulations for the two supplementary programmes with the students.

- from staff

No news from staff.

- from SNUK

No news from SNUK.

New study regulations

The UN will be presented to the full regulations for the two MA programmes in Linguistics and Cognitive Semiotics, and the two supplementary subjects in Cultural Analytics and Social Minds. The UN are asked to approve the regulations and comment and give ideas for changes before they are sent to the Board of Studies in November.

Comments from the UN:

- MA Linguistics
 - o Typology
 - Change to investigate one or more European languages
- MA Cognitive Semiotics
 - o Mistakes in Danish course titles. The mistakes will be sent to Christian Hansen.
- BA-TV Cultural analytics
 - o Spatial analytics
 - First sentence in purpose is wrong. Change from decrease to increase
 - o There has been a suggestion to change the course title from Cultural Analytics to Cultural Data Science.
 - The UN thinks it is a good idea to change the title.
- BA-TV Social minds
 - o There were no comments.

The UN approved the four academic regulations.

Commencement of studies exam

Med den seneste kandidatadgangsbekendtgørelse er det blevet muligt at indføre studiestartsprøver på kandidatuddannelserne i lighed med dem, som Arts har haft på BA-uddannelserne siden 2015.

På baggrund af studiestartsprøven er det muligt få et mere retvisende billede af optaget på kandidatuddannelserne og samtidig anvende studiestartsprøven til en systematisk forventningsafstemning med studerende om deres uddannelsesvalg og kommende tid som kandidatstuderende. Særligt i lyset af det udvidede retskrav er det interessant at følge udviklingen blandt studerendes overvejelser om studievalg for kandidatuddannelserne.

Arts ønsker derfor at initiere en pilotundersøgelse af, hvordan studiestartsprøven på kandidatuddannelserne kan tage sig ud og hvilken effekt, de vil have. Den enkelte uddannelse kan for optaget 2020 vælge en af følgende tre modeller:

- 1) Ingen studiestartsprøve
- 2) En digital udgave, der håndteres af Arts Studier
- 3) En fuld udgave med det formål at gøre studiestartsprøven til en meningsfuld studiestartsaktivitet, fx som en del af forventningsafstemningen med studerende

De forskellige UN bedes derfor inden udgangen af oktober melde tilbage til studieleder, hvilken af de tre modeller, der ønskes for afdelingens KA-uddannelser.

Studienævn og uddannelsesnævn vil modtage en opsamling på pilotundersøgelsen i november-december 2020.

The UN decided for option 2 for all 3 MA programmes. The UN wants to be informed about, what solution two entails, when there is more information.

The UN is very critical towards the English translation of studiestartsprøve. It should not be called an exam.

Confusion about the value of figures and coding in the study regulations

There has been expressed some confusion from the department about the way the values of tables, graphs and figures in written assignments are described in the study regulations at the department.

The UN previously decided to put the following sentence in to all their study regulations in the paragraph above the study diagram:

Tables, graphs and figures correspond to 800 characters each (regardless of their size) if they are produced by the students. Tables, graphs and figures taken from other sources correspond to 0 characters.

The problem is that some of the course descriptions states that the number of standard pages are *not including code and figures*.

The UN cannot decide to remove the paragraph since it is in all the regulations, and the numbers of pages for the exams cannot be changed, but there can be found a way to formulate it clearer.

Concrete suggestions for improvement:

Tables, graphs and figures correspond to 800 characters each (regardless of their size) if they are produced by the students, **unless described otherwise in the specific course description.** Tables, graphs and figures taken from other sources correspond to 0 characters.

The discussion was postponed to the next meeting.

"Rondvraag" (short questions/comments before the closure of meeting)

Nothing to add.

From Head of Dept. (no minutes)

(1) RECAP: PhD mid-term defences

- Mid-term PhD defences receive 5000kr in funding to invite external evaluators. We have been able to have exceptions to this limit before but will not be able to do so in the future. This will be a hard limit from now. We have been encouraged to invite people from within Denmark to make sure we meet this limit, or to invite people who are in town for other reasons. In some cases, it may be possible to ensure that the right people are in town at the right time, presenting to one of our related research networks, such that expenses might be shared. Contact me in GOOD TIME if there is an opportunity you would like me to help create.

(2) RECAP: Plan for evaluation procedure

- Last meeting I proposed changes to evaluation policy at LICS. We currently evaluate all courses every year. I proposed that we revise this policy, and

- 1) evaluate all new courses,
- 2) evaluate all courses taught for the first time by a new teacher, and
- 3) evaluate every course once every three years.

In return, I proposed that we produce more informative evaluations, and that we develop a forum to discuss evaluation outcomes.

- See attachment for evaluation schedule.
- Course evaluations taught by assistant professors, PhD students, or external lecturers will be discussed in the context of a new group founded to support newer teachers.
- Suggestions for how to get more out of course evaluations by more experienced teachers?

(3) UPDATE: Course time budgets will be revised in connection with revisions of academic regulations. May be in touch about specifics.

(4) UPDATE: Positions

- IKK - Assistant Professor in Computational Linguistics (Evaluations completed)
- IKK- Professor in Cognitive Science (Shortlisted and under evaluation)
- IKK – Associate Professor in Cognitive Science and Cognitive Semiotics – (Shortlisted and under evaluation)
- IKK – Fixed term Assistant Professor in Cognitive Science/Semiotics – (Job ad drafted and awaiting approval, will be advertised soon)

(5) UPDATE: Academic regulations: Supplementary programs

- Cultural Analytics: Draft regulations completed. On the agenda for UN approval. Awaiting student inputs. Proposed title change – Cultural Data Science?
- Social Minds: Employee meeting held. Awaiting student inputs.

(6) UPDATE: Academic regulations: Regular programs

- BSc Cognitive Science: Heading to SN
- MA Linguistics: Student meetings held on day of UN meeting. Regulations on UN agenda.
- MA Cognitive Semiotics: Course descriptions drafted. Student inputs have been received. Awaiting employer input. Regulations on UN agenda. On the way to SN.

(7) INFORMATION: I have signed our BSc programmes up to a new initiative to create self-test quizzes for students considering our degree. These are designed to inform students about our programs and align expectations of applicants. I may contact you about questions for the quizzes.

(8) DISCUSSION: Increased emphasis on corporate master theses. How can we support supervisors to encourage corporate theses?

(9) DISCUSSION: 3rd Semester Masters

- Students can currently choose between a profile course in humanistic innovation, a profile course in education, or an internship/project placement on the third semester of their masters program. Semester abroad? I would like to discuss possibilities for expanding the range of options to also include a 20 ECTS case competition.