

Meeting: 17th June 2020 at 11.00-13.00

In Zoom:

UN-meeting, LICS

Agenda

Called:

UN members:

Ethan Weed (chair of the meeting), Jan Rijkhoff, Kristian Tylén, Peter Bakker, William Macgregor, Mikkel Wallentin

UN LICS

Dato : 10.06 2020

Observers:

Johan Keller Jensen (spokesperson for the students), Alexandra Kratschmer, Sofie Raun, Cordula Vesper, Kristina Duun (student counsellor), Chris Mathys, Karsten Olsen, Rebekah Baglini, Jeroen Willemsen, Diana Crafa, Joshua Skewes (head of department), Jakob Steensig, Peter Thramkrosgart, Julie Zederkof (SNUK, minute taker)

Side 1 / 3

1. Approval of agenda and minutes from last meeting

The UN approves the agenda and the preliminary minutes.

The Agenda and previous minutes of UN meetings are publicly available at:
<https://studerende.au.dk/studier/fagportaler/arts/kontakt/udvalgognaevn/uddannelsesnaevn/kommunikation-og-kultur/>

Appendix 1: Preliminary Minutes UN LICS 20th of May 2020

2. Briefings (orientation)

- 2.1 News from the Board of Studies**
- 2.2 News from the Institute Forum**
- 2.3 News from the student guidance**
- 2.4 News from staff and students**
- 2.5 News from the study administration**

Appendix 2a: News letter from Arts Studier June

3. Evaluation of project placement (discussion)

The UN are asked to discuss and comment on the evaluation of the project placement in E19 from both the students and the project hosts. Focus should be on the three elements in the course and the coherence between these three (1. Guidance/teaching, 2. the time spent at the companies, 3. the exam form) along with the coherence in the semester in general. The UN are asked to discuss if the results of the evaluation should lead to any improvements.

NB! The rapport are confidential, since the comments might contain personal informations.

Appendix 3a: Evaluation of the project placement fall 2019 LICS - Students

Appendix 3.b: Evaluation of the project placement E19 CS – project hosts

Appendix 3.c: Evaluation of the project placement E19 LING - project hosts

Appendix 3d: Evaluation of project placement E19 - project hosts "don't know"
(the appendix includes answers from project host which have answered that they didn't know the educational background of the intern)

4. Experiences with rescheduled teaching for discussion/statement (discussion)

As a result of the Corona pandemic in spring 2020, the University of Aarhus was physically shut down on March 12, 2020.

The physical shutdown meant that many different critical situations had to be handled and that much information had to be disseminated in ways other than hitherto. At the same time, the teaching had to be rescheduled so that it could take place online (rescheduled teaching). Oral exams also had to be handled online, which in many cases meant the creation of a so-called emergency academic regulations.

Many experiences have been collected during the period, and therefore an accumulation of experience is now being initiated both among teachers and students in order to become clearer about what has worked well and what is less useful.

It is proposed that the accumulation of experience takes place in the UN, which can be based on the points below:

- Experience collection regarding crisis management, rescheduled teaching, emergency study arrangements, etc.
- What can be taken further in relation to the inclusion of digital technologies in teaching and examination?
- Discussion of possible local consequences of the three principles for the organisation of courses E20 in order to identify solutions/implementation for the department.

The experiences are brought to the Board of studies who will gather experiences from all UN and distribute to departments and teachers for inspiration.

Appendix 4a: Email about the organisation of teaching for Autumn 2020

Appendix 4b: Description of assignment for the organisation of teaching

Appendix 4c: Overview of planned teaching adjusted room sizes

5. Approval of study start programs (decision)

Suggestion for decision:

UN approves the study start programs.

Appendix 5a: Study start program Ling

Appendix 5b: Study start program CSc

6. Decision of an obligatory set of UN questions for the teaching evaluation E20 (decision)

The UN have the opportunity to choose some compulsory questions at the educational level - in addition to the two compulsory AU questions and the Study Board's compulsory questions. These questions will thus be included in all the educational evaluations of the program.

Compulsory AU questions:

— 1) "I rate the overall benefit of the course as ..."

[Very large yield | High yield | Some yield | Low yield | No dividend]

2) "In connection with the teaching there has been good use of digital activities (eg Kahoot, mentimeters, blogs, video, discussion forums, wiki, podcasts, learning paths)"

[strongly agree, overwhelmingly agree, neither / nor, overwhelmingly disagree, totally disagree, do not know / not applicable]

Suggestion for decision:

— The UN decides whether to keep the mandatory UN questions on the evaluation.

The UN sends the selected questions to the Education Consultant at IKK.

Appendix 6a: UN obligatory teaching evaluation questions LICS

Appendix 6b: SN obligatory teaching evaluation questions IKK

7. Discussion points for future UN meetings

The UN are welcomed to bring up themes for discussion at future UN meetings.

8. News from Head of Department (orientation)

— **9. "Rondvraag"** (short questions/comments before the closure of meeting)