

Meeting: 19th August 2020 at 11.00-13.00

In Zoom:

UN-meeting, LICS

Agenda

Called:

UN members:

Ethan Weed (chair of the meeting), Jan Rijkhoff, Kristian Tylén, Peter Bakker, William Macgregor, Mikkel Wallentin

UN LICS

Dato: 08.09 2020

Observers:

Johan Keller Jensen, Alexandra Kratschmer, Sofie Raun, Cordula Vesper, Kristina Duun (student counsellor), Chris Mathys, Karsten Olsen, Rebekah Baglini, Jeroen Willemsen, Diana Crafa, Joshua Skewes (head of department), Jakob Steensig, Peter Thramkrongart, Camilla Mark Thygesen (SNUK, minute taker)

Side 1/5

- 1. Approval of agenda and minutes from last meeting**
- 2. Briefings (orientation)**
 - 2.1 News from the Board of Studies
 - 2.2 News from the Institute Forum
 - 2.3 News from the student guidance
 - 2.4 News from staff and students
 - 2.5 News from the study administration
- 3. Changes in academic regulations as of 01.09.2020 (orientation) (14.20-14.30)**
- 4. Election for the new UN (discussion and decision)**
- 5. Behandling af undervisningsevalueringer fra forårets undervisning (drøftelsespunkt)**
- 6. UN-spørgsmål til undervisningsevaluering forår xxxx (drøftelsespunkt)**
- 7. Evaluation of the study start week**
- 8. Status on the action plans (orientation/discussion)**
- 9. Plagiarism (discussion)**
- 10. News from Head of Department (orientation)**
- 11. Issues for upcoming meetings**
- 12. "Rondvraag" (short questions/comments before the closure of meeting)**

1. Approval of agenda and follow up on the minutes from last meeting

The UN approves the agenda and follows up on any points necessary from the minutes from the last meeting.

The Agenda and previous minutes of UN meetings are publicly available at the UN web page: <https://studerende.au.dk/studier/fagportaler/arts/kontakt/udvalgognaevn/uddannelsesnaevn/kommunikation-og-kultur/>

Appendix 1: Minutes UN LICS 19th of August 2020

2. Briefings (orientation)

- 2.1 News from the Board of Studies
- 2.2 News from the Institute Forum
- 2.3 News from the student guidance
- 2.4 News from staff and students
- 2.5 News from the study administration

The News letter are publicly available at the teacher's portal at Arts: https://medarbejdere.au.dk/fileadmin/www.medarbejdere.au.dk/hovedomraader/Arts/Underviserportal/Nyhedsbreve_Arts_studier/2020/09_september_2020_Nyhedsbrev_fra_Arts_Studier.pdf

3. Changes in academic regulations as of 01.09.2020 (orientation) (14.20-14.30)

All changes in academic regulations take effect on 1 September.

3.1: The degree programme boards will be informed of the changes in academic regulations taking effect as of 01.09 with regard to their own academic regulations. This may include the changes in academic regulations which have been requested by each degree programme board, and which have been approved by the board of studies and the Dean's Office. But other minor changes may also have been made if any unclarities are discovered during the year which could lead to misunderstandings or constitute a threat to the legal rights of the students. These unclarities may be discovered by either teachers or administrative staff while working with the academic regulations, and any changes will always be made in collaboration with the head of department and teacher concerned.

Master's degree programme in Cognitive Science:

- Thesis preparation: changes in the length of exam and formulation of an academic objective due to co-teaching with Linguistics and Cognitive Semiotics
- Admission requirements: removal of Math B as a requirement
- Addition of a commencement of studies exam

Master's degree programme in Linguistics

- Addition of a commencement of studies exam

5.2: The degree programme boards will be informed of general changes in academic regulations taking effect as of 01.09 in the newsletter published by Arts Studies Administration.

4. Election for the new UN (discussion and decision)

The UN will discuss if any initiatives regarding recruiting for the election should be started and decides who will be in charge of the election lists.

Suggestion for decision:

The UN decides who is in charge of the election list, e.g. the UN chairman and if any initiatives for recruiting should be started.

5. Behandling af undervisningsevalueringer fra forårets undervisning (drøftelsespunkt)

Studienævnet ved IKK arbejder på en forenkling af afrapporteringsformatet (se SN-møde 26/2-20) og det er derfor besluttet som et forsøg at prøve et nyt format af. For F20 skal afdelingslederen derfor på baggrund af en drøftelse i UN skrive en sammenfattende afrapportering (omfang: ca. 1 side) af undervisningsevalueringen ved afdelingen.

Alle mødedeltagere bedes som forberedelse til mødet, læse evalueringer fra deres egen uddannelse.

Rapporten skal skrives i en skabelon med punkterne:

Afdeling

Uddannelser diskuteret på UN-møde (dato):

Afdelingsleders redegørelse for semesterets evaluering (tilføj evt. referatuddrag fra UN-mødet)

Hvilke erfaringer, spørgsmål og/eller problemer kan/bør tages til drøftelse i SN?

Evt. andre kommentarer

Rapporten udfyldes på baggrund af drøftelsen i UN. Det er vigtigt, at både UN-drøftelsen og rapporten kommer omkring både tværgående evalueringstemaer i afdelingen og eventuelle uddannelsesspecifikke drøftelser.

Rapporten giver mulighed for at anlægge et samlet, ledelsesmæssigt perspektiv på de udfordringer/muligheder/best practice, undervisningsevalueringerne udpeger. Det er derfor også vigtigt at nævne, hvis der er temaer, som vil kunne drøftes på tværs af uddannelserne i SN.

Det er fint, hvis arbejdet med undervisningsevalueringen munder ud i forslag til konkrete opfølgende tiltag, som kan indgå i uddannelsernes handleplaner og/eller danne grundlag for de årlige kollektive didaktiske tiltag på afdelingen.

Rapporten skal udarbejdes således, at den egner sig til offentliggørelse på instituttets hjemmeside.

Link til IKK's evalueringspolitik (den nye procedure er dog ikke rettet heri endnu)
<http://cc.medarbejdere.au.dk/til-undervisere/evaluering-af-undervisning/>

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Evalueringsrapporter skal senest 10. oktober 2020 sendes til instituttet v/Anne Overballe, hvorfra de bliver videreformidlet til studienævnet.

Appendices:

Appendix 5.1 Template for evaluation report

Appendix 5.2 Computational Modeling evaluation

Appendix 5.3 Data Science

Appendix 5.4 Research workshop

Appendix 5.5 Sprogbeskrivelse og -teori

Appendix 5.6 Sprog i brug - semantik og pragmatik

Appendix 5.7 advanced cognitive modelling

Appendix 5.8 Human computer interaction

Appendix 5.9 Research Workshop - Language and computers

Appendix 5.10 Social cognition

Appendix 5.11 Sprog gennem tiden

Appendix 5.12 Studium Generale

Appendix 5.13 What Makes Us Human

6. Evaluation of the study start week

The UN evaluates the study start week, and discuss possible improvements for next year.

Guests: the head tutors gives a status.

Appendices:

Appendix 6.1: Lingvistik evaluering af studievelkomst 2020

Appendix 6.2: Cognitive Science evaluering af studievelkomst 2020

7. Status on the action plans (orientation/discussion)

Head of Department together with the degree programme coordinators gives an orientation on the status of the action plans. The UN decides if any of the actions should be included in the agenda for a UN meeting in the coming year.

Appendices:

Appendix 7.1 LICS BA Linguistics

Appendix 7.2 LICS BSc Cognitive Science

Appendix 7.3 LICS MA linguistics

Appendix 7.4 LICS MA semiotics

Appendix 7.5 LICS MSc Cognitive Science

8. Plagiarism (discussion)

The UN will continue the discussion from the last meeting, where all members of the degree programme board are urged to think about how to make a streamlined procedure on plagiarism. This includes the usage of URKUND and the information to the students about the issue and the potential new guidelines for the department.

9. News from Head of Department (orientation)

(1) REMINDER – UPLOADING OF COURSE PLANS/SYLLABUS

Please upload your lesson plans for our folder, for sharing with new teachers who might have your course in the future, and for teachers on upper level/MA courses.

(2) REMEMBER STUDENT ADVISERS

(3) UPDATE – POSITIONS

- IKK- Professor in Cognitive Science (In negotiation)
- IKK – Assistant Professor in Cognitive Science (Job call open)
- IKK/CHC – (Fixed term) Assistant Professor in Cognitive Science and Digital Humanities (Job call open)

(4) MUS to start very soon

(5) DISCUSSION – TEACHING PLANNING F21

We are in the process of checking the spring 21 plans. I expect that spring semester will be conducted under very similar circumstances to the current semester. Recall that for fall, our starting point was extremely rigidly defined by our initial plan. So now is the chance to get this right – or at least less wrong. If you have a lab or something that Sofie and I don't know about, and you don't tell me about it now, it almost certainly isn't happening. Or if you have a weird schedule, and you haven't let us know about that when we had the chance to review the plans, there is a high probability you'll be stuck with what we report.

10. Issues for upcoming meetings

- 11.1 Issues for upcoming UN meetings
- 11.2 Issues for upcoming meetings suggested for the Board of Studies

11. "Rondvraag" (short questions/comments before the closure of meeting)