

Meeting: 2nd December 2020 at 11.00-13.00

In Zoom:

UN-meeting, LICS

Agenda

Called:

UN members:

Ethan Weed (chair of the meeting), Jan Rijkhoff, Kristian Tylén, Peter Bakker, William McGregor, Mikkel Wallentin

UN LICS

Dato: 05.11 2020

Observers:

Johan Keller Jensen, Alexandra Kratschmer, Sofie Raun, Cordula Vesper, Kristina Duun/Josephine Sørensen Brunsgaard (student counsellor), Chris Mathys, Karsten Olsen, Rebekah Baglini, Jeroen Willemsen, Daina Crafa, Joshua Skewes (head of department), Jakob Steensig, Peter Thramkrongart, Camilla Mark Thygesen (SNUK, minute taker)

Side 1/4

1. Approval of agenda and follow up on the minutes from ast meeting

2. Briefings (orientation)

- 2.1 News from the Board of Studies
- 2.2 News from the Institute Forum
- 2.3 News from the student guidance
- 2.4 News from staff
- 2.5 News from fagrådet
- 2.5 News from the study administration

3. News from Head of Department (orientation)

(1) UPDATE – POSITIONS

- IKK- Professor in Cognitive Science (In negotiation)
- IKK – Assistant Professor in Cognitive Science (Under evaluations)
- IKK/CHC – (Fixed term) Assistant Professor in Cognitive Science and Digital Humanities (Interviews)

(2) UPDATE – LINGUISTICS EXAM LANGUAGE

(3) INFORMATION – EXAMS

I have written out to the mailing list about winter exams. It is required that all exams are online. See my email. I have some updates.

- Students who show coronavirus symptoms should not come to the exam and should be examined online. Students have until 8am on the day of the exam to

report that they have symptoms, at which point the examiner needs to re-plan to hold their exam online at the planned time.

- Students in a risk group should be examined online. Students need to report that they are in a risk group 14 days before the exam, to be added to the list of those who need to be examined online.
-so examiners should have their computer with them to the exam, because they may have some students online after all.
- You get 10 extra minutes per exam. This is for sanitizing the room, and preparing for if a student needs to be online due to symptoms. This will increase the time you use for the exam, and the time you get in vipomatic.
- If a teacher is in a risk group, it may be possible to hold all exams online for the course. Please get in touch with me asap if you believe you are in a risk group and are examining.

(4) INFORMATION – GDPR AND PEDAGOGY

We have been working to get clearer policies/education for students regarding GDPR compliance.

- AU has an information site for students. All students should be referred to this page at the start of any empirical project Processing personal data in projects etc. (au.dk)
- IKK is working on a more explicit policy for data collection and storage. More to come.
- Arts is developing an e-learning module on GDPR for students. I will propose that this be formally integrated into our programs. Suggested courses could include Studium Generale and Applied Linguistics for the BA Linguistics, and Philosophy of Cognitive Science for Cognitive Science. Longer term I would like this included in the academic regulations for a course in each program.
- The model is that everybody, students included, are responsible for their own data protection. We however have an obligation to ensure that students are properly equipped for this.

(5) INFORMATION – STUDENT INVOLVEMENT

- We are putting a student forward for Instituteforum
- A student council for linguistics, and a student council for cognition (including cognitive semiotics), are both almost constituted
- From January: planning a pre-meeting series with Student representatives, Heads of Student councils, Student counsellors, IF member, the department adviser, and me each month, held one week prior to UN meetings.

(6) INFORMATION – TEACHING PLANNING F21

Teaching planning has gone very well. There has been a lot of transfer of tasks between staff across teams, so I've been writing with a lot of different people. But all of my interactions have been kind, helpful, and professional. I have felt heard in requests and it has felt like a joint task between the department and administration.

Hopefully the outcome will be much better for both teachers and students. I will give a brief status report for planning.

Side 3/4
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(7) INFORMATION – INSTRUCTORS

Application deadlines for instructors is the 7th. If you are teaching next semester, I will send you all the applications for your course. We should hire instructors ASAP because it may require changes to the timetables where instructors own classes conflict with yours.

4. Issues for upcoming meetings

5. "Rondvraag" (short questions/comments before the closure of meeting)

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1. Approval of agenda and follow up on the minutes from last meeting

The UN has already provided written approval of the minutes from the last meeting. The agenda and previous minutes of UN meetings are publicly available at the UN web page: <https://studerende.au.dk/studier/fagportaler/arts/kontakt/udvalgognaevn/uddannelsesnaevn/kommunikation-og-kultur/>

2. Briefings (orientation)

- 2.1 News from the Board of Studies
- 2.2 News from the Institute Forum
- 2.3 News from the student guidance
- 2.4 News from staff and students
- 2.5 News from the study administration

The Arts Studier Newsletter is publicly available at the teacher's portal at Arts: <https://medarbejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/>

3. News from Head of Department (orientation)**4. Issues for upcoming meetings**

- 11.1 Issues for upcoming UN meetings
- 11.2 Issues for upcoming meetings suggested for the Board of Studies

5. "Rondvraag" (short questions/comments before the closure of meeting)