

**Meeting: 21<sup>st</sup> April 2021 at 11.00-13.00**

**In Zoom**

**UN-meeting, LICS**

**Agenda**

**Called:**

*UN members:*

Ethan Weed (chair of the meeting), Alexandra Kratschmer, Cordula Vesper

**UN LICS**

Dato: 15.04 2021

*Observers:*

Johan Keller Jensen (student representative), Peter Thramkrongart (student representative), —

Helle Skjøth Sørensen (student representative), Jan Rijkhoff, Kristian Tylén, Peter Bakker, — Side 1/5

William McGregor, Mikkel Wallentin, Mads Jensen, Karsten Olsen, Riccardo Fusaroli, Byurakn Ishkhanyan, Chris Mathys, Rebekah Baglini, Daina Crafa, Jakob Steensig, Kristina Duun/ Josephine Sørensen Brunsgaard (student counsellor), Joshua Skewes (head of department), Sabrina Bækkelund Larsen (Department consultant), Camilla Mark Thygesen (SNUK, minute taker), Mathilde Andersen (CED)

**1. Approval of agenda and follow up on the minutes from last meeting**

**2. Presentation of CED (presentation and discussion)**

**3. Briefings (orientation)**

- 3.1 News from the Board of Studies
- 3.2 News from the Institute Forum
- 3.3 News from the student guidance
- 3.4 News from fagrådet
- 3.5 News from staff
- 3.6 News from the study administration

**4. Annual status review 2021 (discussion)**

**5. Commencement of studies exam on Master's degree programmes – pilot project**

**6. Evaluation of courses (decision)**

**7. News from Head of Department (orientation)**

**8. Issues for upcoming meetings**

**9. "Rondvraag" (short questions/comments before the closure of meeting.)**

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**1. Approval of agenda and follow up on the minutes from last meeting**

The UN are asked to approve the agenda, and give any follow ups on the minutes from the last meeting, which has been approved in writing before the meeting. The agenda and previous minutes of UN meetings are publicly available at the UN web page: <https://studerende.au.dk/studier/fagportaler/arts/kontakt/udvalgognaevn/uddannelsesnaevn/kommunikation-og-kultur/>

**2. Presentation of CED (presentation and discussion)**

Mathilde Andersen from Centre for Educational Development (previously CUDIM), will visit the meeting and give a short presentation of the newly formed CED.

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**3. Briefings (orientation)**

3.1 News from the Board of Studies

3.2 News from the Institute Forum

3.3 News from the student guidance

3.4 News from fagrådet

3.5 News from staff

3.6 News from the study administration

- The Arts Studier Newsletter is publicly available at the teacher's portal at Arts:

<https://medarbejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/>

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**4. Annual status review 2021 (discussion)**

The annual status review is part of the ongoing quality assurance process at the Faculty of Arts relating to our degree programmes, and is described in greater detail in [uddannelseskvalitetsprocesser på Arts](#). The purpose of [the annual status review process](#) is that the degree programme board, board of studies and school should prioritise the areas on which the degree programme board will focus in the upcoming quality year to ensure the quality of our degree programmes in accordance with [AU's quality policy](#), based on a systematic review of these degree programmes in their entirety.

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When the degree programme board revisits the plans of action for the last quality year, the vice-dean for education encourages the board to take its point of departure in what it is possible to achieve during a period of great pressure on both teachers and students owing to the coronavirus situation. The degree programme board is also encouraged to make the plans of action as specific as possible, and to consider a realistic timetable for implementing and achieving the actions desired.

**Tasks of the degree programme board:**

1. Review the status of last year's plans of action, based on proposals submitted by the head of department.

Actions that have been completed should be entered under “Status of completed actions from the last quality year”. On this basis, the degree programme board discusses whether there are any derived actions which need to be continued. Derived actions should be added to the plan of action for 2021.

2. Provide input for and approve plans of action for each degree programme, based on proposals received from the head of department.

The plans of action for 2021 are an extension of the quality work done in previous years, so the experience gained in each degree programme can be carried forward to the new quality year.

Process for 2021:

April: The UN will have general discussions about focus points for the plans of action, of the basis of an introduction from the Head of Department. These discussions will be on the basis of last year’s plans of action, the relevant data and also including all member’s knowledge of the current status of the degree programmes,

May: The final plans of action will be presented to the UN. The UN will decide if any changes are necessary before the plans of actions are submitted for discussion in the Board of Studies.

June: The plans of actions will be discussed in the Board of Studies.

*Proposal for decision:*

The degree programme board decides which actions should be given priority in the plans of action for 2021 based on last year’s plans of action and the current status of the degree programmes concerned, and then submits the plans of action for 2021 for discussion by the board of studies.

Appendices:

Appendix 4.1 UN LICS samlet indikatoroverblik 2021

Appendix 4.2 BA Lingvistik handleplan 2020

Appendix 4.3 BA Lingvistik Indikatorkort og baggrundsdata 2021

Appendix 4.4 KA Lingvistik handleplan 2020

Appendix 4.5 KA Lingvistik Indikatorkort og baggrundsdata 2021

Appendix 4.6 Bemandingsplan E19-F20 Lingvistik

Appendix 4.7 BA Kognitionsvidenskab handleplan 2020

Appendix 4.8 BA Kognitionsvidenskab Indikatorkort og baggrundsdata 2021

Appendix 4.9 KA Kognitionsvidenskab handleplan 2020

Appendix 4.10 KA Kognitionsvidenskab Indikatorkort og baggrundsdata 2021

Appendix 4.11 Bemandingsplan E19-F20 Kognitionsvidenskab

Appendix 4.12 KA Kognitiv semiotik handleplan 2020

Appendix 4.13 KA Kognitiv semiotik Indikatorkort og baggrundsdata 2021

Appendix 4.14 Bemandingsplan E19-F20 Kognitiv Semiotik

Appendix 4.15 Årsberetning 2020 Sprogvidenskabelige og kognitive fag censorkorps

Appendix 4.16 Indikator- og grænseværdioversigt 2021 ordinær

Appendix 4.17 Skabelon handleplan 2021\_BA, KA og EVU

## **5. Commencement of studies exam on Master's degree programmes – pilot project**

Prior to the meeting, the official members of the UN, has discussed the need for changes to the current commencement of studies exams at the Master's degree programmes. – see the appendix for further information about the case.

Ethan Weed will at the meeting present to the conclusions and decisions regarding the issue.

Appendices:

Appendix 5.1 Presentation (sagsfremstilling) – Commencement of studies exam on Master's degree programmes – pilot project

Appendix 5.2 Current commencement of studies exams

## **6. Evaluation of courses (decision)**

The Head of Department suggests that we should modify our evaluation policy again.

The suggested change is:

- 1) To continue to only require full final evaluation reports for courses falling under the IKK policy
- 2) To reinstate the policy that all courses are evaluated on blackboard

There are two reasons for suggestion 2). The main one is that it has been brought to the Head of Department that only evaluating courses under the minimum IKK policy risks giving misleading statistics for quality control purposes. IKK policy is that we always evaluate new courses, and courses with new teachers, and that other courses are only evaluated every three years. We should reasonably expect new courses and courses with new teachers to score lower than the average course. The Head of Department is therefore concerned that we may adapt our quality control actions to a more negative overall view of our programs than a full dataset would justify. The second reason is that, upon discussing the issue again at the student forum, students are not so troubled by the evaluation as we might have believed, and would appreciate that our quality control work is conducted on less biased data. The Head of Department requests approval by the UN to implement this change.

## **7. News from Head of Department (orientation)**

(1) INFORMATION – SPECIALE

- Orientation about the process for students applying for thesis

(2) UPDATE – POSITIONS

- IKK – Assistant Professor in Cognitive Science (no update)

