

Meeting: 25th August 2021 at 11.00-13.00

In Zoom

UN-meeting, LICS

Agenda

Called:

UN members:

Ethan Weed (chair of the meeting), Alexandra Kratschmer, Cordula Vesper

UN LICS

Dato: 09.06 2021

Observers:

Johan Keller Jensen (student representative), Peter Thramkrongart (student representative),
Helle Skjøth Sørensen (student representative), Jan Rijkhoff, Kristian Tylén, Peter Bakker,
William McGregor, Mikkel Wallentin, Mads Jensen, Karsten Olsen, Riccardo Fusaroli, Chris
Mathys, Rebekah Baglini, Daina Crafa, Jakob Steensig, Kristina Duun/ Josephine Sørensen
Brunsgaard (student counsellor), Joshua Skewes (head of department), Sabrina Bækkelund
Larsen (Department consultant), Camilla Mark Thygesen (SNUK, minute taker), Sofie
Baungaard Hansen (guest)

Side 1/5

AGENDA

1. Approval of agenda and follow up on the minutes from last meeting

2. Briefings (orientation)

- 2.1 News from the Board of Studies
- 2.2 News from the Institute Forum
- 2.3 News from the student guidance
- 2.4 News from fagrådet
- 2.5 News from staff
- 2.6 News from the study administration

3. Visit from the “Kontaktbibliotekar”

4. Discussion of the drafts for study overview and ”about the degree programme” for BA Cognitive Science 2022

5. Approval of elective courses in the spring (orientation and decision)

6. Making changes to academic regulations (orientation)

7. Summer University 2022 (orientation)

8. Election for UN and SN (discussion and decision)

9. Issues for upcoming meetings

10. ”Rondvraag” (short questions/comments before the closure of meeting.)

AGENDA

1. **Approval of agenda and follow up on the minutes from last meeting**

The UN are asked to approve the agenda, and give any follow ups on the minutes from the last meeting, which has been approved in writing before the meeting. The agenda and previous minutes of UN meetings are publicly available at the UN web page: <https://studerende.au.dk/studier/fagportaler/arts/kontakt/udvalgognaevn/uddannelsesnaevn/kommunikation-og-kultur/>

2. **Briefings (orientation)**

2.1 News from the Board of Studies

2.2 News from the Institute Forum

2.3 News from the student guidance

2.4 News from fagrådet

2.5 News from staff

2.6 News from the study administration

- The Arts Studier Newsletter is publicly available at the teacher's portal at Arts: <https://medarbejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/>

3. **Visit from the “Kontaktbibliotekar”**

Librarian Sofie Baungaard Hansen will visit the UN to present her job and role.

4. **Discussion of the drafts for study overview and “about the degree programme” for BA Cognitive Science 2022**

The UN will discuss and give input to the study overview and “about the degree programme”

Appendices:

Appendix 4.1 Study overview BA Cognitive Science 2022

Appendix 4.2 About the degree programme BA Cognitive Science 2022

5. **Approval of elective courses in the spring (orientation and decision)**

The UN will be presented to the research workshops at MA Linguistics and MA Cognitive Semiotics in the spring.

Proposal for decision:

UN approves the elective courses

Appendices:

Appendix 5.1: Research workshop 1

Appendix 5.2: Research workshop 2

6. **Making changes to academic regulations (orientation)**

In the spring, the degree programme boards (UN) started the process of making new academic regulations and making changes to existing academic regulations. It is still possible for the degree programme boards (UN) to request changes to existing academic regulations. This requires, cf. the review of degree programmes (Uddannelseseftersyn), that the academic regulations must have had a full run through at least once. Only minor changes can be made to academic regulations, and it is important to relate each change to the degree programme as a whole. It is only possible to make changes to the academic regulations before they full run through in the case of actual errors that need to be corrected with regard to the students' legal rights.

Process for recommending and approving changes to academic regulations:

Proposals for changes to academic regulations are dealt with in:

- The degree programme board in October (or in November if this is possible before the board of studies meeting). The degree programme board recommends changes that need to be approved by the board of studies.
- The board of studies in November, with the option to discuss the issue again in December. The board of studies recommends changes that need to be approved by the Dean's Office
- The Dean's Office in January

Approved changes to the academic regulations take effect on 01.09.2022

The degree programme board has the following academic regulations that has had a full run through:

Bachelor's degree programme in Cognitive Science (in process for a new academic regulation)

Bachelor's degree programme in Linguistics

The template to propose changes is available from the degree programme board secretary (UN-sekretær).

The relevant members of teaching staff and the head of department are encouraged to discuss the validity of any proposed changes to the academic regulations with the degree programme board secretary (UN sekretær) before their final approval in the degree programme board.

7. Summer University 2022 (orientation)

It is time to submit proposals for AU Summer University courses in 2022. The deadline for submitting the proposals is September 1, 2021. The course coordinator must engage in a dialogue with the Head of Department if they have suggestions or ideas for Summer University courses in 2022.

For further information see: <https://medarbejdere.au.dk/administration/internationalt/ausummeruniversitet/information-til-au-undervisere/arts/>

Side 4/5

8. Election for UN and SN (discussion and decision)

The UN chairperson informs of the upcoming election in the autumn 2021, and the UN will discuss if any initiatives regarding recruiting should be started.

The final dates for the election period are not official yet.

There can be 3 VIP members and 3 student members in the UN.

Representatives of the academic staff on boards of studies are elected for three years at a time. Student representatives are elected for one year at a time. The students are up for election in 2021 while the representatives of the academic staff are up for election in 2023.

More information about the UN can be found in the *forretningsorden*:
https://studerende.au.dk/fileadmin/studerende.au.dk/Arts/Studienaevn/Kultur_og_Samfund/SN-dokumenter/Forretningsorden_for_Uddannelsesnaevn_paa_IKS_1._februar_2021.pdf

Proposal for decision

The UN decides that the students is responsible for nominating candidates and submit the list of candidates.

9. News from Head of Department (Orientation)

(1) INFORMATION – ADOPTION OF WORKZONE

- Records of external interactions
- Essentially a button in outlook that saves emails
- Professional responsibility
- Workshops

(2) UPDATE – POSITIONS

- IKK – Assistant Professor in Cognitive Science
Anna Zamm (from CEU)
Lau Møller Andersen
Andreas Højlund

This is us for now and I'll close this point

(3) INFORMATION – TEMPORARY FINANCING FOR STUDENT ACTIVITIES

(4) INFORMATION – CONTINUING CHANGES TO ROOM/EXAM PLANNING PROCEDURES

- Earlier and earlier timeline

- No single point of contact in the administration
- Less direct involvement from teaching staff (we will still check with you)
- More quality control by me and Sabrina
- More centralisation – fewer eyes and decision makers – more errors
- Conflicts – reduction in space due to faculty increases in teaching time
- Consultancy process

(5) INFORMATION – VISIT FROM IKK HEAD OF SCHOOL AND HEAD OF STUDIES

- Sept UN meeting
- General update/contact

(6) UPDATE – COLLABORATION WITH RADBOUD UNIVERSITY

- Exchange with Radboud AI
- Rotating PhD school on developing cognitive models
- Yearly visits from Iris van Rooij
- Joint applications on cognitive modeling and philosophy of science
- No news

(7) INFORMATION – PROVISIONAL SPRING TEACHING SCHEDULE

See appendix 9.1

10. Issues for upcoming meetings

- 11.1 Issues for upcoming UN meetings
- 11.2 Issues for upcoming meetings suggested for the Board of Studies

11. "Rondvraag" (short questions/comments before the closure of meeting.)