

Meeting: 25th August 2021 at 11.00-13.00

In Zoom

UN-meeting, LICS

Minutes

Present:

UN members:

Ethan Weed (chair of the meeting), Alexandra Kratschmer, Cordula Vesper

UN LICS

Dato: 25.08 2021

Observers:

Johan Keller Jensen (student representative), Kristian Tylén, Peter Bakker, William McGregor, Mikkel Wallentin, Karsten Olsen, Rebekah Baglini, Daina Crafa, Jakob Steensig, Anna Zamm, Andreas Højlund, Lau Møller Andersen, Ross Deans Kristensen-McLachlan, Kristina Duun (student counsellor), Joshua Skewes (head of department), Sabrina Bækkelund Larsen (Department consultant), Camilla Mark Thygesen (SNUK, minute taker), Sofie Baungaard Hansen (Guest)

Side 1/5

Minutes:

1. Approval of agenda and follow up on the minutes from last meeting

The agenda was approved and there was no follow-up on the minutes from the last meeting.

2. Briefings (orientation)

2.1 News from the Board of Studies

Ethan Weed gave the following briefings:

- Uddannelsesforum Arts (UFA) has had a discussion of the Bachelor's project with regard to the new way the re-exams are offered. As the rules are now, students will have to wait a year to take their re-exam, since it is only offered in the semester in connection to the teaching. UFA will discuss whether to recommend that this be changed.

- In September the board of studies will have a general discussion of the employer fora at the departments. Head of department informed that they are supposed to have annual meetings with the employer forum, but the department has used other potential employers when relevant e.g. in connection with regulations. They have had good experiences with ad hoc usage of potential employers, in contrast to the usage of the people connected to the actual forum. If any staff members have ideas on how to use the employer forum in a better way, these can be discussed with the head of department.

2.2 News from the Institute Forum

Kristian Tylén shortly presented what the institute forum is.

There has been a short meeting about the process started in order to appoint a new head of institute. There was otherwise nothing new to report.

2.3 News from the student guidance

The representative from the student guidance informed:

- Study start has begun and things are working out great. The students are happy to be back on campus.
- There are a lot of introduction workshops for both BA and MA students. But the guidance team has not yet had access to Brightspace, so they cannot advertise there. The teachers are asked to tell the students about these.
- The department is still looking for a social ambassador. The guidance team will spread the word.

2.4 News from student council (fagråd) and student forum

Linguistics: They are starting up again after the holiday, and there is a lot of focus on the upcoming election and spreading the word about the student council amongst the new students.

2.5 News from staff

Mikkel Wallentin gave an update as Union representative about the ongoing negotiations regarding working hour agreement.

2.6 News from the study administration

Camilla Mark Thygesen presented the content of the newsletter from Arts Studier. The newsletter is publicly available at the teacher's portal at Arts: <https://medarbejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/>

Head of department explained about the study environment assesment. It is a legal obligation to do this and make action plans about what comes out of this assesment. This will be introduced at the next UN meeting, but in general things look ok for the department.

3. Visit from the “Kontaktbibliotekar”

Librarian Sofie Baungaard Hansen visited the UN and presented her job.

In her role as contact librarian she can offer to come and give a presentation on different topics, e.g. a general introduction to the library for the students. She is also in charge of the semester shelves.

The library would like to collaborate more with the teachers regarding buying books. In general, the library would like to buy more books, so teachers are welcome to contact the library when they are doing the course reading lists, if there are any relevant books for the library to buy. That also counts for e-books. Besides contacting Sofie for ordering books, there are also a representative from each programme who is in charge of ordering books.

It was discussed that there are different apps for e-books for the public library, and it was asked if there are anything similar for academic material. This is not currently the case, but Sofie will bring the idea further.

All of the degree programmes at Arts are getting introduction to the library, so it should be expected that students know this when they start at the supplementary subjects at the department.

4. Discussion of the drafts for study overview and "about the degree programme" for MA Cognitive Science 2022

Head of department shortly presented the process, and mentioned that the relevant teachers have been involved in the process.

It was mentioned that there are some things that are not updated in the study overview, which will be fixed for the Board of Studies meeting. The new version will be sent around to the UN after the meeting.

Otherwise, no comments.

5. Approval of elective courses in the spring (orientation and decision)

The UN discussed the research workshops at MA Linguistics and MA Cognitive Semiotics in the spring.

Decision:

UN approved the elective courses. Head of department will send the course descriptions to UVAEKA before the deadline.

6. Making changes to academic regulations (orientation)

The process and the framework for making changes to current academic regulations were shortly presented.

It was mentioned that there might be some suggestion for changes in the supplementary subject in Social Minds. Camilla Mark Thygesen mentioned that the supplementary subjects have to have had three run through before any changes can be made. The teachers will contact Camilla regarding this.

It was mentioned that the correction of typos do not have to be approved by the boards, but can be sent to SNUK at arts.uddannelseskvalitet@au.dk. Then they will be corrected when possible.

Changes to e.g. the number of students in a group for the exam has to be approved by the boards and the vice dean.

7. Summer University 2022 (orientation)

Josh presented the general concept of the summer university. It was mentioned that not all students can take a summer university course, since it has to replace

their IV-course. The department does not wish to suggest any courses for the Summer University 2022.

Side 4/5

8. Election for UN and SN (discussion and decision)

Ethan presented the format of the UN and the current members for the newly hired members of staff at the department who were present at the meeting. Johan Keller mentioned, that he is still interested in running for the election, and is trying to get some of the new students to run as alternates to make a more long-term solution.

They are planning on getting the list ready before the deadline, to make sure that are ready to send it in in good time.

Decision:

Johan is in charge of finding students from linguistics. The topic will be on the agenda again at later UN meetings, where students from cognitive science and cognitive semiotics are present.

9. News from Head of Department (Orientation)

(1) INFORMATION – ADOPTION OF WORKZONE

- Records of external interactions
- Essentially a button in outlook that saves emails
- Professional responsibility
- Workshops

(2) UPDATE – POSITIONS

- IKK – Assistant Professor in Cognitive Science
Anna Zamm (from CEU)
Lau Møller Andersen
Andreas Højlund

This is it for now and the point will be closed.

(3) INFORMATION – TEMPORARY FINANCING FOR STUDENT ACTIVITIES

Head of department informed about this. They are planning on doing “academic weekend” for the students. It is a requirement from the ministry that the events have to be academic. It was mentioned that the distinction between social and academic content is maybe not necessary since it can and automatically will contain both.

Head of department also informed that there is also a substantial sum of money from the ministry for events for students who graduated last year. Degree programmes that have a practical element have been given priority. It is difficult to figure out how to do this. Currently, Head of department is working on the idea of focusing on project management, he will seek inspiration for events from

Information science. The target group are former students, but current students can also attend.

(4) INFORMATION – CONTINUING CHANGES TO ROOM/EXAM PLANNING PROCEDURES

- Earlier and earlier timeline
- No single point of contact in the administration
- Less direct involvement from teaching staff (we will still check with you)
- More quality control by HoD and Sabrina
- More centralisation – fewer eyes and decision makers – more errors
- Conflicts – reduction in space due to faculty increases in teaching time
- Consultancy process – deals with the concrete conflict point

(5) INFORMATION – VISIT FROM IKK HEAD OF SCHOOL AND HEAD OF STUDIES

- Sept UN meeting
- General update/contact

(6) UPDATE – COLLABORATION WITH RADBOUD UNIVERSITY

- Exchange with Radboud AI
- Rotating PhD school on developing cognitive models
- Yearly visits from Iris van Rooij
- Joint applications on cognitive modeling and philosophy of science
- No news

(7) INFORMATION – PROVISIONAL SPRING TEACHING SCHEDULE

See appendix 9.1

It was asked to put in last names in the schedule. Otherwise there were no comments from the UN.

10. Issues for upcoming meetings

- 11.1 Issues for upcoming UN meetings
- 11.2 Issues for upcoming meetings suggested for the Board of Studies

Ethan explained that if anyone has ideas for issues to be discussed both by the UN and the board of studies it can be mentioned here.

11. "Rondvraag" (short questions/comments before the closure of meeting.)