

Meeting: 09th February 2022 at 11.00-13.00

Place: Zoom

UN-meeting, LICS

Agenda

AGENDA

UN LICS

- 1. Approval of agenda and follow up on the minutes from last meeting (decision)**
- 2. Briefings (orientation)**
 - 2.1 News from the Board of Studies
 - 2.2 News from the Institute Forum
 - 2.3 News from the student guidance
 - 2.4 News from fagrådet
 - 2.5 News from staff
 - 2.6 News from the study administration
- 3. Information on academic regulations/changes to academic regulations following a review by the Dean's Office to take effect on 1 September the current year (orientation)**
- 4. Discussion of the end-of-term teaching evaluations from autumn 2021**
- 5. News from Head of Department (Orientation/discussion)**
- 6. Issues for upcoming meetings**

Side 1/3

AGENDA

- 1. Approval of agenda and follow up on the minutes from last meeting (decision)**

The UN are asked to approve the agenda, and give any follow ups on the minutes from the last meeting, which has been approved in writing before the meeting. The agenda and previous minutes of UN meetings are publicly available at the UN web page: <https://studerende.au.dk/studier/fagportaler/arts/kontakt/udvalgnaevn/uddannelsesnaevn/kommunikation-og-kultur/>
- 2. Briefings (orientation)**
 - 2.1 News from the Board of Studies
 - 2.2 News from the Institute Forum
 - 2.2.1 *Election of substitute (decision)*
 - 2.3 News from the student guidance
 - 2.4 News from fagrådet
 - 2.5 News from staff
 - 2.6 News from the study administration

- The Arts Studier Newsletter is publicly available at the teacher's portal at Arts:
<https://medarbejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/>

Side 2/3

3. Information on academic regulations/changes to academic regulations following a review by the Dean's Office to take effect on 1 September the current year (orientation)

The vice-dean for education has reviewed the proposals received for new academic regulations and changes to academic regulations.

On this basis, the degree programme board is informed about academic regulations and changes to academic regulations that will take effect on 1 September the current year.

3.1 *New academic regulations 2022:*

The approved academic regulations are published on the study portal on the 1st March and take effect on 1 September.

The approved academic regulations are:
Master's Degree Programme in Cognitive Science

Appendices:

Appendix 3.1 Indstillingsskema KA Kognitionsvidenskab 2022

3.2 *Changes to current academic regulations 2022*

The approved changes to the academic regulations take effect on 1 September. Autumn courses are published in the course catalogue on 1 April.

The suggested changes are:

Bachelor's Supplementary Subject in Social Minds – change of exam form for the course Social Media and Communication

Appendices:

Appendix 3.2 BATV Social minds - Social Media and communication

4. Discussion of the end-of-term teaching evaluations from autumn 2021

The Board of Studies have decided to continue with the simplified reporting format. On the basis of a discussion in the UN, the Head of Department must therefore write a summary report (scope: approx. 1 page) of the course evaluation for autumn 2021, in the same reporting format, which was tested with the evaluations for S20, A20, S21.

The summary must be formulated in a way that is appropriate for publication on the AU website. The report is to be written on the basis of the discussion in the UN.

It is important that both the UN discussion and the summary are related to the cross-disciplinary evaluation themes (tværgående evalueringstemaer) in the Department as well as to any specific degree programme discussions. The summary provides an opportunity to adopt a comprehensive, managerial perspective on the challenges/opportunities/best practices identified in the course evaluations. It is therefore important to mention if there are themes that could be discussed across degree programmes in the Board of Studies (SN). The work with the end-of-term teaching evaluations could hopefully result in suggestions for specific follow-up initiatives, which can be included in the action plans and/or form the basis for the annual collective didactic initiatives of the Department.

If necessary, the questions below may be useful in the discussion in the UN:

- What can the department learn from the evaluation?
Hvad kan afdelingen lære af evalueringen?
- What will the department/UN work with on the basis of the evaluation?
Hvad vil afdelingen/UN arbejde med på baggrund af evalueringen?
- What will the department/UN pass on to the Board of Studies for discussion?
Hvad vil afdelingen/UN give videre til SN til drøftelse?

Here is a link to the IKK evaluation policy (not updated yet with the new procedure):
https://cc.medarbejdere.au.dk/fileadmin/user_upload/IKK_evalueringspolitik_2016__godkendt_version.pdf

The Head of Department summary report must be submitted to the School of Communication and Culture (Katharina Juhl Haslund and Lars Kiel Bertelsen via stueleder@cc.au.dk) no later than March 7 2022, from where they will be forwarded to the Board of Studies.

Besides the summary report made by Head of Department, the UN are asked to discuss future models for the UN discussion of end-of-term evaluation. A suggested model is that the official members of the UN, will receive the evaluation notes and Brightspace data reports (without comments), in order to be able to approve or suggest changes to the summary report made by Head of Department.

Appendices:

Appendix 4 Evaluation report from Head of Department LICs A21

5. News from Head of Department (Orientation/discussion)

6. Issues for upcoming meetings

11.1 Issues for upcoming UN meetings

11.2 Issues for upcoming meetings suggested for the Board of Studies