ARTS
AARHUS UNIVERSITET

Meeting: 20ᵗʰ April 2022 at 11.00-13.00
Place: 1485-316
UN-meeting, LICS

Agenda

AGENDA

1. **Approval of agenda and follow up on the minutes from last meeting (decision)**

2. **Briefings (orientation)**
    2.1   News from the Board of Studies
    2.2   News from the Institute Forum
    2.3   News from the student guidance
    2.4   News from fagrådet
    2.5   News from staff
    2.6   News from the study administration

3. **Annual status review 2022 – part 1 (decision)**

4. **Discussion of the research organisation**

5. **Discussion of research workshops**

5. **News from Head of Department (Orientation/discussion)**

6. **Issues for upcoming meetings**

AGENDA

1. **Approval of agenda and follow up on the minutes from last meeting (decision)**
    The UN are asked to approve the agenda, and give any follow ups on the minutes from the last meeting, which has been approved in writing before the meeting. The agenda and previous minutes of UN meetings are publicly available at the UN web page: https://studerende.au.dk/studier/fagportaler/arts/kon-takt/udvalgognaevn/uddannelsesnaevn/kommunikation-og-kultur/

2. **Briefings (orientation)**
    2.1   News from the Board of Studies
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- The Arts Studier Newsletter is publicly available at the teacher's portal at Arts: https://medarbejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/

3. Annual status review 2022 – part 1 (discussion)

The annual status review is part of the ongoing quality assurance process relating to degree programmes at the Faculty of Arts, and is described in greater detail in degree programme quality processes at Arts. The purpose of the annual status review process is that the degree programme board, board of studies and school should prioritise the areas on which the degree programme board will focus in the upcoming quality year to ensure the quality of our degree programmes in accordance with AU's quality assurance policy, based on a systematic review of these degree programmes in their entirety.

Tasks of the head of department and degree programme board:

1. This will be discussed at the UN meeting in April
The head of department reviews the status of last year's plans of actions for degree programmes, with input from members of the degree programme board.

Actions that have been completed should be entered under "Status of completed actions from the last quality year". On this basis, the degree programme board discusses whether there are any derived actions which need to be continued. Derived actions should be added to the plan of action for 2022.

The material for this discussion includes both plans of action from last year´s annual status review and plans of action from the assessment of teaching environment (undervisningsmiljøvurdering).

2. This will be discussed at the UN meeting in may
The head of department produces a draft of the plans of action for degree programmes, which will be discussed by the degree programme board. The degree programme board approves the plans of action for each individual degree programme with a view to recommending them to the board of studies.

The plans of action for 2022 are an extension of the quality work done in previous years, so the experience gained in each degree programme can be carried forward to the new quality year.
The data material is not enough on its own, so it is important that specific knowledge and experience regarding the degree programmes is used to add perspective to the discussions about degree programme quality.

The plans of action proposed by the degree programme board are discussed by the board of studies in June. Provisional plans of action are prepared

alongside the evaluation report for all the degree programmes which are to be evaluated.

As preparation for the discussion in May the UN are asked consider important points to be mentioned within the four sub-policies. Inspiration for what to include in the discussion other that the data material can be found in the appendix "Local processes´connection to the annual status review"

Degree programmes which are to be evaluated
Cognitive Semiotics: due to closure of the degree programme Cognitive Semiotics will go through a separate process, therefore no data from this programme is included.

Appendices:
- Appendix 3.1: Letter from the Vice Dean – the quality year 2022
- Appendix 3.2: Plans of action cognitive science 2021 (Annual status review)
- Appendix 3.3: Plan of action cognitive science 2021 (assessment of teaching environment)
- Appendix 3.4: Plan of action cognitive semiotic 2021 (Annual status review)
- Appendix 3.5: Plan of action cognitive semiotic 2021 (assessment of teaching environment)
- Appendix 3.6: Plans of action linguistics 2021 (Annual status review)
- Appendix 3.7: Plan of action linguistics 2021 (assessment of teaching environment)
- Appendix 3.8: Local processes´connection to the annual status review 2022
- Appendix 3.9: Template plan of action 2022

4. **Discussion of the research organisation**
   The School has initiated local discussions about how the researchers at the Department experience the existing research organisation across career stages (based on e.g. programmes, centres, units and a research committee). To what extent is this organisation perceived as supporting the research? Does the Department have any particular points of attention in relation to the ongoing discussion of the research organisation?

   Appedices:
   Appendix 4: Research organisation at ICC

5. **Discussion of research workshops**
   At the February meeting, several teachers and students indicated that they would like to give students more influence in terms of what research workshops are available. Under this point the UN can discuss this proposal

6. **News from Head of Department (Orientation/discussion)**

7. Issues for upcoming meetings