

Meeting: 24th August 2022 at 11.00-13.00

Place: 1485-316

UN-meeting, LICS

Agenda

AGENDA

UN LICS

1. Approval of agenda and follow up on the minutes from last meeting (decision)

2. Briefings (orientation)

- 2.1 News from the Board of Studies
- 2.2 News from the Institute Forum
- 2.3 News from the student guidance
- 2.4 News from fagrådet
- 2.5 News from staff
- 2.6 News from the study administration

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3. Visit from Kasper Lie from Arts Studier

4. Approval of course descriptions for electives (decision)

5. Principles for Creation of Study Groups (For review by UN)

6. Making changes to academic regulations (orientation)

7. Elections to board of studies/degree programme board (orientation)

8. Removal of prerequisites for taking exams (discussion)

9. News from Head of Department (Orientation/discussion)

10. Issues for upcoming meetings

AGENDA

1. Approval of agenda and follow up on the minutes from last meeting (decision)

The UN are asked to approve the agenda, and give any follow ups on the minutes from the last meeting, which has been approved in writing before the meeting. The agenda and previous minutes of UN meetings are publicly available at the UN web page: <https://studerende.au.dk/studier/fagportaler/arts/kontakt/udvalgognaevn/uddannelsesnaevn/kommunikation-og-kultur/>

2. Briefings (orientation)

- 2.1 News from the Board of Studies
- 2.2 News from the Institute Forum
- 2.3 News from the student guidance

2.4 News from fagrådet

2.5 News from staff

2.6 News from the study administration

- The Arts Studier Newsletter is publicly available at the teacher's portal at Arts:
<https://medarbejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/>

3. Visit from Kasper Lie from Arts Studier

Kasper Lie from SNUK visits the UN meeting to give the UN an overview of how exam dispensations are handled, as well as changes to the process for handling exam dispensations for students with handicaps.

4. Approval of course descriptions for electives (decision)

Proposal for decision:

The degree programme board approves course descriptions for electives for the following semester (spring 2022).

Appendix: Research workshop S22

5. Principles for Creation of Study Groups (For review by UN)

First Semester:

Cognitive science study groups created during Intro Week by Kristian Tylén using the Cognitive Science Intro test. **Staff Responsible: Kristian Tylén**

Linguistics study groups created randomly with a suitable gender match. **Staff Responsible: Program Coordinator.**

Following Semesters:

New study groups created by the program coordinator according to the following procedure. Students are allowed to submit requests of up to two others that they want to be in a group with. At least one of these requests will be met. If no requests are submitted, students will still receive a new group.

For the Spring semester. Requests will be collected before 15th December by the program coordinator using a survey exact survey administered by the departmental consultant. No requests will be accepted after this data. Program coordinator creates new groups and submits them to UVEAKA and semester teachers by 10th January. **Staff Responsible: Linguistics and Cognitive Science Program Coordinators.**

For the Fall semester. Requests will be collected before 15th June by the program coordinator using a survey exact survey administered by the departmental consultant. No requests will be accepted after this data. Program coordinator creates new groups and submits them to UVEAKA and semester teachers by 10th July.

Staff Responsible: Linguistics and Cognitive Science Program Coordinators.

6. Making changes to academic regulations (orientation)

In the spring, the degree programme boards started the process of making new academic regulations and making changes to existing academic regulations. It is still possible for the degree programme boards to request that changes are made to existing academic regulations. This requires, cf. the review of degree programmes, that the academic regulations must have had a full run through at least once. Only minor changes can be made to academic regulations, and it is important to relate each change to the degree programme as a whole. It is only possible to make changes to the academic regulations before a full run through in the case of actual errors that need to be corrected in the interests of the students' legal rights.

Process for proposing and approving changes to academic regulations:

Proposed changes to academic regulations are dealt with by:

- The degree programme board in October (or in November if this is possible before the board of studies meeting). The degree programme board proposes changes that need to be approved by the board of studies
- The board of studies in November, with the option to discuss the issue again in December. The board of studies proposes changes that need to be approved by the Dean's Office
- The Dean's Office in January.

Approved changes to the academic regulations take effect on 1 September 20xx

The degree programme board has the following academic regulations that have been followed in their entirety:

- Master's degree programme in Cognitive Semiotics 2020
- Bachelor's degree programme in Linguistics 2018
- Master's degree programme in Linguistics 2020

The degree programme board has previously discussed to suggest the following changes:

- Bachelor's degree programme in Linguistics 2018 – applied linguistics: the possibility for an individual exam.

Previously proposed changes need to be proposed again and approved by the degree programme board, the board of studies and the Dean's Office.

The template to propose changes (both new and previously proposed changes) is available from the degree programme board secretary.

The relevant members of the teaching staff and the head of department are encouraged to discuss the validity of any proposed changes to the academic regulations with the degree programme board secretary before their final approval by the degree programme board.

7. Elections to board of studies/degree programme board (orientation and discussion)

The UN will be given an orientation about the upcoming election to the board of studies. Students are up for election this year, while VIP representatives are up for election in 2023. UN can begin to discuss initiatives for recruiting students.

8. Removal of prerequisites for taking exams (discussion)

On 01.09.2022 a new examination order comes into effect, containing major changes in the description of (and requirements regarding) the prerequisites with which students must comply if they wish to pass certain exams. This will result in changes in virtually all the academic regulations at the Faculty of Arts as of 01.09.2023. The main reason for all these changes is that the ministry defines the term “prerequisites for taking exams” as meaning *the activities that students must take part in* if they wish to pass a specific exam. Apart from the new legal framework (see appendix 1), the current challenges relating to these prerequisites have led to a decision that in future (after 01.09.2023) the use of prerequisites for taking exams must be avoided in academic regulations at the Faculty of Arts. You will find more information about the background and this decision in appendix 1.

The removal of prerequisites for taking exams will require more or less radical changes not only in the academic regulations, but also in the practical teaching. Whenever possible, the task involves removing prerequisites for taking exams and using didactic tools in the teaching instead, even though it will no longer be possible to exclude students from exams using these tools. Naturally, the Centre for Educational Development (CED) will be happy to help with any necessary didactic developments of the teaching. You can contact the CED by sending a mail to Tina Bering Keiding (tbkeiding@au.dk).

In some cases, it may be necessary to introduce other changes in the courses affected. For instance courses in which the fulfilment of certain prerequisites for taking the exam has played an important role when deciding what to examine. The vice-dean for education and directors of studies are currently defining a framework for development work focusing on where prerequisites for taking exams must be retained, which changes can be permitted, and what limits on resource consumption must be imposed.

So the idea is that the UN can start an initial discussion of how to handle the task of removing prerequisites for taking exams and replacing them with other didactic tools. Each UN must decide what to discuss, depending on the extent to which prerequisites for taking exams are used at present. Here are some of the possible points for discussion:

- Is it possible to attend the teaching in some way without actually being physically present?
- What steps do we need to take in relation to working with the didactic development of the teaching?
- Which courses should be permitted to retain prerequisites for taking exams?
- How can prerequisites for taking exams be incorporated into the teaching and/or exams, and are there any other changes that need to be made in addition to removing these prerequisites?

SNUK has drawn up a plan for the process involved in implementing the changes (see appendix 2). This process is divided into three stages. The first stage lasts until the summer holiday 2022 and involves the identification of a framework and initial discussions by boards and departments. Stage 2 runs from the summer holiday until November and involves academic development work. SNUK will be drawing up material for all the departments to support this work. Stage 3 involves approval and implementation, starting with the inclusion of the degree programme boards and board of studies (as in standard academic regulation processes) in approval meetings in December and January, after which the changes will be implemented in the academic regulations by 01.09.2023.

If you have any questions, please contact Camilla Mark Thygesen (camillathygesen@au.dk) or Christian Hansen (hach@au.dk) at SNUK at any time during the process.

Appendices:

Appendix 7.1 Removing prerequisites for taking exams (a letter from the vice-dean)

Appendix 7.2 Plan for the process of removing prerequisites for taking exams

9. News from Head of Department (Orientation/discussion)

10. Issues for upcoming meetings

7.1 Issues for upcoming UN meetings

7.2 Issues for upcoming meetings suggested for the Board of Studies