

**Meeting: 12<sup>th</sup> January 2022 at 13.00-15.00**

**Place: Zoom**

**UN-meeting, LICs**

**Minutes**

**Present:**

*UN members:*

Ethan Weed (chair of the meeting), Alexandra Kratschmer, Cordula Vesper

UN LICs

*Observers:*

Mina Almasi (student representative), Johan Valentin Keller (student representative), Kristian Týlen, Karsten Olsen, Lau Møller Andersen, Peer Bundgaard, Jakob Steensig, Chris Mathys, Anna Zamm, Andreas Højlund, Mikkel Wallentin, Joost Robbe, Riccardo Fusaroli, Peter Bakker, Joshua Skewes (head of department), Josephine Sørensen Brunsgaard (student counsellor), Camilla Mark Thygesen (SNUK, minute taker)

Side 1/3

**MINUTES**

**1. Approval of agenda and follow up on the minutes from last meeting (decision)**

The agenda was approved and there was no follow-up on the minutes from the last meeting.

**2. Briefings (orientation)**

**2.1 News from the Board of Studies**

Ethan Weed gave the following briefings:

At the upcoming meeting the board of studies will be looking at approval of the IV-courses. Head of Department informed that the department has three IV courses – there has been added a courses on music and language. This is not necessary a permanent change, but will be evaluated next year.

**2.2 News from the Institute Forum**

Kristian Týlen informed that there had not been a meeting since the last UN meeting, but he suggested to add the election of a substitute to the agenda for the next UN meeting. He informed that the meetings are held once a month at the maximum. It is usually Wednesday or Thursday, but not at a fixed time.

**2.3 News from the student guidance**

The representative from the student guidance informed:

- A lot of questions about exams came up before Christmas.
- The planning of the U-days are starting. It will be on the 24<sup>th</sup> and 25<sup>th</sup> February. Relevant teachers will be contacted and a list of the events will be send out.

**2.4 News from fagrådet**

Cognitive science: There has not been a meeting yet this year, and students are busy with exams. It was mentioned that the students are happy about the changes to the IV-courses.

Linguistics: there has not been a meeting this year for Linguistics either.

## 2.5 News from staff

Project placement coordinator, Andreas Højlund informed about the ongoing work to enhance the contact between the alumni and current students. There is a wish to strengthen the network for the students. Alumni groups have been set up at different platforms.

Teachers wanted to know about the current guidelines for teaching and corona. What are the expectations for online teaching and blended forms of teaching? Head of Department informed that there are still some uncertainties about this, but it has been announced that there is no plan B for room planning. That means that if any distance requirements will come, classes that do not fit in the rooms, will be transformed to online. There are no expectations that there should be hybrid teaching. It was mentioned that right now it looks like the teaching will be in class unless the government tells us otherwise.

But it might happen that students get sick, and in those cases pragmatic solutions can be used. For example is the teacher has access to a camera and can stream the teaching via zoom, or if a student is willing to use the webcam to stream to other students.

This solution should not be offered to foreign students who do not come to Denmark, or students who for some reason wish to take the teaching from home all semester. The teaching is in class, but they might be offered pragmatic solutions for students who are sick or in isolation and cannot come to a class or two.

It has been announced that the attendance requirement will be continued to be replaced by a participation requirement, like it has been in the previous semesters.

## 2.6 News from the study administration

Camilla Mark Thygesen presented the Arts Studier Newsletter which is publicly available at: <https://medarbejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/>

There was about the evaluation of cognitive semiotics mentioned in the rota plan in the newsletter. Head of Department informed that he has asked for this to be postponed.

## 3. Presentation of the work and responsibilities of the UN (orientation)

Camilla Mark Thygesen gave a presentation of the UN and the responsibilities of the UN using the presentation in the appendix.

## 4. Establishment of the new degree programme board – as of 1 February 2022 (decision)

According to the rules of procedure, the UN must be established no later than at the first meeting after a new election. The chair is elected from among the members of the academic staff and the deputy chair from among students elected to the board of studies as either representatives or alternates.

The school has specified the number of members of each degree programme board. On the UN for LICs, there are 3 members of the academic staff and 3 students. Members of the board of studies must be members of the UN.

*Decision:*

Chair: Ethan Weed

Deputy chair: Johan Valentin Keller

UN student members: Johan Valentin Keller, Mina Almasi, Beatrice Wagner-Freudensborg

UN students substitute: Emma Olsen

## 5. Description of the scope of group products (discussion)

The UN discussed the matter of the scope of the product made in groups for two exams at the new academic regulations for the Master's Degree Programme in Cognitive Science. This was a question raised by the Board of Studies.

It was mentioned that individual exams with a product have the same issue, since it is not possible to describe in the regulations what exactly the product might be, and therefore the scope of the product cannot be described either.

The UN agreed, that it should not be specified in the regulations, since that would make the product too inflexible. It is up to the teacher to guide the students, to make sure that the workload fits with the ECTS and the academic objectives of the course. It was mentioned that the teachers among themselves can build up a practice for the different types of product, and share their experiences with each other.

## 6. News from Head of Department (Orientation/discussion)

Head of Department informed of the following:

- Teaching evaluations are coming up at the UN meeting in February
- Planning for the fall is coming up as well. De nærmer sig en standard plan som kører som det plejer.

## 7. Issues for upcoming meetings

### 11.1 Issues for upcoming UN meetings

Two issues were mentioned for upcoming meeting:

- A discussion of the description in the regulations saying that tables and graphs counts for 800 characters.
- A discussion of the scope and organization students becoming involved in research projects when doing their bachelors project.

### 11.2 Issues for upcoming meetings suggested for the Board of Studies