

Meeting: 20th September 2023 at 11.00-13.00

Place: 1485-316

UN-meeting, LICS

Agenda

AGENDA

UN LICS

- 1. Approval of agenda and follow up on the minutes from last meeting (decision) (11:00-11:05)**
- 2. Evaluation of introductory week (discussion) (11.05-11.25)**
- 3. Briefings (orientation) (11.25-11.50)**
 - 3.1 News from the Board of Studies
 - 3.2 News from the Institute Forum
 - 3.3 News from the student guidance
 - 3.4 News from Student forum (fagråd)
 - 3.5 News from the Union representative
 - 3.6 News from staff
 - 3.7 News from the study administration
- 4. Information on changes to academic regulations published on 1 September the current year (orientation) (11.50-12.00)**
- 5. Plans of action Årlig Status (decision) (12.10-12.20)**
- 6. Election at AU (discussion) (12.20-12.30)**
- 7. Guidelines for student data collection (discussion) (12.30-12.45)**
- 8. News from Head of Department (Orientation/discussion) (12.45-12.55)**
- 9. Issues for upcoming meetings (12.55-13.00)**

Side 1/4

AGENDA

- 1. Approval of agenda and follow up on the minutes from last meeting (decision) (11:00-11:05)**

The UN are asked to approve the agenda and give any follow ups on the minutes from the last meeting, which has been approved in writing before the meeting. The agenda and previous minutes of UN meetings are publicly available at the UN web page: <https://studerende.au.dk/studier/fagportaler/arts/kontakt/udvalgognaevn/uddannelsesnaevn/kommunikation-og-kultur/>

- 2. Evaluation of introductory week (discussion) (11.05-11.25)**

The degree programme board evaluates the introductory week with a view to ensuring that next year's initiatives are proactive and optimising.

Guests:

Head tutors presents the evaluations

Appendices:

Appendix 2.1 Evaluation reports introductory week BA Linguistics 2023

Appendix 2.2 Evaluation reports introductory week BSc Cognitive Science 2023

3. Briefings (orientation) (11.25-11.50)

3.1 News from the Board of Studies

3.2 News from the Institute Forum

3.3 News from the student guidance

3.4 News from Student forum (fagråd)

3.5 News from the Union representative

3.6 News from staff

3.7 News from the study administration

- The Arts Studier Newsletter is publicly available at the teacher's portal at Arts:
<https://medarbejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/>

4. Information on changes to academic regulations published on 1 September the current year (orientation) (11.50-12.00)

All changes to academic regulations take effect on 1 September.

3.1: The UN will be informed of the changes to their own academic regulations taking effect on 1 September.

This may include the changes to academic regulations which have been requested by the UN, and which have been approved by the board of studies and the Dean's Office. But other minor changes may also have been made if any unclarities are discovered during the year which could lead to misunderstandings or constitute a threat to the legal rights of the students. These unclarities may be discovered by either teachers or administrative staff while working with the academic regulations, and any changes will always be made in collaboration with the head of department and teacher concerned.

The following changes has been made in the department's academic regulations:

- *Bachelor's Degree Programme in Linguistics – Linguistics Applied – add the possibility of individual exam and a change to the number of pages*
- *Bachelor's Degree Programme in Cognitive Science – Cognitive Neuroscience – Change in examform for re-examination*

In addition to the changes above, changes may have been introduced in a large number of courses, on the basis of the project on the removal of prerequisites where the prerequisite requirements have either been removed or reformulated. In courses

where the prerequisite has been removed, there might have been added other changes to the courses as well. UN has previously approved these changes, but it is important that all teaching staff are informed about the academic regulations and course catalogue in relation to finding the right course descriptions for courses.

3.2: The degree programme boards will be informed of general changes to academic regulations taking effect on 1 September. See newsletter from Arts Studies Administration.

BREAK 12.00-12.10

5. Plans of action Årlig Status (decision) (12.10-12.20)

The head of department provides information about the status of the plans of action (årlig status) after they have been discussed by the board of studies and submitted to the director of studies for approval.

Proposal for decision:

The degree programme board decides whether there are relevant actions that should be put on the degree programme board agendas and followed up on in the coming year.

Appendices:

Appendix 5.1 Approved plan of action BSc Cognitive Science 2023

Appendix 5.2 Approved plan of action MSc Cognitive Science 2023

6. Election at AU (discussion) (12.20-12.30)

A chosen responsible for the election lists (Ethan Weed and Mina Almasi) will give a status regarding the recruitment of both VIP and students. The UN discusses if any extra events needs to be started in relation to recruitment.

7. Guidelines for student data collection (discussion) (12.30-12.45)

Several teachers have mentioned that they have questions about the GDPR guidelines for student data collection. It is difficult to find a single person to invite who can answer all of our questions, so this item is an opportunity for us to list the questions that might have. Once we have a list of concrete questions, we can send them on to the Arts Study Administration, and they will try to find the right people at the university to provide us with answers.

The following links might be useful:

- <https://studerende.au.dk/en/studies/subject-portals/arts/bachelor%27sprojectandmaster%27sthesis>

- <https://studerende.au.dk/en/it-support/information-security/data-protection-gdpr/projects/>

8. News from Head of Department (Orientation/discussion) (12.45-12.55)

9. Issues for upcoming meetings (12.55-13.00)

8.1 Issues for upcoming UN meetings

8.2 Issues for upcoming meetings suggested for the Board of Studies
