ARTS
AARHUS UNIVERSITET

Meeting: 17ᵗʰ April 2024 at 11.00-13.00
Place: 1485-316
UN-meeting, LICS

Agenda

AGENDA

1. **Approval of agenda and follow up on the minutes from last meeting (decision) (11:00-11:05)**

2. **Briefings (orientation) (11.05-11.20)**
    2.1 News from the Board of Studies
    2.2 News from the Institute Forum
    2.3 News from the student guidance
    2.4 News from Student forum (fagråd)
    2.5 News from the study administration

3. **Inclusion of students with special needs in the teaching (discussion) (11.20-11.40)**

4. **Process towards new guidelines for the use of GAI from autumn 2024 and onwards (orientation and discussion) (11.40-11.50)**

5. **Degree programme evaluation for Cognitive Science – orientation about the process and input to a list of external experts (discussion) (11.50-12.00)**

6. **Issues for upcoming meetings**
    6.1 Issues for upcoming UN meetings
    6.2 Issues for upcoming meetings suggested for the Board of Studies

7. **AOB**

Departmental matters (Orientation/discussion) (12.00-13.00)

AGENDA

1. **Approval of agenda and follow up on the minutes from last meeting (decision) (11:00-11:05)**
    The UN are asked to approve the agenda and give any follow ups on the minutes from the last meeting, which has been approved in writing before the meeting. The agenda and previous minutes of UN meetings are publicly available at the UN web page: https://studerende.au.dk/studier/fagportaler/arts/kon-takt/udvalgognaevn/uddannelsesnaevn/kommunikation-og-kultur/

2. **Briefings (orientation) (11.05-11.20)**

2.1   News from the Board of Studies
2.2   News from the Institute Forum
2.3   News from the student guidance
2.4   News from Student forum (fagråd)
2.5   News from the study administration
         - The Arts Studier Newsletter is publicly available at the teacher's portal at Arts:
         https://medarbejdere.au.dk/fakulteter/arts/til-undervisere-paa-arts/ny-hedsbrev-fra-arts-studier/

3.   Inclusion of students with special needs in the teaching (discussion) (11.20-11.40)

At coming SN meeting, the SN representatives will share experiences from their departments regarding how to include students with special needs in their teaching. The UN is asked to discuss what situations (if any) they have found particularly challenging in terms of including students with ADHD, Autism Spectrum Disorder, Dyslexia, or other diagnoses. Oral exams? Presentations? Class participation? Something else? The SN is also interested in hearing students' perspectives. Where have you felt at a loss for what to do?

4.   Process towards new guidelines for the use of GAI from autumn 2024 and onwards (orientation and discussion) (11.40-11.50)

The Committee on Education at Aarhus University (UU) has decided to change the guidelines for GAI (Generative Articifial Intelligence) in force from the autumn semester 2024, so that the use of GAI as a general rule is allowed for all examinations.

In appendices 4.1 you can see the mail from the Vice-dean for Education to the Head of Departments, which describes the background for the decision and the upcoming process.

Since the general rule is that GAI is permitted from autumn 2024 and onwards, the examinations in which GAI must be exceptionally prohibited should quickly be identified, as this must be explicitly stated in the academic regulations.

Task:

The department and the UN must identify examinations in which GAI must exceptionally be prohibited. It is the recommendation from the Vice-dean and the Head of Studies "that one *chooses* to prohibit only examinations where some very special skills is tested that would be overshadowed by the use of GAI" (see the appendices). The preliminary discussion at the UN can begin at this meeting.

The Head of Department will from SNUK receive additional information about the assignment as well as material that will be used in the process.

No further adjustments to the academic regulations can be made as part of this process.

Process:

Date	Who and what?
April	UN and SN are briefed on the process
April/May:	The departments are working to identify courses where GAI should be explicitly prohibited
May	UN approves and recommend the adjustments to the academic regulations regarding the ban on the use of GAI in the selected courses
June	SN approves and recommend the adjustments to the academic regulations regarding the ban on the use of GAI in the selected courses
End of June	The Vice-dean approves the adjustments to the academic regulations regarding the ban on the use of GAI in the selected courses
August	Information on the new guidelines will be sent to teachers and students centrally from AU
1 September	The new guidelines on the use of GAI for exams, as well as the approved adjustments to the academic regulations about prohibiting the use of GAI for specific courses, will come into force.

Appendices:
Appendices 4.1 Mail from the Vice-Dean for education to Heads of Departments

5. **Degree programme evaluation for Cognitive Science – orientation about the process and input to a list of external experts (discussion) (11.50-12.00)**

The Head of Department informs the UN about the process for the degree programme evaluation of Cognitive Science.
The Head of Department presents the board with an overall list of external experts which has been produced by the Head of Department after receiving input from the academic staff. The degree programme board discusses the list with a view to providing input before the Head of Department sends the list to the Head of School.

6. **Issues for upcoming meetings**
6.1   Issues for upcoming UN meetings
6.2   Issues for upcoming meetings suggested for the Board of Studies

7. **AOB**

Departmental matters (Orientation/discussion) (12.00-13.00)
- News from Head of Department
  - Process for effective supervision
  - Research evaluation
- News from the Union representative
- News from staff