

Meeting: 21st February 2024 at 11.00-13.00

Minutes

Place: 1481-366

UN-meeting, LICs

Present:

UN members: Jakob Steensig (UN-chair), Alexandra Kratschmer, , Nina Vad Thomsen (stud_{UN LICs} rep.), Anne Christine Vig Jensen (stud. rep.) Victoria Engberg Lowe (stup. rep.)

Observers:

Mikkel Wallentin (VIP alt.), Andreas Højlund (VIP alt.), Cordula Vesper (VIP alt.), Lau Andersen, Joshua Skewes (Head of Department), Sabrina Hansen (department coordinator), Christian Stensbo (student guidance), Jeanne Ehlers Thorsen (stud.), Lelia Rønnow Corfitsen (stud. alt.), Roberta Rocca, Bill McGregor and Sine Gyde Meler (SNUK minute taker),

Absent:

UN members: Ethan Weed

MINUTES

1. Approval of agenda and follow up on the minutes from last meeting (decision)

The agenda was approved and there was no follow-up on the minutes from the last meeting.

2. Presentation of the work and responsibilities of the UN (orientation) (11:05-11:20)

Jakob Steensig gave the UN a presentation of the responsibilities of the UN. Furthermore, Head of Department Joshua Skewes informed that every month he has meetings only with students from the degree programmes at the department (studentforum).

3. Establishment of the new degree programme board – as of 1 February 2024 (decision) (11:20-11:30)

According to the rules of procedure, the UN must be established no later than at the first meeting after a new election.

The chair is elected from among the members of the academic staff and the deputy chair from among students elected to the board of studies as either representatives or alternates.

In connection with the establishment, the distribution is decided by UN members and alternates. The distribution can be based on the number of votes (order of candidates in uncontested elections) or other agreements.

The school has specified the number of members of each degree programme board. On the UN for LICs, there are 3 members of the academic staff and 3 students. Members of the board of studies must be members of the UN.

Side 2/5

Decision:

The UN elected Jakob Steensig as chair and Victoria Engberg as deputy chair.

The UN also elected members and alternates:

VIP members:

- Jakob Steensig (chair)
- Ethan Weed (SN-representative)
- Alexandra Kratschmer

VIP alternates:

- Cordula Vesper
- Andreas Højlund Lorenzen
- Ross Deans Kristensen-McLachlan
- Rebekah Brita Baglini
- Mikkel Wallentin

Student members:

- Victoria Engberg Lowe (vice chair and SN-representative)
- Nina Vad Thomsen
- Anne Christine Vig Jensen

Student alternates:

- Lelia Rønnow Corfitsen
- Pernille Højlund Brams
- Mina Almasi
- Suzan Kurt

Jakob Steensig informed that he would like to have the staff related items in the end of the agenda for the future meetings, so the students are able to leave before these items which are not student relevant.

The UN agreed to have items only related to staff, at the end of the agenda.

4. Briefings (orientation)

4.1 News from the Board of Studies

Ethan Weed was not at the meeting. Student representative Victoria Engberg informed that SN approved IV courses and the new board of studies was constituted.

4.2 News from the Institute Forum

The Institute forum representative informed that there was no news.

4.3 News from the student guidance

The student guidance informed that U-days is held this week. Linguistics and Cognitive science will have a joint presentation. There will be representatives

from the guidance, students from the two degree programmes and videos from the degree programmes.

Side 3/5

4.4 News from Student forum/fagrådet

Students informed:

The first meeting in the fagråd will be next week.

Students would like to add a point about the elective courses (Research workshop) regarding student input to the content of the course. Head of department will invite the students to a meeting before the UN-meeting and the UN will discuss it in an upcoming meeting, if possible, in March.

4.5 News from the Union representative

The Union representative gave a status. This is not included in the minutes.

Chair Jakob Steensig informed that this item will be at the end of the agenda onwards.

4.6 News from staff

No news.

4.7 News from the study administration

The UN was informed that the newsletter from Arts Studier is available at: <https://medarbejdere.au.dk/fakulteter/arts/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/>

5. Orientation of approved plan of actions and minutes from the evaluation meeting for Linguistics (orientation) (11.50-12.00)

The UN is informed of the approved plan of actions for BA and MA in Linguistics and the minutes from the evaluation meeting.

Head of department informed that the action plans are updated based on the evaluation meeting. One of the actions which was added was to have a student representative to recruit on Gymnasiums due to a smaller decrease in student applicants for the BA Linguistics. For the MA degree programme one of the discussions was that student were not introduced to project management, therefore there will be implemented teaching about project management, so the student develops these skills.

6. Orientation of degree programmes which are to be evaluated (orientation) (12.00-12.10)

Head of department informed about the degree programmes which, [according to the rotation plan](#), are to be evaluated this year. For the department of LICs the BA and MA in Cognitive Science are to be evaluated following standard track.

The evaluation report will be written by Josh Skewes with input from Lau Andersen as department coordinator. The degree programmes are doing well and the

main focus in the evaluation will be actions the department are already working on such as: coherence between methods and topic areas at the BA programme.

Side 4/5

7. Orientation of academic regulations/changes to academic regulations following a review by the Dean's Office to take effect on 1 September the current year (orientation) (12.10-12.20)

The vice-dean for education has reviewed the proposals received for new academic regulations and changes to academic regulations.

On this basis, the UN was informed about academic regulations and changes to academic regulations that will take effect on 1 September the current year.

Approved changes to the academic regulations take effect on 1 September. Autumn courses are published in the course catalogue on 1 April.

The following changes were approved:

- BSc Cognitive Science - BA-project – change in description of individualization (appendix 7.1).
- BA Linguistics - section 2.1 – removal of demand for 75% regulation participation (appendix 7.2)
- MA Linguistics – Typology – clarification of length of assignments (appendix 7.3)

The following changes were not approved:

- BA supplementary in Cultural Data Science – Language analytics – change in exam form (appendix 7.4)

Head of department informed that the teachers for the specific courses have been involved and overall, the changes are to ease the exams.

8. News from Head of Department (Orientation/discussion)

Head of department informed that there is a job application out. The new (student) head tutors have been hired for both BA Cognitive Science and Linguistics. Head tutors for the MA programmes are not hired yet and there may be need for help from the degree programme coordinator for the recruitment.

9. Issues for upcoming meetings

9.1 Issues for upcoming UN meetings

A point was added about the research workshop see item 4.4.

9.2 Issues for upcoming meetings suggested for the Board of Studies

Nothing to point.

10. AOB

There was a discussion about “digital exam” and sudden changes of exam dates, where teachers were not informed.

Students informed that the rules about formalities regarding the exams always confuse the students during the exam period. The student guidance informs about the formalities

at the beginning of the 1st semester, but maybe they should mention it continuously.
Teachers at the meeting informed that the rules about formalities are stated in the academic regulation or at the study portal – student and staff members are always encouraged to read the academic regulations in connection with the exams.

Side 5/5
