

Meeting: 19th August 2020 at 11.00-13.00

In Zoom:

UN-meeting, LICS

Agenda

Called:

UN members:

Ethan Weed (chair of the meeting), Jan Rijkhoff, Kristian Tylén, Peter Bakker, William Macgregor, Mikkel Wallentin

UN LICS

Dato: 13.08 2020

Observers:

Johan Keller Jensen, Alexandra Kratschmer, Sofie Raun, Cordula Vesper, Kristina Duun (student counsellor), Chris Mathys, Karsten Olsen, Rebekah Baglini, Jeroen Willemsen, Diana Crafa, Joshua Skewes (head of department), Jakob Steensig, Peter Thramkrongart, Julie Zederkof (SNUK, minute taker)

Side 1/4

1. Approval of agenda and minutes from last meeting

2. Briefings (orientation)

- 2.1 News from the Board of Studies
- 2.2 News from the Institute Forum
- 2.3 News from the student guidance
- 2.4 News from staff and students
- 2.5 News from the study administration

3. Making changes to academic regulations (orientation)

4. Election for the new UN (discussion and decision)

5. Approval of course description for electives (written approval)

6. New practice for approval of minutes for UN meetings (decision)

7. Plagiarism (discussion)

8. The use of Lingoland in regard to health restrictions (discussion)

9. News from Head of Department (orientation)

10. Issues for upcoming meetings

- 10.1 Issues for upcoming UN meetings
- 10.2 Issues for upcoming meetings suggested for the Board of Studies

11. "Rondvraag" (short questions/comments before the closure of meeting)

1. Approval of agenda and minutes from last meeting

The UN approves the agenda and the preliminary minutes.

The Agenda and previous minutes of UN meetings are publicly available at the UN web page: <https://studerende.au.dk/studier/fagportaler/arts/kontakt/udvalgognaevn/uddannelsesnaevn/kommunikation-og-kultur/>

Appendix 1: Preliminary Minutes UN LICS 20th of June 2020

2. Briefings (orientation)

- 2.1 News from the Board of Studies
- 2.2 News from the Institute Forum
- 2.3 News from the student guidance
- 2.4 News from staff and students
- 2.5 News from the study administration

The News letter are publicly available at the teacher's portal at Arts: https://medarbejdere.au.dk/fileadmin/www.medarbejdere.au.dk/hovedomraader/Arts/Underviserportal/Nyhedsbreve_Arts_studier/2020/08_august_2020_Nyhedsbrev_fra_Arts_Studier.pdf

The UN will have a new UN secretary starting from September. The new UN secretary is Camilla Mark Thygesen which have been a UN secretary at LICS before.

3. Making changes to academic regulations (orientation)

It is possible for the UN to request changes to existing academic regulations. This requires, cf. the review of degree programmes (Uddannelseseftersyn), that the academic regulations must have had a full run through at least once. Only minor changes can be made to academic regulations, and it is important to relate each change to the degree programme as a whole. It is only possible to make changes to the academic regulations before they full run through in the case of actual errors that need to be corrected with regard to the students' legal rights.

Since The UN at LICS has no academic regulations that has had a full run through it is only possible to change actual errors that need to be corrected with regard to the student's legal rights.

4. Election for the new UN (discussion and decision)

The UN chairman informs of the upcoming election in the autumn 2020, and the UN will discuss if any initiatives regarding recruiting should be started.

Suggestion for decision:

The UN decides who is in charge of the election list, e.g. the UN chairman and if any initiatives for recruiting should be started.

5. Approval of course description for electives (written approval)

Jakob Steensig and Anders Højen are teaching the research workshops at MA in Linguistics and MA in Cognitive semiotics in the spring 2021 and they are therefore in charge of writing the course descriptions for the courses offered.

These course descriptions must be approved by the UN in September so that students can see the courses in the course catalogue and choose between them in late September.

Suggestion for decision:

The UN approves the course description for electives for the spring 2021 via a written approval between 2.-9 of September.

6. New practice for approval of minutes for UN meetings (decision)

It is suggested that the minutes from the UN meetings in the future are approved shortly after the meeting via a written approval among UN members. The UN secretary will send out the minutes shortly after the meeting (the same day or the following day) and the UN will then have 2-5 days to approve the minutes.

The advantages of approving the minutes shortly after the meeting is that it is fresh from memory and that the decisions from the minutes can be published online for everyone to access them. Thereby each UN meeting will no longer start with an approval of minutes.

Suggestion for decision:

The UN approves the new practice for approval of meeting minutes. Therefore the UN secretary will send out the preliminary minutes shortly after the meeting for the UN to comment and approve this week.

7. Plagiarism (discussion)

The discussion is led by Peter Bakker.

8. The use of Lingoland in regard to health restrictions (discussion)

The discussion is led by Jakob Steensig.

9. News from Head of Department (orientation)

9.1 REMINDER – UPLOADING OF COURSE PLANS/SYLLABUS

Please upload your lesson plans for our folder, for sharing with new teachers who might have your course in the future, and for teachers on upper level/MA courses.

9.2 UPDATE – POSITIONS

- IKK- Professor in Cognitive Science (One offer decline – one in negotiation)
- IKK – Assistant Professor in Cognitive Science (Job ad in preparation)

9.3 ORIENTATION – ADMISSION REQUIREMENTS FOR MSC COGNITIVE SCIENCE

Side 4/4

9.4 DISCUSSION – SABBATICALS

We do not have a well organised system of sabbaticals. Until now, I have been prioritised relative to large outstanding imbalances in vipomatic, which has required an urgent solution. I feel we are close enough to everybody being within acceptable range (i.e. -500 to 500 hours) to begin discussing a more intentional system. Thoughts and ideas are welcome.

9.5 DISCUSSION – TEACHING PLANNING E20

Does anybody need to discuss anything concerning teaching planning? Are there any questions concerning formalities?

10. Issues for upcoming meetings

10.1 Issues for upcoming UN meetings

10.2 Issues for upcoming meetings suggested for the Boad of Studies

11. "Rondvraag" (short questions/comments before the closure of meeting)
