

Meeting Subject

UN Meeting – Global Studies

Moderator: Uwe Skoda

Ref.: Camilla Mark Thygesen

Date: Wednesday 18th November 2020

Duration: 14.00-16.00

Present: Members: Uwe Skoda, Anemone Platz, Asta Jensen Raae, Jason Tran

Observers: Andreas Steen, Birgitte Pristed, Vladimir Pacheco, Jan Ifversen, Raymond Yamamoto, Gauri Pathak, Georg Fischer , Maria Bjørnkær Poulsen

From Arts Studier: Camilla Mark Thygesen (ref.), Studievejledere IHO: Jakob Kristen Winter Overgaard

Absent: Liselotte Malmgart (Studieleder), Anna Sønnichsen (afdelingskoordinator), Frederik Korsbjerg, Rikke Bundgaard

Agenda item:	Discussion and conclusion:	Follow-up
<p>1. Approval of agenda and follow up from the minutes from last meeting</p>	<p>The UN approved the agenda, with a suggestion to move the updates from the students and the degree programmes further up the agenda. There were no comments to the minutes from the last meeting.</p>	
<p>2. Briefings</p>	<p>2.1 <u>News from the Board of Studies</u></p> <p>Uwe Skoda (US) informed the UN about the topics discussed at the last Board of Studies meeting.</p> <ul style="list-style-type: none"> - Students had stated that there is an issue with the wellbeing of the students, and they are often left alone with their problems in this corona time. - Students also mentioned problems with the curriculum for some courses and the lack of diversity both regarding gender and ethnicity. This will be discussed at a UN meeting in the spring, to see if there is a problem at the department for Global Studies. - Director of Studies had informed the Board of Studies that the drop out numbers did not seem to have been affected by corona. - The new academic regulations at the institute were also discussed at the meeting, including the Master's degree programme in European Studies. The regulations was approved and the working group will be looking at the comments. - The suggested changes to current academic regulations were also discussed. All three from this UN were approved, some with comments, which has been passed on to the course representatives. If necessary these will be send to the UN again. - Regarding exams this winter, it was announced that the details are still being discussed by the leadership. A complete switch to online exams is not an option under the current circumstances, so it will be blended exams. - The exam form portfolio was evaluated, and especially the flexibility of the exam was mentioned as a positive thing. - The discussion of paraphrasing software initiated by this department was postponed. 	<p>CMT</p>

	<p>- Regarding the Studiemiljøundersøgelsen it was mentioned by the students, that it does not take corona into account, which is not optimal.</p> <p>2.2 <u>News from the Head of Department</u></p> <p>US congratulated everyone on the election. There are still not that many students on the list, so it would be good if students from the other degree programmes, would join the meetings as well.</p> <p>There has been made a lot of work for the 4th semester students and an email is send around to all the students with the information. The students will still be offered to go aboard later in their education.</p> <p>2.3 <u>News from the student guidance</u></p> <p>The representative from the student guidance informed that the event “karriere veje” had been held with great success.</p> <p>The evaluations from the studiepraktik has also been positive even though the students were not able to come to the university.</p> <p>2.4 <u>News from the study administration</u></p> <p>Camilla Mark Thygesen (CMT) informed about the newsletter from Arts Studier, which can be found here: https://medarbejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/</p> <p>It was asked when the teachers from the supplementary subjects will know how many ITTU students have cancelled their trip. CMT will look into this.</p>	CMT
<p>3. Activity fund (decision)</p>	<p>The UN discussed the incoming applications for the activity fund. The budget is 10000 pr. semester.</p> <p>It was discussed that the fund should not cover transportation in Aarhus since students can probably use their bikes. This has also previously been discussed. Moreover, the guidelines are available at the shared drive, and will also be circulated along with the minutes.</p> <p>Decision: The application for a course at GLAS gets 4000 kr, and the other two applications will get what they have applied for.</p>	

	<p>The next amount of funds will be divided into two rounds. So there can be applied for 5000 before 1st February and then for the next 5000 in May. This is to make it possible to do short time planning.</p>	
<p>4. Teaching Autumn 2020</p>	<p>The UN discussed how on-site, streamed and online-teaching has been working this semester.</p> <p>Some students have experienced that some teachers were not comfortable using zoom, which is often understandable, while some students also did not feel comfortable in the room they had been given for the class, since it felt too small. To this it was explained that all rooms used have been measured by following all rules. It has also been experienced by some students that they have had to bring an extra laptop to class, in order to help the teacher stream the teaching.</p> <p>It was mentioned that it is a lot to handle for the teachers, when they have mixed classes where there are students both in the room and online. It was discussed that the best solution would be for the teacher to handle the camera equipment and then ask a student to keep an eye on the chat function for the online students.</p> <p>The difficulties about group work were also discussed, and it has been the experience that this can be improved for the next semester. It was difficult to manage the group work in classes with mixed teaching. It helped to separate the students into different rooms both physical and breakout rooms in zoom.</p> <p>Different models were suggested:</p> <ul style="list-style-type: none"> - Place the group work at the end of class, so students could go somewhere else to do it, and did not have to come back to the class room. Then they could present their work in the following week. - Divide the class into two groups. The first group does the group work while the other group is in the classroom with the teacher. And then they switch afterwards. - Divide the class into three groups. One group is at home streaming the teaching, which makes room in the class for the others to do group work. Then the group switches from week to week. 	
<p>5. Teaching in spring semester 2021</p>	<p>The UN discussed plans for online teaching and other challenges regarding the spring semester.</p> <p>US informed that he has had a meeting with UVAEKA and there are still some things that are not solved. Therefore there will be an additional meeting with UVAEKA.</p> <p>It has been prioritized from the faculty to insure that all students have some onsite teaching.</p>	

	<p>It was suggested to ask the faculty to discuss a reorganization of the booking system, since it has been experienced that there are a lot of free rooms, that are not being used, and that the teachers cannot book. It should be made more decentralized to make it possible to do ad hoc planning which the corona situation requires.</p> <p>It was mentioned that it should also be recognized that it is a big job for UVAEKA to plan this, and it is doing a lot to try and solve the problems with regard to booking rooms for all students at the faculty.</p>	
6. Library (discussion)	<p>The UN discussed the need for a recommendation to be sent to the library regarding the possibilities for introducing a system, where students can book a time slot for visiting the library in the exam period.</p> <p>The UN believed this to be a good idea, and US will take it on to the next IKS meeting and discuss how to send it on to the library.</p> <p>It was mentioned that if such a system is introduced, it should be announced to the students in advance.</p>	US
7. Ideas for issues for UN meetings in the spring (discussion)	<p>Members of the UN gave suggestions for topics to be discussed by the UN in the spring semester.</p> <p>The following was suggested:</p> <ul style="list-style-type: none"> - Diversity in the syllabi/pensum - Issues with group work during corona. - Erhvervsспециале – how does it work at the different programmes - The link between BA and MA programmes at the department (the department is working to organize/participate in a survey about this) - Synergies across the programmes e.g. in the method courses. Can they give inspiration to each other – this was linked to a need for more method teaching at the BA programmes. - Inspiration exchange about how to make exciting events online (January/February) - A talk about internships and the possibilities for online interships, for students who cannot go abroad. 	CMT
8. Meetings in the spring	<p>The UN approved the following dates for the UN meetings in the spring.</p> <p>20th January 2021 at 14.00-16.00</p>	

	<p>24th February 2021 at 14.00-16.00 17th March 2021 at 14.00-16.00 21st April 2021 at 14.00-16.00 26th May 2021 at 14.00-16.00 16th June 2021 at 14.00-16.00 (if necessary)</p> <p>CMT will book the meeting in outlook for the UN members of the UN, and also invite the current members for the January meeting, since this is the last official meeting for the current members. The date in February still needs to be approved at the departmental meeting, since this has to be moved.</p>	<p>CMT US</p>
9. Updates	<p>9.1 Updates from the degree programs</p> <p>All programmes gave an update.</p> <p>9.2 Updates from the students</p> <p>Fagudvalget has had a discussion and they would like to ask staff to think about how they talk about student-related issues in the meetings. E.g. in the discussion of plagiarism at the last UN-meeting. It was mentioned that some students have lost one hour of teaching in this semester (e.g. Japan Studies). US will look in to this.</p>	<p>US</p>
10. AOB		