

Meeting Subject

UN Meeting – Global Studies

Moderator: Uwe Skoda

Ref.: Camilla Mark Thygesen

Date: Wednesday 21st October 2020

Duration: 14.00-16.00

Present: Members: Uwe Skoda, Anemone Platz, Peter Bugge, Asta Jensen Raae, Jason Tran
Observers: Andreas Steen, Birgitte Pristed, Vladimir Pacheco, Jan Ifversen, Raymond Yamamoto,
Gauri Pathak, Georg Fischer, Rikke Bundgaard, Maria Bjørnkær Poulsen, Frederik Korsbjerg
From Arts Studier: Camilla Mark Thygesen (ref.), Studievejledere IHO: Chatrine Clausen, Nanna
Lydia

Absent: Liselotte Malmgart (Studieleder), Anna Sønnichsen (afdelingskoordinator)

Agenda item:	Discussion and conclusion:	Follow-up
<p>1. Approval of agenda and follow up from the minutes from last meeting</p>	<p>The UN approved the agenda, and there were no comments to the minutes from the last meeting.</p> <p>Item 6 will be discussed as the 3rd item.</p>	
<p>2. Briefings</p>	<p>2.1 <u>News from the Board of Studies</u></p> <p>Board of Studies representative, Peter Bugge (PB) informed about the topics discussed at the latest Board of Studies meeting:</p> <ul style="list-style-type: none"> - Students with plans of going abroad in the spring, are asking for a plan B. It was informed that right now a lot of work is put into finding solutions. - The election for the Board of Studies had been discussed and especially if it is possible to change the fact, that it is Global Studies which can have two student representatives, since it can be hard for the department to find volunteers. It was informed that this cannot be changed for the next three years since there has to be parity between VIP and students and longer procedures. - The evaluations of the guidelines for mid-term and end-term evaluations were discussed, with the conclusion to keep the current guidelines for another year. <p>Head of department, Uwe Skoda (US) informed that the format for the teaching evaluations in the UN, will be discussed at a later UN meeting in connection to the next round of evaluations. E.g. the UN can look at a better way to secure the coherence between the courses.</p> <ul style="list-style-type: none"> - The evaluation of the portfolio, feedback and internal examination have been postponed. <p>2.2 <u>News from the Head of Department</u></p> <p>US informed that the process for finding solutions for the students going abroad are going on, and are very intensive about finding the best solution for the students. They are looking at possibilities for finding other countries for the students, and plan B's in Aarhus, if the students cannot go abroad.</p> <p>As soon as the information is ready it will be sent to the students, in separate emails according to the degree programme, since the solutions will probably differ.</p> <p>The planning for the spring semester is going on at the moment, and there will be a meeting with UVAEKA about this.</p>	<p>CMT</p>

	<p>At the moment there are no cases of corona at the department for Global studies, and it has been made possible for students and staff to follow the current situation and the number of corona cases at the faculty. Students: https://studerende.au.dk/studier/fagportaler/arts/corona-informationfraarts/smittestatuspaaarts/ Staff: https://medarbejdere.au.dk/fakulteter/ar/aktuelt/smittestatus-medarbejdere-paa-arts/</p> <p>The newest numbers of students after the commencement of studies exam show that at the moment there are: Number of enrolled students after the studiestartsprøve. 12 students at GLAS 22 students at ES 29 students at IS At the BA degree programmes they have lost 2-4 students at each programme.</p> <p>2.3 <u>News from the student guidance</u> Representatives from the student guidance informed that the Studiepraktik is taking place tomorrow.</p> <p>The event "Karriere veje" is coming up soon and will be held in the afternoon.</p> <p>For the first semester students at BA and GLAS, there will be held semester meeting, and the students at ES and IS will be informed about their options at the 3rd semester.</p> <p>2.4 <u>News from the study administration</u> Camilla Mark Thygesen (CMT) informed about the news letter from Arts Studier, which can be found here: https://medarbejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/nyhedsbrev-fra-arts-studier/ There has been made a guide about the new language policy, which has been discussed in august in the UN. The guide can be found here: https://medarbejdere.au.dk/fakulteter/ar/til-undervisere-paa-arts/undervisning/</p>	
<p>3. Status on the election for the new UN (discussion) (14.20-14.25)</p>	<p>Rikke Bundgaard (RB) informed that there are 4 students in total, two of them wants to be Board of Studies representatives. RB will send the list in tomorrow. <i>After the meeting one of the Board of Studies representatives has backed out, so there are only one representative for the Board of Studies. This will be discussed at the constituent meeting in February with the new UN.</i></p>	<p>RB</p>

	US informed that he and Peter Bugge will continue as Board of Studies representatives, and that the rest of the list will consist of the degree programme coordinators in alphabetic order.	US
4. Activity fund (orientation)	<p>US gave an update on the activity fund. There was only one activity for 3000 kr. that could not be held in the autumn semester. There is no need for a separate call for the next month. But if somethings comes up that needs money, US will look at the possibilities.</p> <p>US mentioned that the money not spent this semester, cannot be saved for the next semester, but it can be used for academic content, but not social events.</p> <p>The next round for applications for the spring semester is coming up next month.</p>	US, CMT, AS
5. Approval of plan B for winter exams (decision)	<p>Head of Department and UN-chairperson had before the meeting been asked to come up with a plan B for the winter exams if it is not possible to do the physical exams at campus. It has been decided by the faculty, that the oral exams by default is changed to zoom exams, and that the written exams subject to invigilation by default is changed to set take-home assignments, to minimize the workload for teachers, with regard to figuring out new exam forms. The plan has been made in dialogue with the relevant teachers, and the overall suggestion is to stick to the default.</p> <p>Begynder sprog 1 at China Studies has been registered as a course that cannot easily be done virtually. Japan Studies and Russian Studies would like the same solution. US will register this in the excel chart and send to CMT.</p> <p>Decision: The UN approves the plan B for winter exams with the changes mentioned, and recommend them for approval by the Board of Studies.</p>	US, CMT
6. Revision of thesis preparation module (discussion)	<p>The thesis preparation course is taught jointly for all three MA-programmes at the department, and since European Studies are revising their academic regulations, the descriptions in the three Master degree programmes can be aligned.</p> <p>The course coordinators will work on smaller changes to the description in collaboration with SNUK to make sure, that it comes closer to the newest standard for course descriptions.</p>	

	<p>The new description will be send for approval at the board of studies along with the rest of the regulations for European Studies 2021. Then the changes will take effect in IS and GLAS on the 01.09.2021.</p>	
<p>7. Approval of the new academic regulations for European Studies (decision)</p>	<p>Jan Ifversen presented the academic regulations. There has not been made any major changes. The changes fall into these three categories.</p> <ul style="list-style-type: none"> - being more precise in the descriptions based on the experiences from - Broadening selected courses to create more flexibility for different teachers. - 30 ECTS project placement. This leads to the Master´s thesis. It has been made more academic. <p>There were no comments from the UN.</p> <p>Decision: The UN approved the academic regulations and recommend it for approval at the Board of Studies.</p>	CMT
<p>8. Approval of changes to the current academic regulations</p>	<p>Peter Bugge introduced the changes made to the course description. The word ´internship´ has been changed to ´project placement´ The description is now more flexible to make it possible for students not to follow a standard project placement, since this was e.g. not possible in the spring due to corona.</p> <p>The UN had no comments.</p> <p>Decision: The UN approved the suggested change and recommend it for approval by the Board of Studies</p>	CMT
<p>9. Exam forms for the Master´s Thesis at GLAS</p>	<p>US presented the issue and the fact that the academic regulations for GLAS only has one of the three standard exam forms for the Master´s Thesis. The UN agrees that the other forms should be added.</p> <p>The UN discussed whether or not they wanted the portfolio exam to be exclusively for the Ph.D. students.</p>	

	<p>CMT informed that the faculty would like the exam form to be open for all students, and that no regular students have chosen this form yet.</p> <p>In conclusion, the UN wanted to add to the description of the portfolio exam, that it is only for Ph.D. students, since they also have this in other regulations at the institute and DPU.</p> <p>Decision: The UN wants to add both exam forms, as they are described in the appendix, with the changes in the way the portfolio exam is described.</p>	CMT
<p>10. Plagiarism</p>	<p>It was presented that it has come to the attentions of several teachers, that different types of paraphrasing software are available for students to use to reformulate texts. Though it would be a form of plagiarism, it cannot be detected in the plagiarism system, since they use synonyms.</p> <p>The UN discussed this matter and the current definition of plagiarism and exam cheating, which still holds, but there are some issues about the way the teachers have to document plagiarism, since that is very difficult in these cases.</p> <p>It was also mentioned that maybe it is necessary for the University to look at the rules of how to deal with students who cheat, since they can continue being enrolled at the University and receive SU for a long time.</p> <p>In conclusion, US will take the discussion to the Board of Studies to find out, how they deal with the issue at other departments.</p>	US
<p>11. UN-questions for teaching evaluation</p>	<p>The UN discussed the current questions and the need for changes.</p> <p>The UN does not want to approve the final list of questions at the next UN meeting, but will approve it when approving the minutes from this meeting.</p> <p>Decision: The UN decided to delete question 5+6+9+2 and add the question: <i>Organisation of the education was suitable (the balance between lectures, classroom teaching, use of power points, class-based discussions, group work and self-studies) (AR-DPU-SN 026)</i></p> <p>This makes the final list of questions look like this: 1. Information on Blackboard was very useful (AR-DPU-SN 027)</p>	CMT

	<p>2. The course/module content seems relevant for the overall education programme (AR-DPU-SN 025)</p> <p>3. How do you rate the academic level of the teaching? (AR-DPU-SN 031) (Far too high; Too high; Adequate; Too low; Far too low; Not relevant)</p> <p>4. Organisation of the education was suitable (the balance between lectures, classroom teaching, use of power points, class-based discussions, group work and self-studies) (AR-DPU-SN 026)</p> <p>5. I have received useful feedback when relevant</p> <p>6. Comments on your own contribution. Write your comments here: (AR-SUP-ANTRO 011)</p> <p>7. How do you rate the extent of student participation/involvement in the teaching exercises? (AR-DPU-SN 032)</p> <p>8. What do you think was good about the course? Write your comments here: (AR-SUP-ANTRO 015)</p> <p>9. What do you think should be improved at the course? Write your suggestions here: (AR-SUP-ANTRO 016)</p>	
<p>12. Updates</p>	<p>12.1 Updates from the degree programs It was mentioned that the UN would like to discuss the options for International Studies at the 3rd semester of Master degree programmes, since this right now are limited. This will be discussed at a later meeting.</p> <p>12.2 Updates from the students Students from the Fagudvalg mentioned that they have discussed two issues that they want to raise in the UN.</p> <ol style="list-style-type: none"> 1. Some students feel that even though the rooms for teaching are officially approved for the number of students in it, they do not feel that they have the room to keep the distance. Some students are worried about this. The problem is especially at the Kasernen. Maybe the rooms have to be checked again, or the teachers can ask students if they feel comfortable in the room. <p>US mentioned that some teachers have the same concerns and are trying to find solutions. The members were asked to inform US about any specific rooms with an issue.</p> <ol style="list-style-type: none"> 2. Students would like to know what to do is teachers to not follow the protocol for evaluation of an exam paper. <p>US answered that the students need to contact him, if they experience this.</p>	<p>CMT, US</p>

13. AOB		
14. Issues for the next meeting		