

**Meeting Subject**

**UN Meeting – Global Studies**

**Moderator:** Uwe Skoda

**Ref.:** Camilla Mark Thygesen

**Date:** Wednesday 26<sup>th</sup> August 2020

**Duration:** 14.00-16.00

**Present:** Members: Uwe Skoda, Anemone Platz, Asta Jensen Raae, Jason Tran

Observers: Georg Fischer, Andreas Steen, Birgitte Pristed, Gauri Pathak, Vladimir Pacheco, Jan Ifversen, Raymond Yamamoto, Rikke Bundgaard

From Arts Studier: Camilla Mark Thygesen (ref.)

**Absent:** Jakob Kristen Winter Overgaard, Maria Bjørnkær Poulsen, Liselotte Malmgart, Studievejledere IHO, Anna Sønnichsen

<b>Agenda item:</b>	<b>Discussion and conclusion:</b>	<b>Follow-up</b>
<b>1. Approval of agenda and follow up from the minutes from last meeting</b>	<p>The agenda was approved and there was nothing to follow up on from the minutes.</p> <p>It was announced that Asta Jensen Raae and Jason Tran is continuing in the UN during the autumn semester.</p>	
<b>2. Questions about the Corona situation</b>	<p>Uwe Skoda (US) informed about the limitation for this year´s study start and the teaching in the autumn semester.</p> <p>The rules for the teaching this autumn will be that classes of 30 students or less do not have to follow the 1 meter distance requirements. But the distance requirement has to be followed if the class has more than 30 students, or if the classes are being mixed with other classes. It is the number of students enrolled that counts, but if someone drops out the situation for the class might change.</p> <p>The teaching rooms, will only be probably cleaned in the morning, so it is important that everyone help each other clean the rooms, when they are coming and going.</p> <p>The rule for attendance this semester is suspended and instead the teachers will focus on demands for active participation during the semester.</p> <p>US informed about the “Studieassistenordning”, which is made for students who cannot attend class e.g. because they belong to a risk group. Students help each other take notes or even record the teaching. Teachers will have to approve the recording before it is done.</p> <p>US is talking to the institute about getting the right equipment for streaming the teaching to make sure, that it can be done probably. It is still not sure how much equipment the department can get, so it is a good idea to begin to think about alternative ways of streaming the teaching. It is not a demand, that the teaching is streamed if one or more students cannot attend teaching due to covid-19 symptoms. But for the classes of more than 30 students, it is important to get the right equipment (esp if the students cannot meet physically due to capacity issues of the rooms).</p> <p>The funds from the activity fund, for events that cannot be held in the autumn will be either postponed or cancelled. We will come back to it in the next meeting.</p>	CMT
<b>3. Briefings</b>	3.1 <u>News from the Board of Studies</u>	

	<p>US informed that it has been informed at the last board of studies meeting, that the <i>Studiepraktik</i> will be done virtually, and all the study counselling will be done virtually until week 42.</p> <p>The reports from the <i>censorkorps</i> had been discussed in the board of studies. Overall they were positives, but there were some critically remarks that has been send to Arts Studier.</p> <p>Mentioning of time in the academic objectives of the master thesis was discussed. This phrase will be removed from the academic regulations of GLAS.</p> <p><b>3.2 <u>News from the Head of Department</u></b>  US informed that they are keeping an eye on the countries where students are supposed to travel for the spring semester, and decisions about their situation will be made in the middle of this semester.</p> <p>The mentor programme as a pilot project is about to start in the middle or end of September. The programme has been modelled on good experiences from the Department of History. But they have to find students who will apply for the positions as mentors. It will start for two of the programmes (Brazil and India/South Asia) and can be extended to the other programmes, if it is a success.</p> <p>US informed about the upcoming Global-lecture, which will be held on the 30<sup>th</sup> September. More information will be announced soon.</p> <p><b>3.3 <u>News from the student guidance</u></b>  No members of the student guidance were present.</p> <p><b>3.4 <u>News from the study administration</u></b>  Camilla Mark Thygesen (CMT) informed about the news letter from Arts Studier. It was asked about the line for the self-plagiarism. Do the e.g. students also have to quote themselves if they thing in the same lines as in a previous assignment. CMT will look into this.</p>	CMT
<p><b>4. Election of new stand-in vice chairperson (14.30-14.35)</b></p>	<p>Asta Jensen Raae announced that she will be continuing in the UN in the autumn and will keep up the role as vice chairperson.</p>	

<p><b>5. Election for the new UN (discussion) (14.40-14.50)</b></p>	<p>US informed about the upcoming election, and mentioned that the list of VIP representatives will be discussed at the next UN meeting. CMT informed that there can be 3-6 VIP members of the UN, and that it is up to the director of studies to decide the exact number.</p> <p>The UN asked for the opportunity to have 7 members, in order to make it possible for each degree programme to have a representative. US will talk to the director of studies about this.</p> <p>If it is not possible it was suggest that the UN talk about how to secure that all degree programmes can be presented with the 6 VIP places in the UN. If some degree programme coordinators will still have to attend the meetings as observers, it will have to be formalized, to make it visible that it entails more than just attending meetings as an observer.</p> <p>CMT informed that the periode where candidates can sign up for the lists probably will be on the 19<sup>th</sup> – 23th October. CMT will send out more information when she receives and guides for how to sign up for the election.</p>	<p>US</p> <p>CMT</p>
<p><b>6. Good practice for presenting and delivering courses (discussion) (14.50-15.00)</b></p>	<p>US informed that this paper has been made by the board of studies and is very similar to what is already done at the department of Global Studies. It is a description of the minimal standards of what should be available at blackboard two weeks before the teaching begins.</p> <p>The department are allowed to add other points in their own version.</p> <p>It was mentioned that it would be good to make more room for special circumstances, with e.g. guest lectures, which do not make it possible to put everything up two weeks before. And for some programmes the classes are so small that things can change really fast, if a course changes to individual guidance e.g. Then they have to prepare different plans depending on the final number of students, to make it visible two weeks in advance.</p> <p>US will report this back to the board of studies.</p> <p>It was mentioned by a student, that is really important that this is done, but it does not have to be a fully final and detailed plan, but just an overview. Also if the plan is uploaded late, the workload of the students need to be adjusted accordingly.</p>	<p>US</p>

	The students have to be updated, but of course special circumstances can occur. It is not required that it is the entire course that is presented before the semester begins.	
<b>7. New academic regulations for Global and Area Studies (decision) (15.00-15.05)</b>	<p>It was informed that there had been some extensive and intensive discussions in the group, which invoked new ideas and led to the conclusion that bigger changes are required than first thought. So the regulations will not be ready until 2022.</p> <p>Decision: All present VIP had been part of the working group who decided this and the students did not have any further comments. So the UN decides to support the decision of postponing the academic regulations.</p>	CMT
<b>8. Discussion of the new academic regulations for the Masters degree programme in European studies (discussion) (15.05-15.20)</b>	<p>Jan Ifversen (JI) from the working group involved with the revision of the academic regulations for European studies presented the process and the biggest changes to the regulations.</p> <p>The structure of the degree programme has been preserved, and no major changes to the content of the courses has been made. The courses are the same and the exams are almost the same, but they have tightened up the descriptions.</p> <p>It was mentioned both by JI and others in the UN, that it would be good to look at the course "Europe in the world", which in the future might make it possible to collaborate more with the rest of the department.</p> <p>The major change is done to the project placement and the thesis preparation. Thesis preparation has not worked as hoped, so they want to change this. They have decided to make the project placement into 30 ECTS, with thesis preparation elements, which will be done only by the supervisor. The new thesis preparation course will only be for students who take the profile course.</p> <p>The project placement report have changed into a more academic paper. It should contain a theme relevant for European studies, they can work with during their time in the project placement. This is done because the current report is not on a high enough academic level. They have to train the students at using their academic knowledge in their projects.</p>	

<p><b>9. Process for making changes to academic regulations (orientation) (15.20-15.25)</b></p>	<p>The UN was informed about the process for making changes in academic regulations. There is already a process going on for both European studies and GLAS, but there might be some changes for Central European studies. The UN will have to approve these in October.</p>	
<p><b>10. Experiences with zoom-exams and other changed exams (15.25-15.40)</b></p>	<p>It was mentioned that in general the changed exam has worked well, but there has been an issue with the collaboration with the exam administration, with regard to the technical links to the zoom rooms. Since they did not receive enough support from the administration the teachers have spent a lot of time helping both censors and colleagues.</p> <p>The teachers have had some good experience with the zoom exams, but for the re-exams they have experienced that the students do not show up. It was also mentioned that it was very difficult to assess the grammatical skills and the pronunciation if the student had a bad internet reception.</p> <p>Teachers had been advised by CUDIM to give students their telephone number, but they have experienced that this has been misused. So if they have to do that again they have to be given a phone.</p> <p>US will gather the comments in the schedule and send to the board of studies.</p>	
<p><b>11. Policy for language in the academic regulations (15.40-15.50)</b></p>	<p>Kim Behrens Jessen from SNUK attended this point and explained that the new rules a made because the ministry have asked the university to be more clear on which languages the students will meet in the education.</p> <p>For English degree programmes like European studies all teaching and exams has to be in English. For the Danish programmes both Danish and English will be stated as possible exam languages, and for some courses the studied language can be added.</p> <p>Uwe had send an excel file around to all the degree programmes, with suggestions for exam language for all the courses.</p> <p>These suggestions were made from these three categories:  Topic courses: Danish/English  Translation: Danish/studied language  Language courses: the studied language/Danish/English – member from the UN also argued for the use of “studied language” instead of “foreign language” / fremmedsprog</p>	

	<p>It was asked if the students are allowed to choose between the languages in the academic regulations, and to this it was answered that it the exam language will follow the teaching language in the course catalogue and only is agreed by the teacher the exam can be in a different language, and only if it is not the purpose of the course to prove language skills.</p> <p>Decision: The UN approved of the overall categories for exam language for the different types of courses. The published academic regulations will be send to the department for a final check after the 1<sup>st</sup> September.</p>	
<b>12. Study on well-being</b>	<p>US informed that the UN can decide if any of the programmes should take part in a study on well-being. There will be a focus on transition between bachelor and master, which would be relevant for the department. There are also other well-being themes on the programme for this study.</p> <p>Decision: The UN wants to suggest both GLAS and European studies to participate in the study.</p>	
<b>13. Updates</b>	<p>13.1 Updates from the degree programs</p> <p>All the representatives gave an update from their programme.</p> <p>After the meeting the representative from China studies asked to include the following events in the minutes: - Shifting Dynamics of Contention in the Digital Age: Mobile communication and politics in China (lecture on the 22<sup>nd</sup> September at 14.15-16.00) - Global Studies workshop on digital information retrieval from large collections of data. (23<sup>th</sup> September at 09.00-12.30)</p> <p>13.2 Updates from the students</p>	
<b>14. AOB</b>		
<b>15. Issues for the next meeting</b>	<p>Numbers of how many students from the BA programmes continue at AU, especially at GLAS (new report in PowerBI)</p>	