

**Meeting Subject**

**UN Meeting – Global Studies**

**Moderator:** Uwe Skoda

**Ref.:** Birgitte Svenstrup Klostergaard

**Date:** Wednesday 29<sup>th</sup> april 2020

**Duration:** 14.00-16.00

**Present:** Uwe Skoda, Peter Bugge, Anemone Platz, Asta Jensen Raae, Jason Tran.

Observers: Georg Fischer, Andreas Steen, Birgitte Pristed, Gauri Pathak, Christoffer Kølvråa, Jakob Kristen Winter Overgaard, Rikke Sønderby Nielsen

From Arts Studier: Birgitte Svenstrup Klostergaard (ref.).

**Absent:.** Gustav Brorholt Eskildsen, Liselotte Malmgart, Vladimir Pacheco, Niels Duus Nielsen.

<b>Agenda item:</b>	<b>Discussion and conclusion:</b>	<b>Follow-up</b>
<p><b>1. Approval of agenda and follow up from the minutes from last meeting (14.00-14.05)</b></p>	<p>It was necessary to add a new point to the agenda regarding the emergency study regulations (point 2).</p> <p>The agenda was approved with these comments.</p>	
<p><b>2. Emergency study regulations (decision)</b></p>	<p>Camilla and Christian participated on this point, and Camilla presented the two courses that needed to be discussed and approved by UN in regards to the emergency study regulations. The two emergency study regulations were not approved by the SN, and therefore they were discussed in UN.</p> <p>The two courses that were discussed were the following on the BA in China Studies:  <i>IV-fag: Human Geography on China</i>  The students were dissatisfied with the timeframe for the set take-home assignment, which was set for 2 hours. They also wanted to have a more clear definition of how many pages they are supposed to write in the set take-home assignment.</p> <p><i>Kinesisk på højere mellemniveau: læsning og skrivning</i>  The students wanted some clarity of the number of questions and the theme of the questions. Moreover, they wanted to discuss the timeframe. Finally, the students were concerned about the emphasis on the summer school abroad, which most likely would not be possible.</p> <p><i>UN's decision:</i>  The UN approved the two emergency study regulations with the following changes.</p> <p>IV-fag: Human Geography on China – there will be added an extra hour to the set take-home assignment – so the students have 3 hours to complete the set take-home assignment.  Kinesisk på højere mellemniveau: læsning og skrivning:  There will be added an extra hour to the assignment – so the students have 3 hours to complete the exam.</p>	
<p><b>3. Questions about the Corona situation (update)</b></p>	<p>Head of the UN, Uwe Skoda (US), gave a status on the current situation and asked all the participants if they had any questions in regards to the current situation.</p> <p>US informed the UN about the deadline for the emergency study regulations, which have to be finished by the 1<sup>st</sup> of May. The process will continue for the rest of the exams that needs to be changed.</p> <p>Guidelines on how to conduct an exam on zoom, other technical support and legal guidelines are on its way including a FAQ with relevant answers from the administration.</p>	

	In regards to teaching evaluations, you can sign the evaluations by sending an email.	
<b>4. Briefings</b>	<p><u>4.1 News from the Board of Studies</u> The Board of Studies discussed the 4<sup>th</sup> semester, and how to handle situations in regards to COVID- 19 on their last meeting.</p> <p>At this moment, a minimum guide for a code of conduct is being produced. The purpose of the code of conduct is to make guide with minimum standards for online teaching.</p> <p>Furthermore, it was decided by the board of studies that there no need for joint guidelines at the moment (if necessary the UN can look into the matter). As for all courses, it needs to make sense pedagogically and didactically.</p> <p><u>4.2 News from the Head of Department</u> US announced that it is being discussed when and how the graduation ceremony are going to be held.</p> <p>The activity fund will be discussed with teachers in May.</p> <p>The Commencement of studies and the introduction week and how they will take place this year are planned by a taskforce. The programme for the intro uge shall be discussed in May.</p> <p>Work is also being done on how to deal with issues in regards to incoming and outgoing international students.</p> <p><u>News from the student guidance</u> No one from the student guidance participated.</p> <p><u>News from the study administration</u> Newsletter from Arts Studier was presented. Birgitte Svenstrup Klostergaard (BSK) announced that the study regulations for 2020 is now online on the study portal and that the changes to the study regulations is now online in the course catalogue. Both will be active from the 1<sup>st</sup> of September 2o2o.</p>	
<b>5. The Bachelor´s degree programme in Russian studies 2014</b>	<p>US informed the UN that the new technical academic regulations for the Bachelor´s degree programme in Russian Studies 2020 is now online.</p> <p>Appendix: Appendix 3</p>	

<p><b>and 2018 are now online (orientation)</b></p>		
<p><b>6. New description under “comments on form of instruction” for thesis preparation for ES, IS and GLAS (orientation)</b></p>	<p>US informed the UN about the new description for the thesis preparation for ES, IS and GLAS and asked if the UN had any comments.</p> <p>Christoffer Kølvråa (CK) explained the reasons for the changes which were made to make the description more general, flexible and non-programme specific.</p> <p>There were no comments to the changes.</p> <p>Appendices: Appendix 5: IS, ES og GLAS - ny tekst til kommentar til undervisningsform på SFF</p>	
<p><b>7. Evaluation of Unihelpr in March (discussion)</b></p>	<p>UN funded an app “unihelpr” to make it easier to make study groups during the commencement of studies. Japan studies, China and Russian studies participated in the project.</p> <p>All ”fagrepræsentanter” and students were asked to evaluate. All in all, the evaluation showed that the app in the long run did not have a great effect. During the 1<sup>st</sup> semester, it did make it easier to make study groups and was a good help in the beginning for students to get to know new people. However, in the 2<sup>nd</sup> semester more groups were split and it did not function very well.</p> <p>China Studies: the teachers that used the app thought it was a great tool in the forming of study groups during the commencement of studies. The students thought that the questionnaire should be more specific in regards to strengths and weaknesses. Russian Studies: the teachers also thought it was a great administrative tool during commencement of studies rather than the following semester. The picture in Japan Studies was also mixed.</p> <p>US announced that the evaluation will be a useful background information for taking decisions about the further use of the app in future .</p>	
<p><b>8. Questions for Project placement for future teaching evaluations (discussion and decision)</b></p>	<p>The UN was asked to decide if the questions for Project placement could be approved. The questions for approval were the following:</p> <ul style="list-style-type: none"> <li>• How would you rate the internship approval process (from AU side)?</li> <li>• How would you rate your experience with your internship supervisor at AU?</li> <li>• How would you rate your experience with your internship supervisor at your host organisation?</li> </ul>	

	<ul style="list-style-type: none"> <li>• Overall, do you feel that your internship was beneficial to your studies?</li> <li>• Will you use the knowledge and links you acquire during your internship to write your thesis?</li> <li>• After completion of your studies, do you think that you will pursue a job in the same field as your internship?</li> </ul> <p><i>UN's decision:</i> UN approved the questions.</p>	
<b>9. Meetings autumn 2020 (decision)</b>	<p>The UN was asked to decide the dates for the UN meetings in the autumn semester.</p> <p>Suggested dates: 26<sup>th</sup> August 2020 16<sup>th</sup> September 2020 14<sup>th</sup> October 2020 18<sup>th</sup> November 2020 16<sup>th</sup> December 2020 (only in emergency situations)</p> <p><i>UN's decision:</i> The UN approved the suggested dates for the meetings in the autumn semester.</p>	
<b>10. Updates</b>	<p><b>10.1 Updates from the degree programs</b> US asked all the participants to give a status on the current situation with corona and online teaching.</p> <p>Most of the programmes have difficulties keeping up the participation of the students and the engagement for the online teaching.</p> <p>Many activities are put on hold during the corona-situation. India and South-Asia Studies and Brasilien Studies are both working on hiring a teacher.</p> <p>Central European studies are working on difficulties in regards to internship and exchange of students.</p> <p><b>10.2 Updates from the students</b> The theme for the "fælles faglig dag" is decided to be "Global Citizen".</p>	
<b>11. AOB (evt.)</b>		

<b>12. Issues for the next meeting</b>	There were no suggestions.	
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