

**Meeting Subject**

**UN Meeting – Global Studies**

**Moderator:** Uwe Skoda

**Ref.:** Jeppe Norskov Stockholm

**Date:** Wednesday 15<sup>th</sup> September 2021

**Duration:** 14.00-16.00

**Present**

Members VIP: Uwe Skoda, Jan Ifversen, Vladimir Douglas Pacheco Cueva, Raymond Yamamoto, Mette Thunø, Anemone Platz, Derek Pardue

Members Students: Frederik Korsbjerg

Observers: Thøger Lautrup Knøss (student guidance)

School of Culture and Society: Aleksander Jensen (Education consultant)

Arts Studies Administration: Jeppe Norskov Stockholm (ref.)

**Absent**

School of Culture and Society: Director of Studies Liselotte Malmgart

VIP: Gauri Pathak, Birgitte Pristed

Students: Louise Buchhave Carstens, Jonatan Bolwig Balladone, Lilia Prelevic

Agenda item:	Discussion and conclusion:	Follow-up
1. <b>Approval of agenda and follow up from the minutes from last meeting</b>	<p>The agenda was approved</p> <p>The members of the board made a short presentation and welcomed Derek Pardue.</p>	
2. <b>Briefings Briefings (14.05-14.20)</b>	<p>2.1 News from the Board of Studies</p> <p>Uwe Skoda informed about the following:</p> <ul style="list-style-type: none"> <li>• <i>Covid – information Autumn 2021</i> Classes will in Autumn 2021 be scheduled, organized and taught in person on campus. There is a focus on complying with the applicable guidelines for institutions of higher education. If students are unable to attend classes due to Covid-19 infection, they can apply for help from <a href="#">AU's study assistant scheme</a>. <p>Exams will in Autumn 2021 be scheduled, organized and conducted in person on campus. All exams will be conducted in compliance with applicable guidelines and with a view to ensuring that participating in person is safe for all. If students are unable to sit an exam due to Covid-19, they must apply for an exemption. <u>Applications will be considered on equal footing with applications for exemptions due to other illnesses.</u></p> <p>The guidelines regarding Covid-19 can be found at: <a href="https://medarbejdere.au.dk/en/corona/faq-for-students/">https://medarbejdere.au.dk/en/corona/faq-for-students/</a></p> <ul style="list-style-type: none"> <li>• <i>Summer University 2022</i> Courses for the Summer University in 2022 from Department of Global Studies has been approved by the SN</li> </ul> </li></ul> <p>2.2 News from the Head of Department</p> <p>Uwe Skoda informed about the following:</p> <ul style="list-style-type: none"> <li>• <i>Annual Global Studies Lecture 17<sup>th</sup> of September</i></li> </ul>	

	<p>Colleagues and students are invited to join the Department of Global Studies for the annual guest lecture and roundtable on 17<sup>th</sup> of September</p> <p>Further information can be found at: <a href="https://cas.au.dk/en/about-the-school/departments/global-studies/news-and-events/events-department-of-global-studies/">https://cas.au.dk/en/about-the-school/departments/global-studies/news-and-events/events-department-of-global-studies/</a></p> <ul style="list-style-type: none"> <li>• <i>Well-being seminar 23rd of September</i> Well-being seminar organized by the Studenterrådet will be held on the 23rd of September with Robert Zacharie (in English). Further information can be found at: <a href="https://sr.au.dk/elementor-5792/">https://sr.au.dk/elementor-5792/</a></li> <li>• <i>The Graduation ceremony 29<sup>th</sup> of October</i> The ceremony is scheduled for the 29<sup>th</sup> of October. Deadline for registration is 10<sup>th</sup> of October</li> </ul> <p>2.3 News from the student guidance</p> <p>Thøger Lautrup Knøss informed about the following</p> <ul style="list-style-type: none"> <li>• <i>Introductory week at the Faculty of Arts</i> The <a href="#">Introductory week at the Faculty of Arts</a> was held in week 35 and went well</li> <li>• <i>Study group workshop</i> A workshop on how to work in study groups and the promotion of the positive outcomes from working in a study group will take place from the 20<sup>th</sup> to the 24<sup>th</sup> of September. Information on when and where will be announced <a href="#">here</a></li> <li>• <i>Career events in the autumn 2021</i> There are several career events in the autumn 2021. The full programme can be found <a href="#">on the study portal</a></li> <li>• <i>New student counselor</i> Michael has started as the new student counsellor on 1st of September. Further information can be found at <a href="https://studerende.au.dk/en/studies/subject-portals/arts/counselling/student-counsellor/ihoeng/">https://studerende.au.dk/en/studies/subject-portals/arts/counselling/student-counsellor/ihoeng/</a></li> </ul> <p>2.4 News from the study administration</p> <p>Jeppe Norskov Stokholm made a short presentation of the headlines in the September newsletter from Arts Studier. For further information <a href="#">see here</a></p>	
<p>3. <b>Degree programmes</b></p>	<p>The UN discussed the new academic regulations for Global and Area Studies – A-track.</p> <p>The B-track will be presented to the UN in October.</p>	<p>Camilla Mark Thygesen,</p>

<p><b>(decision) (14.15-14.35)</b></p>	<p><i>Decision</i> The UN approved the academic regulations for Global and Area Studies – A-track – with minor changes (e.g. the term <i>middleman</i>, a <i>sprogvaske</i>, minor correction in kassogram, minor adjustment in <i>projektorienteret forløb</i> to accommodate the winter intake) and with the following exception</p> <ul style="list-style-type: none"> <li>• The course <i>Intercultural analyses</i> was not approved Based on comments received by non-UN members (incl. language teachers) raising concerns related to the draft discussed and agreed upon in the working group in April.</li> <li>• The final approval of the course <i>Intercultural analyses</i> was postponed to the meeting UN in October</li> </ul> <p><i>Next step</i></p> <ul style="list-style-type: none"> <li>• The UN will be presented to the course <i>Intercultural analyses</i> and the B-track at the meeting in October.</li> <li>• The Board of Studies will discuss these academic regulations for Global and Area Studies – A and B track – in November and recommend them for approval by the Deans office in January</li> </ul> <p>Guest: Camilla Mark Thygesen, Arts Studies</p>	<p>Arts Studier</p>
<p>4. <b>Teaching evaluation (discussion and decision) (14.35-14.55)</b></p>	<p>Cf. the <a href="#">evaluation policy from IKS</a> Head of Department and the UN must complete an evaluation report on the background of the evaluation notes from the courses. Subsequently, at the board of studies meeting, the Head of Department will present the report for the rest of the Board of studies. The report will have to be sent to the board of studies secretary on the 4<sup>th</sup> October 2021 at the latest.</p> <p>The evaluations were circulated before the UN meeting and a process was presented and discussed to</p> <ul style="list-style-type: none"> <li>• comment on the evaluations and to highlight issues for the report and</li> <li>• to comment on the draft for the report.</li> </ul> <p><i>Decision</i> UN and Head of Department decided to complete the summative evaluation report through “mailhøring”. Based on the earlier UN decision the report will cover the whole department (not each programme separately) but will include comments from the individual programmes.</p> <p><i>Deadlines</i> Please send your comments and points for the report to Julie Pedersen <a href="mailto:julp@cas.au.dk">julp@cas.au.dk</a> by 21<sup>st</sup> of Sept.</p> <p>A draft for the report will be circulated by 28<sup>th</sup> of Sept and the UN have again the opportunity to comment on the draft by 4<sup>th</sup> of Oct (again, please send comments to Julie Pedersen <a href="mailto:julp@cas.au.dk">julp@cas.au.dk</a>).</p> <p>Uwe Skoda will after the “mailhøring” send a report to the Board of Studies summarizing the discussions.</p>	<p>Uwe Skoda</p>

	Appendix: <i>Evaluering af retningslinjer for god praksis for kursusafvikling</i>	
<p>5. <b>Assessment of teaching environment (14-55-15-10)</b></p>	<p><i>Background</i>  The assessment of the teaching environment covers the university's physical, psychological and aesthetic environment. It is a legal requirement that this assessment is conducted once every three years. The objective is to identify any areas in which special efforts are needed to develop and ensure a good teaching environment for the students.</p> <p><i>Drawing up an action plan</i>  The UN is responsible for providing input and approving the head of department's proposed initiatives (action plan) for the teaching environment of each degree programme. The head of department will then follow up on the initiatives in the action plan as agreed in collaboration with the UN. A follow-up could take place at the annual status review meeting in April/May.</p> <p>Uwe Skoda presented a draft for two action plans for the department's degree programmes with regard to the assessment of the teaching environment.</p> <p>The two action plans are</p> <ol style="list-style-type: none"> <li>1. One for the BAs addressing <ul style="list-style-type: none"> <li>• Some students feel lonely and stresses</li> <li>• Some students feel ignored/excluded from student community</li> <li>• Improving respectful interactions</li> <li>• Some students experience stress or tensions</li> <li>• Feed back</li> </ul> </li> <li>2. One for the MA addressing <ul style="list-style-type: none"> <li>• Some students feel ignored and isolated</li> <li>• Stressing respectful interactions as basis</li> <li>• Students experience stress og tension – also in relation to career prospects</li> </ul> </li> </ol> <p><i>Decision</i></p> <ul style="list-style-type: none"> <li>• The UN approved the preliminary two action plans for the department's degree programmes but suggested the inclusion of feedback and a focus on career prospects in the teaching. A revised version will be circulated for comments.</li> <li>• The head of department submits the plans to the Board of studies for discussion and subsequently to the director of studies and the vice-dean for approval.</li> </ul>	<p>Uwe Skoda and UN</p>

	<ul style="list-style-type: none"> <li>• A follow-up on the action plans is agreed on</li> </ul> <p><i>The next step</i></p> <ul style="list-style-type: none"> <li>• The action plans are discussed by the Board of studies with a focus on sharing examples of good practice and ideas for initiatives across the UN</li> <li>• The action plans are approved by the director of studies and the vice-dean and published on the study portal.</li> <li>• In parallel with the assessment of the teaching environment, the faculty management team and the schools will discuss the process for handling specific cases of bullying, harassment and discrimination among staff and students.</li> </ul>	
<p><b>6. "Attendance requirements" and "Active and satisfactory participation" (discussion) (15.10-15.20)</b></p>	<p>The Board of Studies has decided to discuss the practice for "attendance requirements" and "active and satisfactory participation".</p> <p>The topic will be on the agenda at the Board of Study meeting in October. The UN was therefore asked to discuss the following issues:</p> <p>A. To what extent are “attendance requirements” and / or "active and satisfactory participation" enrolled in the Degree programmes? <i>It is used widely in all the programs and the requirements announced at the beginning of the course</i></p> <p>B. Are the two requirements intended as coherent? <i>Yes, the UN see the requirements intended as coherent</i></p> <p>C. What are the purposes of the “attendance requirement” and how is this communicated to the students? <i>The definitions are communicated in the programs and they are announced at the beginning at all courses</i></p> <p>D. What do the UN see as the main advantages, disadvantages and dilemmas of the "attendance requirements" and "active and satisfactory participation"? <i>While both aspects are clearly defined in the study regulations, the UN sees scope in communicating the requirements clearly during the semester start. The students are requesting that.</i></p> <p><i>Deadline for further comments: 22nd of September</i> The UN decided that further comments can be send to Uwe Skoda or Jeppe Norskov Stockholm by 22nd of Sept.</p>	<p>UN, Uwe Skoda and Jeppe Norskov</p>
<p><b>7. Well-being fund autumn 2021 (Update)(15.20-15.30)</b></p>	<p>The department received extra funds for ”re-boarding”, i.e. supporting the students’ study environment and well-being this autumn (post-Corona).</p>	<p>Uwe Skoda</p>

	<p>Following a ministerial and a faculty decision, the department has been allocated 100.000 kr. and the UN can collect ideas on how to spend this money in the best possible way, i.e. involving the students and here especially the 2nd year students.</p> <p>The UN decided on the last meeting, that</p> <ul style="list-style-type: none"> <li>• Each section will have 8000 kr.</li> <li>• The rest (32.000 kr.) will be used for activities for the whole department</li> <li>• Teachers and students can send ideas for activities and an application to Uwe Skoda</li> <li>• Deadline is 10. September</li> <li>• The application must include a short description of the idea and a budget</li> </ul> <p><i>Decision</i></p> <ul style="list-style-type: none"> <li>• Uwe Skoda informed that he has received suggestions for several activities. Many have already been approved.</li> <li>• Suggestions for activities can still be sent to Uwe Skoda</li> <li>• Fagudvalget (students) are also requested to send in proposals.</li> </ul>	
<p><b>8. Eksperimentelt undervisningslokale (Discussion) (15.30-15.40)</b></p>	<p>Mette Thunø orienterede om, at undervisningslokalet 1915-224 er blevet udviklet over en årrække som et eksperimentelt undervisningslokale med plads til 40 studerende. Der er i rummet mobile borde og stole til de studerende samt glastavler til at arbejde ved.</p> <p>I tilknytning til det store undervisningslokale findes et mindre lokale til ca. 15 personer med en enkelt mindre skærm. Dette tilstødende rum kunne indrettes til et sted, hvor områdestudiestuderende i behagelige sofamøbler og en meget større lærred/skærm plus højttalere kunne se spillefilm/dokumentarfilm/Youtubes eller høre musik etc. fra deres respektive regioner for at opleve en større grad af fordybelse i sprog, kultur og samfundsforhold.</p> <p><i>Indstilling</i></p> <p>Mette Thunø foreslog, at UN indstiller til prodekanen for uddannelse at sørge for indkøb af et passende møblement, der kan understøtte formålet med at styre de sprogbaserede områdestudier.</p> <p>UN tilsluttede sig forslaget. Uwe Skoda vil på baggrund heraf kontakte dekanatet med henblik på at afsøge mulighederne for at gå videre med forslaget.</p>	<p>Uwe Skoda</p>
<p><b>9. Evaluation of the study start week (15.40-15.50)</b></p>	<p>The head tutor gave a short status on the <i>Study start week</i> based on the attached evaluation.</p> <p>The UN</p> <ul style="list-style-type: none"> <li>• Found that the <i>Study start week</i> was well organized – a big thanks to all the tutors for that!</li> <li>• Were satisfied with the positive evaluations</li> </ul>	

	<ul style="list-style-type: none"> <li>• Wants more focus on the “de faglige elementer” in the program next year</li> <li>• Though most “faglærere” participated in the programme, the UN finds it important that “faglærerne” continue to participate or perhaps participate more in the program next year</li> </ul> <p>Appendix: Globale studier, evaluering, studievalkomst 2021</p>	
<b>10. Election for UN and SN (orientation)</b>	<p>The final dates for the election period are not official yet. The dates will be announced here:</p> <ul style="list-style-type: none"> <li>• <a href="https://medarbejdere.au.dk/en/strategy/election/councils-and-boards/">https://medarbejdere.au.dk/en/strategy/election/councils-and-boards/</a></li> </ul> <p><i>Decision</i> The UN decided that</p> <ul style="list-style-type: none"> <li>• the students are responsible for nominating candidates and submit the list of candidates</li> <li>• the members of the UN will <ul style="list-style-type: none"> <li>○ advertise among the new students</li> <li>○ contact students directly</li> <li>○ contact the students represented in the “Fagråd”</li> </ul> </li> </ul>	
<b>11. Changes in academic regulations as of 01.09.2021 (orientation)</b>	<p>Uwe Skoda informed the UN of the changes in academic regulations taking effect as of 01.09.2021.</p> <p>This include the changes in academic regulations which have been requested by each degree programme board, and which have been approved by the board of studies and the Dean’s Office.</p> <p>UN has approved the following changes:</p> <ul style="list-style-type: none"> <li>• <a href="#">KA Globale områdestudier 2018</a>: tilføjelse af produktspeciale og portfoliospeciale</li> <li>• <a href="#">KA Globale områdestudier 2018</a> + <a href="#">KA internationale studier 2019</a>: rettelser til specialeforberedende forløb for at sikre sammenlæsning på tværs (er også implementeres i <a href="#">KA Europastudier 2021</a>)</li> <li>• <a href="#">KA Internationale studier 2019</a>: Global tænkning og Moderne global historie – præcisering af kommentar til undervisningsform i forhold til kompakt forløb</li> <li>• <a href="#">BATV centraleuropastudier 2018</a>: præcisering af beskrivelse af projektorienteret forløb med henblik på fjernelse af ”praktik”.</li> <li>• <a href="#">BA Kinastudier 2018</a>: Kinesisk på højere mellemniveau: læsning og skrivning – rettelse af teknisk navn på eksamen, da det var en fejl, at det stod på PC eksamen</li> <li>• <a href="#">KA Europastudier 2017</a>: fjernelse af sætning om mulighed for dispensation til at skrive gruppespeciale, da dette ikke er en mulighed.</li> </ul> <p><i>Changes in academic regulations as of 1. September 2021</i> On 1 September changes were made in most of the academic regulations at the Faculty of Arts.</p>	UN



	<p><i>Important</i> It is important that all teachers check whether any changes have been made in the academic regulations for the courses they teach. You can see the changes <a href="#">here</a>.</p>	
<b>12. Updates</b>	<p><i>Updates from the students</i></p> <ul style="list-style-type: none"> <li>• The “Fagråd” will have a meeting in next week. All students are welcome</li> </ul> <p><i>Updates from the degree programmes</i></p> <ul style="list-style-type: none"> <li>• Derek Pardue: Brazilian Studies holds a <i>Friday bar</i> on Friday. All students and employees are welcome.</li> <li>• Mette Thunø: Chinese Studies are visited by Sissel Laursen. Further information can be found here: <a href="https://cas.au.dk/en/about-the-school/departments/global-studies/news-and-events/events-department-of-global-studies/">https://cas.au.dk/en/about-the-school/departments/global-studies/news-and-events/events-department-of-global-studies/</a></li> <li>• Anemone Platz: Representatives from Japan Studies are joining the World Literature Festival on the Isle of Møn. Further information can be found here: <a href="http://www.verdenslitteratur.dk/folder/">http://www.verdenslitteratur.dk/folder/</a></li> <li>• Uwe Skoda: There is a PhD Defence on the 7<sup>th</sup> of October. Further information can be found here: <a href="http://auinstallation29.cs.au.dk/fileadmin/cas/Ph.d/Prakruti_Ramesh_-_PhD_defence_-_Thursday_7_October_2021_-_Online_-_Announcement.pdf">http://auinstallation29.cs.au.dk/fileadmin/cas/Ph.d/Prakruti_Ramesh_-_PhD_defence_-_Thursday_7_October_2021_-_Online_-_Announcement.pdf</a></li> </ul>	
<b>13. Suggested points for upcoming meetings</b>	<p>Points for upcoming UN meetings</p> <ul style="list-style-type: none"> <li>• Decision regarding the course <i>Introduction to applied qualitative research methods</i>: The UN will discuss the term reflection paper in the light of alternative suggestions from SNUK (October)</li> <li>• Quota 2 applications (October)</li> <li>• Status on the action plans (October)</li> <li>• Discussion about how to prepare the students especially the international students for project placements. This could lead to a longer discussion about the internship and the value of the internships (November meeting)</li> <li>• How to motivate more students to attend the UN meetings</li> <li>• Use of <i>compact teaching</i> (suggested by Jan Ifversen with support from Derek Pardue) Discussed on the basis of a criticism raised by students who have participated in a compact course at IS.</li> <li>• Feed back: How do we give feed back and how do we communicate that to the students? (Mette Thunø)</li> <li>• Career prospects in teaching (Jan Ifversen)</li> </ul>	