

<p style="text-align: center;"><b>Meeting Subject</b></p> <p style="text-align: center;"><b>UN Meeting – Global Studies</b></p>	
<p><b>Moderator:</b> Uwe Skoda</p> <p><b>Ref.:</b> Kim Behrens Jessen</p> <p><b>Date:</b> 21.09 2022</p> <p><b>Duration:</b> 14.00-16.00</p>	<p><b>Present</b></p> <p>Staff members: Uwe Skoda,</p> <p>Student members: Frederik Edsberg Hansen,</p> <p>Observers: Gauri Pathak, Christina Fiig, Chun Zhang, Raymond Yamamoto, Birgitte Beck Pristed, Derek Pardue, Daniela Lange Andersen, Sofie Lambertsen, Julia Ieva Jørgensen, Victor Laurens Kelsen, Studievejledere IHO: Jakob Kristen Winter Overgaard, Julie Schultz Pedersen Lorensen and Kim Behrens Jessen (Arts Studies, ref)</p> <p><b>Absent</b> Hagen Schulz-Forberg</p>

<b>Agenda item:</b>	<b>Discussion and conclusion:</b>	<b>Follow-up</b>
<b>1. Approval of agenda and follow up from the minutes from last meeting</b>	<p>The agenda was approved and there were no comments to the minutes.</p> <p>Follow up from last meeting:</p> <ol style="list-style-type: none"> <li>1. Working on date for proposal with CED to come to UN</li> <li>2. Overbooking on European Studies has been looked into. Solutions are being worked on incl. possible new deadlines.</li> <li>3. Christina Fiig has circulated a revised letter for students on internship/project placement with information on academic content and number of hours for supervision. It will be attached to the minutes.</li> </ol>	
<b>2. Briefings</b>	<p>2.1. News from the Board of Studies</p> <ul style="list-style-type: none"> <li>- The UN now only has one member of the Board of Studies since Malthe Melskens Thomsen has withdrawn. The UN is very welcome to send observers instead.</li> <li>- Arts Uddannelsesdag will not be held in 2023.</li> <li>- Head of School has invited all student members of Board of studies and degree programme board for a meeting on the 26<sup>th</sup> of September</li> <li>- Nominations for best teaching</li> <li>- Experience with Brightspace/Blue evaluations incl. technical issues</li> <li>- Approval of Summer University courses for S23</li> <li>- Theme Day for the Board of Studies: Understanding of competences</li> </ul>	

	<p><b>2.2. News from the Head of Department</b> Uwe Skoda (US) informed that:</p> <ul style="list-style-type: none"> <li>- Economic challenges for the university – budgets are being revised at the moment.</li> <li>- Evaluation reports for BRIS, Japan China and GLAS are almost ready. Meetings will be held in Late October – November. The UN will get follow ups later.</li> <li>- AU Library will hold introductory courses. Everybody is invited to attend.</li> <li>- Extra courses for language will hopefully also be possible for Russian and</li> <li>- Annual Global Studies Lecture is announced for 29<sup>th</sup> of September.</li> <li>- 14<sup>th</sup> October: Graduation Ceremony</li> <li>- Election for Boards at AU – more details can be found here: <a href="https://medarbejdere.au.dk/strategi/universitetsvalg/">https://medarbejdere.au.dk/strategi/universitetsvalg/</a> <b>Deadline: 14<sup>th</sup> October at 12.00!</b></li> </ul> <p><b>2.3. News from the student guidance</b></p> <ul style="list-style-type: none"> <li>- Semester meetings have been held during September.</li> <li>- Planning of Studiepraktik (week 43)</li> </ul> <p><b>2.4. News from the study administration</b></p> <ul style="list-style-type: none"> <li>- Kim Behrens Jessen (KBJ) informed that the September newsletter from Arts Studier can be found online: <a href="#">here</a></li> </ul>	
<b>3. Review of teaching evaluations from the spring semester</b>	<p>Cf. the <a href="#">evaluation policy from IKS</a> Head of Department and the UN must complete an evaluation report on the background of the evaluation notes from the courses. Subsequently, at the board of studies meeting, the Head of Department will present the report for the rest of the Board of studies.</p> <p>Note that the UN has a rotation principle, which means that not all courses from the spring semester 2022 were to be discussed. Focus in this round is the 2<sup>nd</sup> semester. Note that all courses from European Studies were to be evaluated, due to the Schools evaluation policy that states that all new courses are to be evaluated.</p> <p>Uwe Skoda presented the key points across the evaluations and the UN discussed the evaluations.</p>	US

	<p>General points:</p> <ul style="list-style-type: none"> <li>- The length of the reports are very different. The UN would like a certain standard. Uwe will look into this.</li> <li>- The data reports are not easy to read and extract information from. The summaries should therefore be better.</li> <li>- UN expressed concerns that in courses with a low number of students the statistical data will not be available.</li> <li>- The new question on “respect” was not included yet. It will be included for next round.</li> </ul> <p>On the basis of the UN discussion, the Head of Department will complete an evaluation report on the background of the evaluations notes from the courses. The draft of the report will be circulated to the UN after the meeting.</p> <p>The evaluation report must be sent to the SN-secretary no later than the 3<sup>rd</sup> of October 2022 to the following mail: <a href="mailto:arts.uddannelseskvalitet@au.dk">arts.uddannelseskvalitet@au.dk</a>.</p>	
4. <b>Evaluation of courses with multiple teachers</b>	<p>The board of studies wants to discuss the situation with courses with several teaching staff in December 2022. The UN was asked in relation to the course evaluations to examine whether any general experience can be provided in relation to courses where several teaching staff are linked.</p> <p>The UN discussed:</p> <p>What is the response rate and the willingness to comment on these evaluations?</p> <ul style="list-style-type: none"> <li>- In language courses the rate is lower. Reasons for this was discussed</li> <li>- The “ownership” of the course and evaluation might be uncertain – might lead to fewer responses. This might be cleared before the course begins.</li> </ul> <p>How do they generally work on the evaluation?</p> <ul style="list-style-type: none"> <li>- Students are positive as long as it is possible to give individual comments in the evaluations</li> </ul> <p>Is it positive or negative that there are more teaching staff on a course tender?</p> <ul style="list-style-type: none"> <li>- Positive with a multitude of perspectives</li> <li>- Positive with different approaches</li> <li>- Alignment is important</li> </ul>	US

	The Board of studies will discuss the subject in the meeting in December 2022	
<b>5. Evaluation of introductory week</b>	<p>The degree programme board evaluated the introductory week with a view to ensuring that next year's initiatives are proactive and optimizing.</p> <p>The cheftutor did not attend but representatives from the degree programme tutors attended the discussion.</p> <p>The following points were made:</p> <ul style="list-style-type: none"> <li>- Difficult to plan the introductory week due to lack of knowledge from earlier years (break due to Covid). Very important to secure this onwards.</li> <li>- Introductory week can be very overwhelming due to both general/cross cultural and programme specific introduction. Important to find a good balance (Fagråd is working on this).</li> <li>- Difficult to get people to attend activities</li> <li>- Roles for the tutors (generally for Global Studies or for a single programme) should be very clear from the start.</li> <li>- Official welcome from the director of studies could be useful.</li> <li>- Pilot project for next year with including mentors to make a better transition from the intro week to the regular semester.</li> <li>- Could be interesting to ask about experiences with the "Uddannelsestjekker".</li> </ul>	

<b>6. Strengthening the social environment across the department</b>	<p>UN had previously decided to have a discussion on strengthening the social environment in the department.</p> <p>UN was encouraged to come up with ideas or give good examples or suggestions of how to work with the study environment on the various degree programmes. In order to systemize it and to enable a sharing of best practices all UN members were asked to present 1-2 ideas of what has worked well in the respective programmes (and might be replicated in others) or how the social environment could be strengthened. The UN formulated a list of ideas on the basis of the discussion which can serve as a basis for follow-up discussions. An outline for the student committee in Human Security had been sent out as an inspiration.</p> <p>The UN had the following points for a list of ideas:</p> <ul style="list-style-type: none"> <li>- Students at ISA are working on a sustainability initiative. This could be spread out to all programmes to strengthening the social environment across the programmes. UN welcomed the initiative.</li> <li>- Very important to plan events right after the intro week to secure the students involvement right from the beginning.</li> <li>- Support for initiatives can still be <a href="#">applied from the board of studies</a>.</li> <li>- Important to strengthening the feeling of pride for the studies and the academic identity</li> <li>- The Fagråd is revising their rules at the moment to be more up to date – with inspiration from the student committee from Human Security.</li> <li>- Important that the Fagråd is not the only source for social activities. The GloBar could also be useful for other events than those including alcohol.</li> </ul>	
<b>7. Framework for working with the removal of exam prerequisites</b>	<p>In May 2022, the UN were informed of the decision to remove exam prerequisites at the Faculty of Arts from 01.09.2023 onwards. This decision was based on a new ministerial order containing major changes in the description of (and requirements regarding) the usage of prerequisites.</p> <p>The departments will now start working on the academic regulations, adjusting them to comply with this decision. Before the summer holiday, the vice-dean for education and the directors of studies defined a framework for this work, focusing on where prerequisites for taking exams can be retained and which changes in the academic regulations can be permitted. The vice-dean for education has visited the boards of studies and presented the decision, the reasons for the decision, and the framework for the work that lies ahead.</p> <p>The Centre for Educational Development has also produced a catalogue of ideas for inspiration containing proposals for didactic teaching initiatives which can be used to replace the current prerequisites.</p>	

	<p>SNUK has drawn up a plan for the process involved in the work that lies ahead and the implementation of the changes. The department has received material from SNUK containing a detailed analysis of the academic regulations for each department and an initial meeting has been held. Meetings for the BA (together) and MA programmes (together) will be held soon.</p> <p>The revisions have to be ready for the December meeting in the UN.</p>	
<b>8. Information on changes to academic regulations published on 1 September the current year</b>	<p>The degree programme board was informed of the changes to the academic regulations taking effect on 1 September.</p> <p>This included the changes to academic regulations which have been requested by the degree programme board, and which have been approved by the board of studies and the Dean's Office. Other minor changes have also been made due to unclarities discovered during the year which could lead to misunderstandings or constitute a threat to the legal rights of the students.</p> <p>The following changes have been made in the academic regulations:</p> <ul style="list-style-type: none"> <li>• <a href="#"><i>Master's degree Programme in GLAS 2018</i></a> - Project placement: precision in a formulation in the ordinary and re-exam.</li> </ul> <p>The degree programme board was also informed of general changes to academic regulations taking effect on 1 September.</p> <p>It is important that all teachers check whether any changes have been made in the academic regulations for the courses they teach. You can see the changes: <a href="#">here</a></p>	
<b>9. Updates</b>	<p>9.1. Updates from the students</p> <ul style="list-style-type: none"> <li>- 13 students from Russian Studies are going on a study trip to Rumania in the autumn break.</li> <li>- The Hyttetur for Russia studies will be held in the coming weekend. The other hytterture are also coming up.</li> <li>- Issues with prerequisites on International studies have been fixed</li> <li>- Books for the semester have been late in coming to the Stakbogblade. Important to coordinate this with the teachers.</li> <li>- Frederik is recruiting new students for the UN. Hopefully all programmes will be represented for the election and the next meeting.</li> </ul>	

	<p>9.2. Updates from the degree programmes</p> <p>Representatives from the programmes informed about upcoming events and initiatives e.g. China studies: Three events are coming up (calligraphy, walk and talk and Tai chi) or about the positive studiestart in European studies with 20 new students.</p>	
<b>10. Suggested points for upcoming meetings</b>	<p>Points for upcoming UN meetings:</p> <ul style="list-style-type: none"> <li>• Alumni initiatives (TBA) <ul style="list-style-type: none"> <li>◦ The representatives from the degree programmes are asked to inform which initiatives they currently have, so it can be discussed on coming meetings.</li> </ul> </li> <li>• Employability (TBA) <ul style="list-style-type: none"> <li>◦ CF suggested to invite someone from CED to talk about the subject to have a more practice-oriented discussion. The teachers supported this idea.</li> </ul> </li> </ul>	