

Meeting: d. 24.10.2024 at. 14.00-16.00

Building 1467, room 316

UN-meeting, Global Studies

Minutes

Present

Members VIP: Uwe Skoda, Birgitte Pristed, Georg Fischer, Anemone Platz

Members Students: Frederik Edsberg Hansen, Daniela Lange Andersen, Sofie Lambertsen.

Observers: Annette Skovsted Hansen (point 1-4), Vivek Kumar Shukla, Andreas Seen Kasper Steenbjerg, Jakob Hoffmann Holm, Sofie Lambertsen og Willem Adriaan Cornelis Koen, Julie Schultz Pedersen Lorensen (department coordinator) Morten Holst Zachariasen (department coordinator) Studievejledere IHO (Helena), Louise Griberg (well-being coordinator, point 4), Kristine Ørnsholt (educational coordinator) and Sine Gyde Meler (Arts Studies, ref),

Absent: Christina Fiig, Karoline Thode Fogh, Jakob Frederik Thomsen Lise Hostrup Daugberg, Jonas Østvand Matthiesen, Julia Ieva Jørgensen. Hagen Schulz-Forberg, Joakim Axel Bengt Ydebäck

Uddannelsesnævn Globale Studier

Dato: 25.01 2024

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1. Approval of agenda and follow up from the minutes from last meeting (14.00-14.05)

The agenda was approved and there was no follow up from the last meeting in November 2023.

2. Briefings (14.05-14.20)

2.1 News from the Board of Studies

- Uwe Skoda (US) briefed about SN's discussion about Portfolio exams and peer feedback. Agenda and minutes from the SN-meetings can be found online via the [link](#).

2.2 News from the Head of Department

- US briefly informed that the vice-dean have processed the changes for academic regulations and new academic regulations. More information will be given at the next UN-meeting.

2.3 News from the student guidance

- Kandidatdag is being planned.
- Katrine Lin is back in the student guidance for Japan and China Studies.

2.4 News from the study administration

2.5 News letter from Arts Studier ([click here](#))

3. Establishment of the new degree programme board – as of 1 February 2024 (decision) (14.15-14.25)

According to the rules of procedure, the degree programme board had to be established. Degree programme board secretary Sine Gyde Meler prior to the meeting introduced the new students and VIP for the new degree programme board to the legal foundation and background for Boards of Studies – and the degree programme boards – primarily within the quality-assurance processes of teaching assessment, annual status reviews and degree programme evaluations.

The chair had to be elected from among the members of the academic staff and the deputy chair from among students elected to the board of studies as either representatives or alternates. On the degree programme board for Global Studies there are 7 members of the academic staff and 7 students. Members of the board of studies (Daniela Lange Andersen, Joakim Axel Bengt Ydebäck, Annette Skovsted Hansen og Peter Bugge) must be members of the degree programme board.

Decision:

The degree programme board elected Annette Skov Hansen as the chair and Frederik Edsberg Hansen as the deputy chair and the other board members and alternates are as follows:

VIP Members	Student members
Annette Skovsted Hansen	Daniela Lange Andersen
Peter Christian Bugge	Joakim Axel Bengt Ydebäck
Georg Fischer	Kasper Steenbjerg
Birgitte Beck Pristed	Jakob Hoffmann Holm
Hagen Schulz-Forberg	Frederik Edsberg Hansen
Vivek Kumar Shukla	Lise Hostrup Daugberg
Chun Zhang	Sofie Lambertsen
Christina Fiig (alternate)	Willem Adriaan Cornelis Koen (alternate)
Anemone Platz (alternate)	
Uwe Skoda (alternate)	

(Andreas Steen will be regular observer from China Studies in 2024)

4. Visit from the well-being coordinator (discussion) (14.25-14.45)

The well-being coordinator at the Faculty of Arts, Louise Griberg Spaabæk (LGS), visited the degree programme board to talk about future focus areas for 2024. Five of the themes are: Study start, Minor subject/social communities (Små fagsociale fællesskaber), party culture at Arts, International students, and a Unified study environment. The themes are gathered in agreement with counselors and the dean's office.

The degree programme board contributed with input:

Students at the meeting informed there is a need to boost student engagement. There is one group of students who are involved in many of the committees and activities, but there is a wish to engage a broader group of students. In relation to this it is important for new students to know that they do not need to participate in every activity and committee. Furthermore, there is a wish to include the international students in the committees and activities, unfortunately there has been a decline in international student's participation compared to last year.

Teachers expressed that a particular important theme for Global studies is Minor subject/social communities and would like to be informed of any plans and activities regarding the theme. LGS informed that there are activities in pipeline, and that the department will be informed about it. There was a suggestion to have a student survey to gather information about why students do not participate in extracurricular activities, the UN supported this suggestion. LGS informed that other UN's had suggested something similar and LGS will look into it.

There was a discussion about the balance in joint activities across the BA programmes/MA programmes at the department, sometimes it is giving due to the small groups of students on some of degree programmes to have joint activities, but sometimes students also want to strengthen the community on the specific degree programme. This discussion often comes up in relation to the Study start.

US informed that there has been put a lot of work into the mentoring programme and to engage senior and new students. There is a wish to continue doing this. The UN also discussed how to include/engage international students more at the department and students from especially MA European studies was encouraged to give input.

5. Activity fund applications (decision) (14.45-14.55)

The degree programme board were asked to decide which of the applied activities were to be funded by the activity fund according to the guidelines. UN agreed that all the activities are relevant and student engaging. But according to the guidelines activities which are a part of teaching cannot be funded by the activity fund.

Decision:

All the applications were approved, with the note that US will talk to the teacher regarding one of the workshops, which need to change the frame of the workshop to meet the guidelines.

6. Information on degree programmes which are to be evaluated in 2024 (orientation) (14.55-15.00)

US informed that MA International studies [according to the rotation plan](#), are to be evaluated in 2024. US informed that the UN will be involved throughout the process and both students and VIP from the degree programme will be involved specifically.

7. **Presentation about a new position as Career coordinator at the department (orientation) (15.00-15.10)**

US informed that it has been mentioned earlier that the department is working on creating a role for a Career coordinator. Georg Fischer (GF) has agreed to become the first Career coordinator at Global Studies and the degree programme board was given a brief orientation about the ideas and plans GF has for the coming semester.

GF shared a powerpoint with some of the upcoming tasks:

- Collect and organize data and information from our **GS interns**
- Create an overview of data from **Power BI** (dropouts, employability etc.)
- Create and administrate an internal **alumni “database”** at the department
- Collect **best practices** (use of alumni, reduction of dropouts, well-being efforts etc.)
- Organize **workshops** for the academic staff (transferable skills etc.)
- Ensure student awareness of **career-related events**
- Identify and share **challenges, limitations, opportunities** in relation to career efforts
- Create/develop **information channels** to attract prospective students

Department coordinator Julie Schultz and education consultant Kristine Ørnsholt informed that on the school level (CAS), there have been kickstarted e.g. an alumni database and newsletter and KS will send information about this.

Birgitte Beck Pristed (BBP) as an addition to alumni visits suggested that students from the degree programmes could go and visit companies and give information about current topics in the different regions which the company operated in. It is a lot of work to establish this contact, but UN supported the idea. Daniela Lange Andersen also mentioned that there could be some connections to the “formidlingservice”.

8. **Dilemmas and Challenges regarding GDPR rules in method-courses (discussion) (15.10-15.25)**

Yue Guan presented some of the various challenges and dilemmas teachers teaching various method courses encounters regarding GDPR rules in these courses, which led to some confusion and dissatisfaction among students expressed in class or evaluations:

- The library's workshop on GDPR was very helpful, but it could not address students' certain types of questions because of legal complexities. This leads us to consider how teachers could guide students through such legal complexities.

- Due to the complex rule set, it can be difficult for teachers to pass on guidelines to the students. For example, there seems to be different understanding about the use of certain programs and the collection of social media data.
- According to study regulations, students should learn computer-based techniques for data collection and management. Previously, the Germany-based MAXQDA was used for teaching, but due to GDPR-related concerns, we were asked to switch to NVivo. However, NVivo offers only 2 weeks of free use, and students need to pay afterward. Moreover, we experienced technical difficulties last semester. Not all functions for data collection performed properly, and the MAC version and the Windows version are not well aligned.
- Others pointed out that there are specific challenges at the Department of Global Studies because students collect data from various cultural contexts worldwide, which sometimes present dilemmas.

US suggested to send a request to the school management regarding the license issues and that the GDPR guidelines needs to be brought up on a school level too, so teachers can be prepared to answer questions and support the students. Furthermore, there need to an awareness of the dilemmas that follows when collecting data outside Denmark. KS will also mention it to the new director of studies.

9. Potential change in the prerequisite for Project placement in relation to group exams in the Master's thesis (discussion) (15.25-15.35)

The Head of Department wished to discuss with the degree programme board, if the department should look into changing the prerequisites for Project placement when students wish to make the master's thesis in groups, they currently have to submit the prerequisites about the master's thesis for Project placement separately. But the students can submit prerequisites in groups for the master's thesis preparations in the project placement. For example, the degree programme Intercultural Studies at School of Communication and Culture have taken the consequences of this issue and added the possibility for groups in the prerequisites – see [their exam description with the prerequisites for their Project placement at the link here](#).

The UN decided that there is a need to offer the group option also under project placement (in case of group thesis) and would like to see the IKK solution in an upcoming meeting. The UN wishes to go further with changes and apply for them in autumn in the general round. SGM will note that the department wish to submit a change and the UN will process it in autumn.

10. Registration of the 75% lecture participation as the ordinary form of examination (orientation) (15.35-15.40)

The degree programme board is informed about the challenges with registration of the 75% lecture participation as the ordinary form of examination now that Qwickly is removed from the Brightspace headline. The Head of Department have asked the faculty if it can be placed back in the system for these exams. The teachers was informed

about the guide on how to access and use Qwickly through Brightspace: <https://educate.au.dk/teknologier/brightspace/kursusadministration/qwickly>

Students have the responsibility to register themselves in Quickly.

11. Petition from Japan Studies regarding potential reduction of hours (discussion) (15.40-15.50)

Jakob Hoffmann Holm (JHH) from Japan Studies introduced a petition from Japan Studies students regarding the number of teaching hours in the degree programme and expressed concern about further reduction in hours. This is regarding the language teaching and the consequences is that the students' skills are not at the level as it should be. Furthermore, students are concerned that the research trainees at the department will not be prolonged. Fagudvalget are supporting the petition, and informed that this issue goes for all the BA programmes at the department.

Anemone Platz informed that teachers at Japan studies supports the petition and shares the students concerns. The consequences of fewer hours and not having the trainees will lower the student's language skills and affect the student's wellbeing. Teachers also see it divides the student group, because students with resources pay for extra teaching outside the university.

Teachers from the other degree programmes supported this statement and there is a wish among the students to make the petition open to all the BA programmes, because it concerns the other language programmes too. Especially the research trainees are very valued, and they help approving the study environment and quality of the programmes. UN discussed whether teaching hours could be allocated from one course "preparing for a stay" to some of the language courses at the same semester.

US commented that everybody at the degree programmes are interested in creating the best possible study environment and quality of teaching and takes the petition very seriously. US know the value of the trainees at the programmes and will bring the petition from the department to the school management when it is ready. US also mentioned that all the programmes fulfil the official requirement of teaching hours. US said that there is a dilemma regarding the economic situation now, but that the petition should be sent to the UN and the School (IKS).

12. Ad hoc change of unclear wording regarding the possibility of writing the bachelor project in groups (decision) (15.50-16.00)

In connection to specific enquiries on the Bachelor's degree programme in Japanese studies, it has become clear that the description of the possibility of writing the bachelor project in groups is unclear in the academic regulations. The unclear phrase is repeated in the regulations of all of the department's bachelor's degree programmes. Therefore, an ad hoc change of the wording of the academic regulations must be made, so there is no doubt that group writing of the bachelor project is allowed for both the ordinary exam and the re-examination.

See the current wording and proposed changes was send in an appendix.

Decision:

The UN approved the proposed wording. So the new formulation in danish should will be changed to:

Ordinær prøve og omprøve:

Prøven aflægges som en fri hjemmeopgave. Opgaveformulering godkendes af vejleder.

Bachelorprojektet skal indeholde et resumé på engelsk (dansk, hvis det er skrevet på engelsk) eller japansk efter aftale med vejlederen. Resuméet indgår modificerende i bedømmelsen.

Bachelorprojektet kan skrives individuelt eller i en gruppe på 2 studerende indenfor det samme sprogbaseerede område. I gruppeopgaver skal den enkelte studerendes bidrag, med undtagelse af indledning, problemformulering og konklusion, kunne gøres til genstand for individuel bedømmelse. Det skal derfor fremgå af gruppeopgaven, hvilke afsnit den enkelte studerende er ansvarlig for.

Omfang ved 1 studerende: max 20 normalsider

Omfang ved 2 studerende: max 40 normalsider

It concerns the following academic regulations:

- [Bacheloruddannelsen i japanstudier 2018](#)
- [Bacheloruddannelsen i kinastudier 2018](#)
- [Bacheloruddannelsen i indien- og sydastienstudier 2018](#)
- [Bacheloruddannelsen i brasilianske studier 2018](#)
- [Bacheloruddannelsen i ruslandstudier 2018](#)
- [Bacheloruddannelsen i rusland- og balkanstudier 2018](#)
- [Bacheloruddannelsen i ruslandstudier 2020](#)

Next step:

SNUK will make sure the wording is changed in all the above academic regulations.

13. Updates (time)

13.1 Updates from the students

- Daniela informed that Formidlingsservice now have 3 students represented and they will have meeting soon to plan the next steps. At the next meeting Daniela would like to give an update.
- Fagudvalget are working on a meeting plan and event plan for the year.

13.2 Updates from the degree programmes

- Different events are being planned at the department.
- Students at 4th semester at China and India and South Asia studies are abroad and exited for the semester.

- At china studies a lot of different activities are going on: Chinese language course, “Sprog camp” and high school students are visiting the University as part of the “Brobygning” programme.

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14. Suggested points for upcoming meetings

Points for upcoming UN meetings:

There was added:

- A point about “tilvalgsworkshop” – a student (Karoline) from Study of Religion together with other students has organized a specific tilvalgs-dag for their department – she would be willing to join an upcoming meeting and share her experiences.
- A point about ”formidlingservice”

15. AOB

Nothing to the point.