APPLYING FOR ADMISSION TO A MASTER'S DEGREE PROGRAMME

AARHUS BSS
SCHOOL OF BUSINESS AND SOCIAL SCIENCES
AARHUS UNIVERSITET

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AACSB ACCREDITED
ASSOCIATION AMBA ACCREDITED
EQUIS ACCREDITED

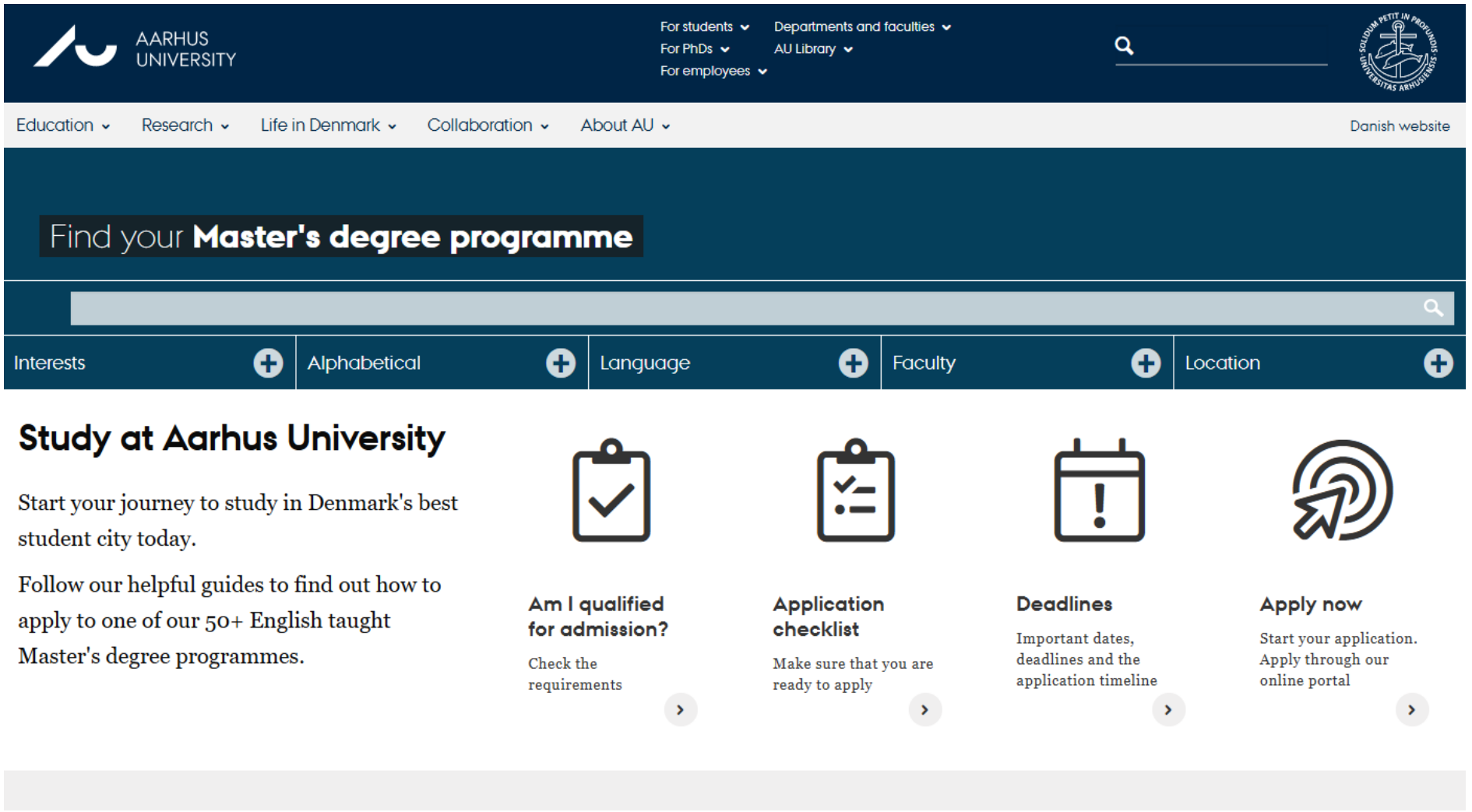
APPLICATION DEADLINE

1 MARCH 2023 EU/EEA/Swiss/Danish citizens (including non-EU/EEA citizens with a permanent residence permit in Denmark).

Please start your application in due time.

Late applications are not accepted.

DO YOUR RESEARCH BEFORE YOU APPLY



HOW TO APPLY FOR ADMISSION TO A MASTER'S PROGRAMME

Submit application in online application portal
(up to 3 programmes)

The application will be processed in the online application portal

The decision to your application is sent in the online application portal

You accept your offer of admission in the online application portal

All applications must be submitted through the online application portal (DANS)
All communication regarding your application will be sent to you in the application portal (NOT e-mail)

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MASTER'S PROGRAMMES IN ECONOMICS AND BUSINESS ADMINISTATION (CAND.MERC.)

All the specialisations of Economics and Business Administration have the same admission requirements

You can apply for up to 3 different specialisations in Economics and Business Administration

If there are more qualified applicants than available seats, the Admissions Committee assesses each applicant based on the average mark (i.e. GPA) of the Bachelor's transcript at the time of application.

- Business Intelligence (EN)
- Business-to-Business Marketing and Purchasing (EN)
- Commercial and Retail Management (EN)
- Digital Business Management (EN)
- Finance (EN)
- Finance and International Business (EN)
- Information Management (EN) (This track will be closed for admisssion as of september 2022)
- Innovation Management and Entrepreneurship (EN)
- International Business (EN)
- International Business Development (EN) (Herning)
- International Economic Consulting (EN)
- Operations and Supply Chain Analytics (EN)
- Management Accounting and Control (EN)
- Marketing (EN)
- Strategic Communication
- Strategy, Organisation and Leadership (EN)

WWW.MASTERS.AU.DK OR WWW.KANDIDAT.AU.DK

Masters.au.dk

- Master's degree programmes
- Am I qualified for admission?
  - English language requirements
  - Supplementary Bachelor's courses
  - Restricted admission
  - Conversion of grades from countries other than Denmark
  - Danish language requirements
  - Legal right of admission
  - The Master's degree rule
  - Assessment of your qualifications
- Application checklist
- Apply now
- Deadlines and important dates
- Tuition fees and application fee
- Scholarships and grants
- Student residence permit
- Ask about studies

Am I qualified for admission?

Before beginning your application, you should first work out if you're qualified for admission. Check this page to find: the general admissions and language requirements for all programmes, how to convert your grades, and information about programmes with restricted access.

General Admission Requirements

In general, admission to a Master's degree programme requires **successful completion of a relevant and recognised university degree equivalent to a Danish Bachelor's degree in level and length (180 ECTS)**.

In addition, you must meet the specific requirements for the individual programme, including language requirements.

The specific admission requirements for each Master's degree programme are stated in our Study Guide under the specific 'admission requirements' for the individual programme.

To facilitate our assessment of your qualifications, you must upload documents to your application which describe the general and specific contents of your Bachelor's degree.

THE APPLICATION PORTAL -MASTERS.AU.DK/APPLY-NOW

Apply for admission

Application checklist

How to apply

Your application must be submitted online through the application portal.

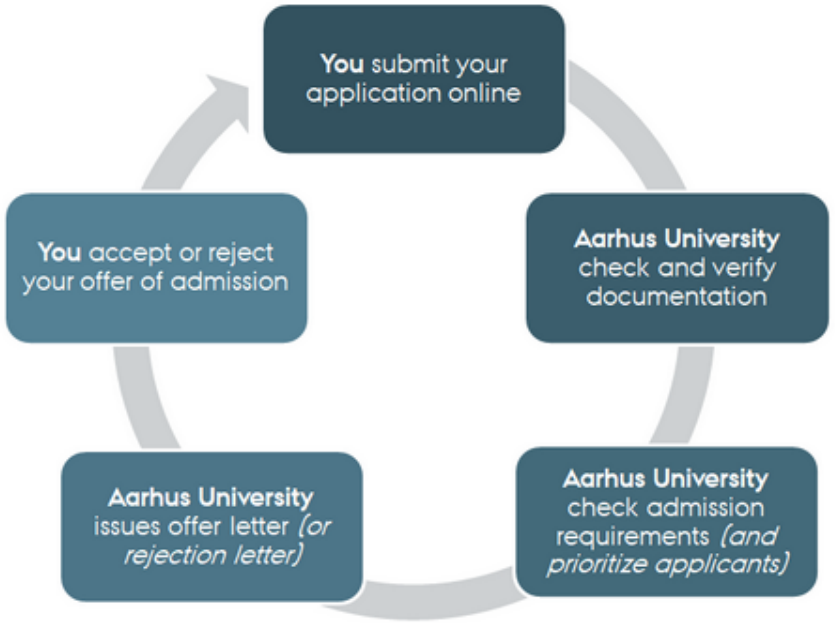
The application is divided into several phases during which you enter:

- your personal information
- your educational background
- your desired Master's programme(s)
- other relevant information and documentation

We recommend gathering all your necessary documentation before you begin the application procedure.

Please note that changes cannot be made after your application has been submitted. However, your application can be reopened for the purpose of uploading additional documentation. In this instance, the university will contact you to let you know which documentation is required. You can find a guide to submitting additional documentation below.

Your Application's Journey



Guides and tutorials on using the Application Portal

How to log in

- Accessing the online application portal
- Forgotten how you logged in?

How to create and send your application

- How to complete your application
- How to complete your application

After applying

- How to upload missing documentation
- How to open messages sent via the application portal

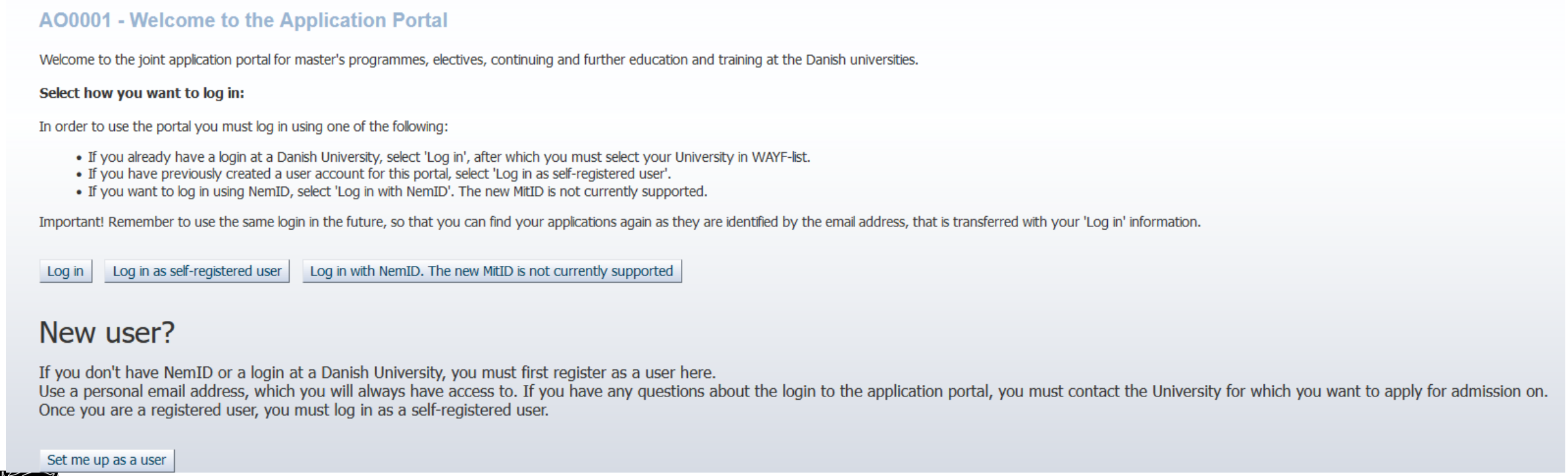
FAQ

Frequently asked questions about the application procedure:

- I'm having trouble uploading my documentation, what should I do?
- When will I recieve a reply?
- I'm still waiting for my final bachelor's result, can I apply now?

LOG ON

Remember how you logged in to the application portal the first time! You need to log in the exact same way EVERY TIME.



WHAT KIND OF DOCUMENTATION SHOULD YOU UPLOAD TO THE APPLICATION?

- Official diploma or transcript showing examination subjects and results for each examination in you Bachelor's degree programme
    - Students from the Danish universities can collect their transcript through the application portal
- Course descriptions briefly describing the contents of your specific BA courses
  (only relevant if you are not studying your Bachelor's degree at Aarhus University)
- Official documentation for all courses to be completed after the application deadline. The documentation must contain: your name and names of each courses with ECTS
  (only relevant if your Bachelor's degree does not give you direct access to the Master's degree you are applying to)
- Read the admisison requirements of the programme to find out if it has any specific documentation requirements

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IMPORTANT DEADLINES - EU/EEA/SWISS

1 March: EU/EEA/Swiss/Danish citizens (including non-EU/EEA citizens with a permanent residence permit in Denmark).

- **No later than 10 June**: The reply to your application is sent out. You only get one offer of admission.
- **1 August**: Deadline for documenting language qualifications (English or Danish)
- **Late September:** Deadline for uploading documentation of completed Bachelor's degree programme and/or completed supplementary courses.

If you are taking supplementary courses you ALWAYS have to upload documentation for completed courses yourself.

IMPORTANT DEADLINES - NON-EU/EEA/SWISS

15 January: Application deadline for non-EU/EEA/Swiss citizens

- **Mid march**: Non-EU/EEA/Swiss citizens receive a (conditional) admission or rejection letter – or a status letter if a final decision cannot be made at this point. Scholarship letters
- **1 May**: Deadline for uploading the English language test result for non-EU/EEA/Swiss citizens
- **1 July:** Deadline for non-EU/EEA citizens for uploading documentation of completed Bachelor's degree programme and/or completed supplementary courses and payment of tuition fees.

BEST ADVICE FROM THE ADMISSIONS OFFICE

- Make sure to research your options before you apply, so you are sure that the programme you apply to is the right choice for you
- Read the guides on how to apply before you start your application
- Submit your application(s) as soon as possible and in due time before the application deadline
- Log on to the application portal often to check if you have received any messages regarding your application(s)
- Remember to log on to the application portal the exact same way EVERY TIME
- Make sure to accept your offer of admission before the deadline.

QUESTIONS?

Find more information on www.masters.au.dk or www.kandidat.au.dk

Send us en e-mail at:
Ma.admission@au.dk (international students)
kandidat@au.dk (Danish students)

Ask us today at the fair from 5 to 6 ☺