

## DRIVING PERMIT FOR STUDENTS

For driving the Department of Geoscience's service vehicles

### 1. Personal information

Name: \_\_\_\_\_

Student number: \_\_\_\_\_

AUID: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Student at (please tick):

- Industrial PhD
- Master's programme
- Bachelor's programme

### 2. Validity

The permit is valid until \_\_\_\_\_ (expected date of completion of studies).

The permit automatically lapses upon completion of studies, discontinuation of studies, leave of absence, or upon revocation/suspension of a driver's licence.

The permit may be revoked at any time by the Geoscience Secretariat.

### 3. Conditions

The permit is granted on the condition that:

- the student holds a valid driver's licence and is entitled to drive a motor vehicle in Denmark;
- the student is familiar with and complies with applicable rules for driving department vehicles (the rules can be found on the staff portal under "D" -> driving authorization);
- the vehicles are only used for driving necessary for the student's project or class, and only in cases where a university employee is unable to drive;
- the driving permit is completed with an end date and signed by the Geoscience Secretariat;

- the student keeps a logbook or otherwise documents the date, purpose and kilometres driven for each journey. The logbook must be submitted to the Department of Geoscience upon request.

#### **4. Liability, insurance and fines**

- Accident insurance: Aarhus University does not have accident insurance covering the driver of the vehicle. The student is encouraged to take out full-time accident insurance before driving commences.
- Fines and criminal liability: Any fines – including parking fines, speeding fines, etc. – are the personal responsibility of the driver of the vehicle. Compliance with traffic regulations is the full responsibility of the student.
- Private use: Use of the vehicle for private driving is not permitted and will result in immediate revocation of the permit. As the driver, you may face a claim from the Danish Motor Vehicle Agency (Motortstyrelsen) for payment of registration tax for the vehicle.
- Damage reporting: In the event of an accident, damage or theft, the student must immediately contact the Geoscience Secretariat and the police.

#### **5. Consent and declaration**

By signing this driving permit, the student declares:

- that the above information is correct;
- that the driver's licence is valid for the relevant vehicle category and has not been revoked/suspended;
- that they are familiar with the rules for driving department vehicles;
- that they accept the liability and insurance conditions described above.

#### **6. Signatures**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Geoscience Secretariat*

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Student*