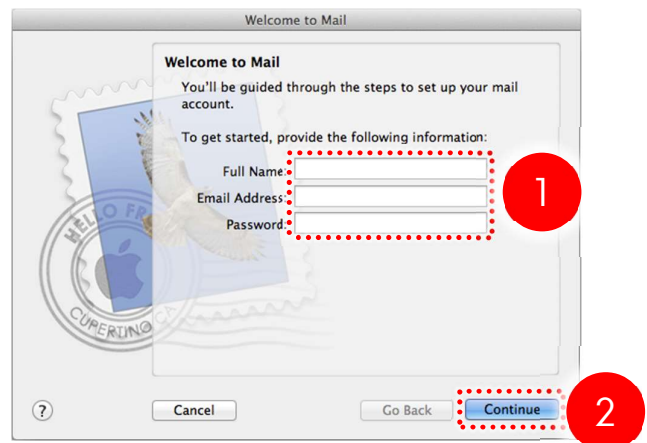


## STUDENT EMAIL SET UP

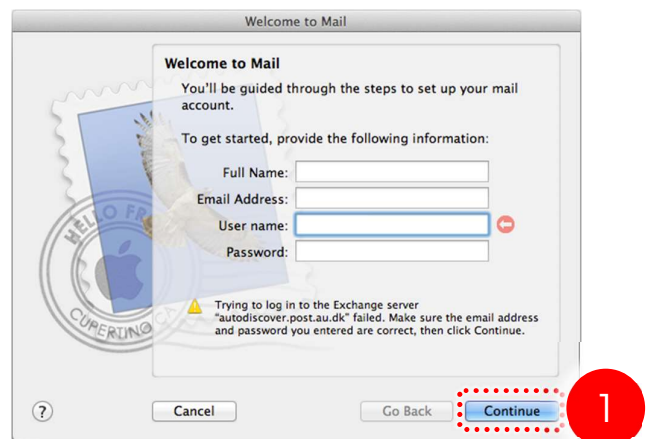
**1** Click on the **Mail** icon **1** to launch the e-mail client.



**2** Fill in your **name** and write your **E-mail address** (studentID@post.au.dk) and your **password** from mit.au.dk **1**. Click **Continue** **2**.



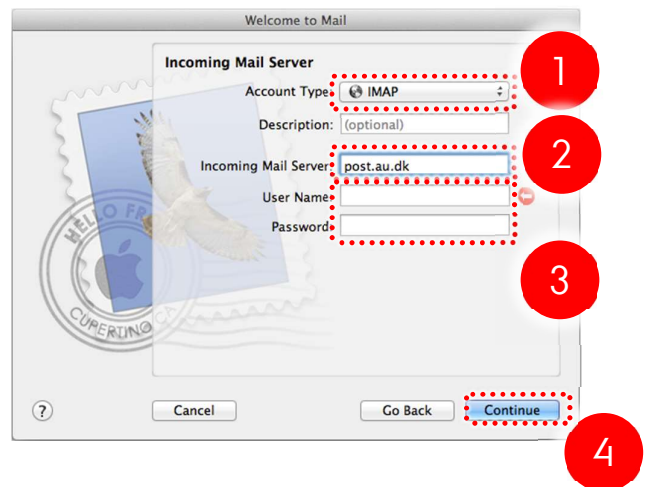
**3** After a short while Mail will show an error message, that should be ignored. Just click **Continue** **1**.



## 4 Choose IMAP as **Account Type** ❶. Type in `post.au.dk` as **Incoming Mail Server** ❷.

In ❸ enter `au` followed by your AU ID as user name. E.g. `au123456`. Type your **password** from `mit.au.dk`.

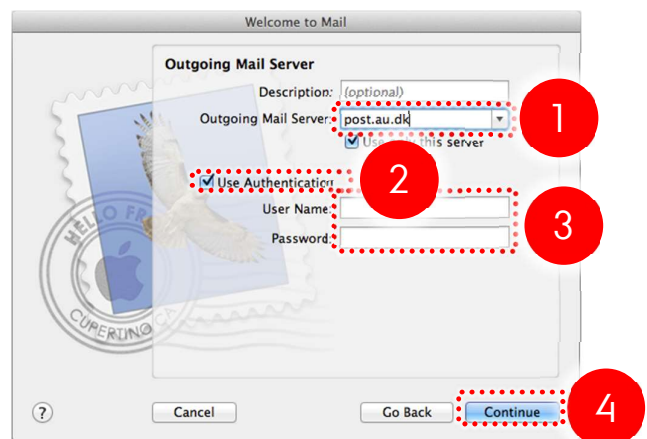
Click **Continue** ❹.



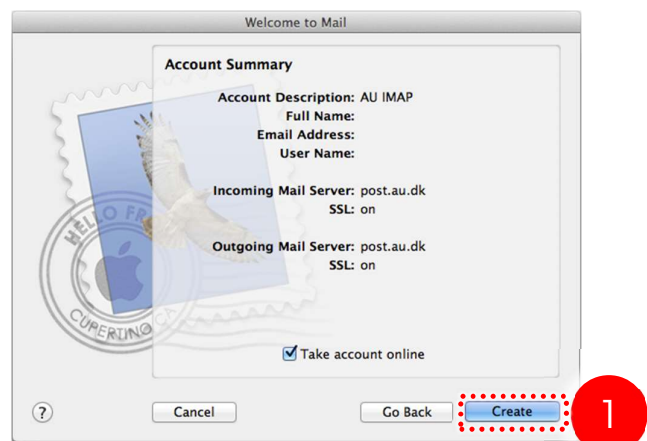
## 5 Type in `post.au.dk` as **Outgoing Mail Server** ❶. Set a checkmark in the box **Use Authentication** ❷.

Use the same user name and password as in the IMAP setup.

Click **Continue** ❹.



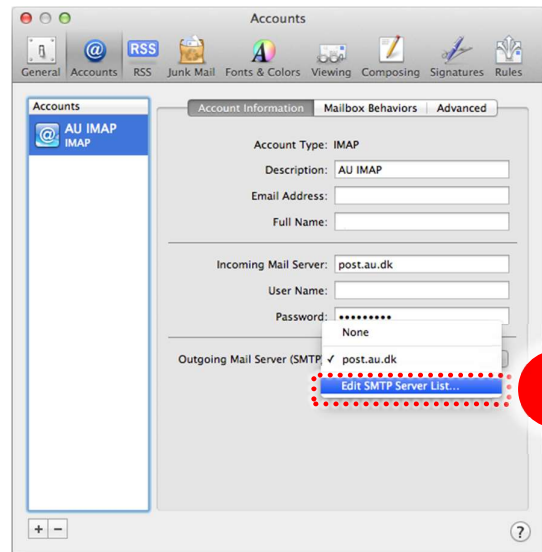
## 6 Click **Create** ❶.



**7** Click Mail **1** in the menu line and select Preferences... **2** from the menu.



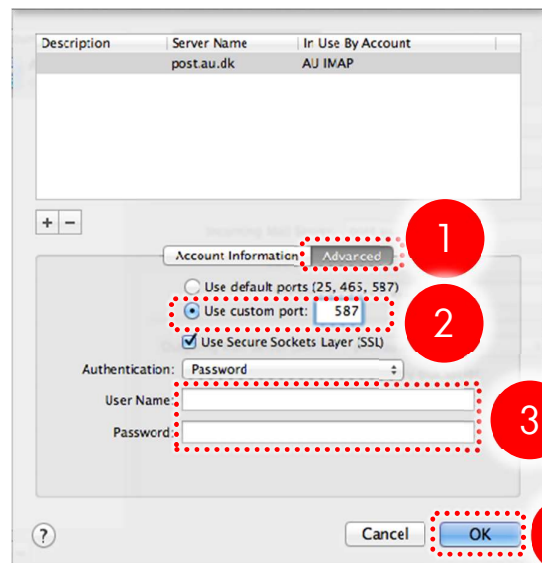
**8** Select **Edit SMTP Server List...** from the dropdown menu for Outgoing Mail Server **1**.



**9** Select **Advanced** in the tab control **1**. Choose **Use custom port**, and set it to **587** **2**.

Fill in the above username and password in **3**.

Click **OK** **4**.



10

Select **Advanced** from the tabbar.

Verify that port number **993** is selected and that you **Use SSL**.

Your mail should now be set up.

