

Regarding Transfer of Credits

Dear student

In order to make sure that all students at School of Business and Social Sciences have the same rules in connection with credit transfers and to be in compliance with European standards, the Study Boards have decided to align all rules pertaining to credit transfer.

Students at the former Aarhus School of Business (*BSc and MSc in Business Administration and Economics* and *Business Communication*) will from spring 2013 have courses transferred in multiples of 5 ECTS. This also applies to the students who have been on exchange in autumn 2012.

ECTS which are not incorporated will *NOT* be lost, but you can keep them as extra ECTS should you need them at a later time. Your transcript from your exchange university will verify that you have obtained the credits.

Please be aware that this change does *NOT* mean that you will have to take more courses than before the change – it only means that you are no longer able to exceed the maximum ECTS (180 ECTS for bachelor student/120 for ECTS master student) for your study program.

In other words, if you pass:

0 - 4,9 ECTS, you will have 0 ECTS incorporated,

5 - 9,9 ECTS, you will have 5 ECTS incorporated,

10 - 14,9 ECTS, you will have 10 ECTS incorporated,

15 - 19,9 ECTS, you will have 15 ECTS incorporated,

20 - 24,9 ECTS, you will have 20 ECTS incorporated,

25 - 29,9 ECTS, you will have 25 ECTS incorporated,

30 ECTS, you will have 30 ECTS incorporated.

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Vice-Dean for Education

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Example 1

You have signed up for 5 courses of 6 ECTS at the exchange institution and you pass all courses.

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You will have 30 ECTS incorporated in to your study program.

Example 2

You have signed up for 5 courses of 6 ECTS at the exchange institution and you pass 4 out of 5 courses, meaning that you have earned a total of 24 ECTS.

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You will have 20 ECTS incorporated in to your program. You will have to make up 10 ECTS as electives at School of Business and Social Sciences.

Should you instead wish to take a course of 6 ECTS at another university, you can combine this course with the 4 ECTS you have from your exchange period to form a 10 ECTS module that can be incorporated in to your study program instead of the 10 ECTS elective at School of Business and Social Sciences. It is your own responsibility to inform the Study board that you have 4 additional ECTS.

Example 3

You are a BSc-student and have signed up for 4 courses of 7,5 ECTS. You fail a course which has been approved as one the mandatory courses *Seminar in Marketing or Strategic Management and Organisation*, meaning that you have earned a total of 22,5 ECTS.

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You will have 20 ECTS incorporated and will have to take the mandatory course (of 5 ECTS) in your sixth semester including an additional elective of 5 ECTS.

Should you have any questions in relation to credit transfer, please direct them to the Student Counsellor's Office, studies@asb.dk.

Kind regards



Peder Østergaard
Vice-Dean for Education