READY – SET – STUDY ABROAD
TODAY’S PROGRAM

- Who are we? Who are you?
- Exchange step-by-step
- Application to your host university, language test, and courses
- Visa?
- Accommodation
- Insurance and security
- Economy
- While you’re abroad – and home again
- What’s next?
## WHO ARE WE? WHO DOES WHAT?

<table>
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<th>International Office</th>
<th>International coordinators at the faculties</th>
<th>Board of Studies</th>
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| • University-wide agreements  
  • Administer Erasmus+ grants and Nordlys grants | • Subject-specific agreements  
  • Questions regarding courses  
  • Administer faculty grants and Nordplus grants | • Process pre_approval and credit transfer of the courses you will be studying abroad |
WHO ARE YOU?
RESULTS FROM THIS APPLICATION ROUND

The number of students going on exchange via AU’s exchange agreements in the Spring semester 2023: **555**

Distributed among faculties:
- Arts: 298
- BSS: 129
- NAT & TECH: 95
- HEALTH: 33

Number of different countries: **38**
EXCHANGE STEP-BY-STEP

1. A study abroad position has been allocated to you and AU nominates you to your host university.
2. You receive application information directly from your host university or from your international coordinator at AU.
3. You apply for admission to your host university, and you apply for courses at your host university. This process may also include visa application and housing application. Do not start the application until you have received instructions either from AU or directly from your host university.
4. (You apply for preapproval of courses at AU)
5. You go on the exchange.
6. After returning to DK, you complete the required documentation (e.g., credit transfer, Travel Report (evaluation), and possibly Erasmus+ documentation).

Note that the sequence of events may vary from partner university to partner university and from study to study.

You will always receive information via your AU email. NB: There may be short deadlines!
APPLICATION TO YOUR HOST UNIVERSITY

➢ Wait for information from your international coordinator at AU or your host university regarding the application procedure and course selection at your host university. When received – follow the instructions and apply for admission to your host university.

➢ Adhere to deadlines and all requirements for documentation etc. in the application!

➢ Make sure to check the MoveON database now, to find out whether your host university requires a language test as a part of the application.

➢ Keep an eye on your AU mail (incl. spam filter) and remember that it is your responsibility to meet requirements and deadlines. Get started as soon as possible.
LANGUAGE TEST

➢ Check MoveON to see if you need to include a language test in your application to the host university.
➢ You can document your English language skills using e.g. the TOEFL or IELTS test
➢ Check whether your host university requires a specific language test.
➢ You must cover the costs of the test yourself. Check the test provider’s website for the price.

• TOEFL iBT is a globally recognized American language test that can often be used when applying for admission to a program taught in English.

• The test takes place in Copenhagen.

• TOEFL’s website: https://www.ets.org/toefl

• Information regarding registration for the test: https://www.ets.org/toefl/test-takers/ibt/take/register

• IELTS is a British language test that can typically be used in applications for admission to a British, Canadian, New Zealand or Australian University.

• The test is offered by EDU Denmark and takes place in Copenhagen.

• Information about IELTS: https://edu-danmark.dk/ielts

If French language documentation is required, you can register for the DALF-test (https://institutfrancais.dk/da/kurser/dadelfdalftcf). If German language documentation is required, you can read about e.g.
COURSES AT YOUR HOST UNIVERSITY

➢ Pre-approval of courses
  • To ensure that the courses at your host university will be credit transferred to your degree programme
  • The procedure of pre-approval varies from study to study – consult with your study portal or international coordinator

➢ Change of courses
  • Contact your international coordinator if you want to make changes to the courses
  • The procedure is dependent on your study – consult your study portal or international coordinator to find out what applies to your study

➢ When you return to AU, the courses need to be transferred to your degree programme
  • The procedure is dependent on your study area – consult your study portal or international coordinator to find out what applies to your study

Orient yourself on the processes on your study portal!

Ask your international coordinator if you have any questions
VISA?

- It is your responsibility to find out if you need a visa or a residence certificate
- The host university is can help you if you need documentation for the application
- Start the process well in advance
ACCOMMODATION

➢ Accommodation through your host university
   ➢ Some universities offer accommodation for exchange students, but not all – consult your host university
   ➢ Check the terms and conditions
   ➢ At some universities you can apply for housing when you apply for admittance to the host university

➢ Housing at the private market
   • Travel to your destination a week or two before the start of the semester
   • Listen to the host university’s recommendations

➢ Sublet your apartment/room in Denmark to international students or researchers
   ➢ Contact AU Housing for help: https://international.au.dk/life/locations/housing/auhousing/sublet-to-student-or-staff

Consider and compare:
• On-campus?
• Off-campus?
GENERAL ADVICE FOR HOUSING

➢ In some countries, available housing options are only advertised when they are available, and thus it can be challenging to find something well in advance. In other countries, you need to start searching in advance
  ➢ Ask your host university what’s typical in their country
➢ Some students live in hostels or Airbnb’s for a week or two, until they find something permanent
➢ 3 months of deposit and pre-paid rent is not necessarily something you do in other countries
➢ Be aware of scams – if it seems too good to be true, it probably is.
➢ Read the Travel Reports in MoveON made by former exchange students for tips and advice on where to live and how to find housing
INSURANCE

➢ In EU-countries you are covered by the blue EU Health Insurance Card
   • The EU Health Insurance Card does not cover medical transportation to Denmark, to consider supplementary health insurance.
   • Remember to check the expiration date
   • You can order the blue EU Health Insurance Card at www.borger.dk

➢ Outside the EU you are not covered by the blue health insurance card, so health- and liability insurance is recommended.
   • Consult if your host university has specific requirements for health insurance.

➢ Separate travel insurance is recommended to cover theft, canceled flights, evacuation or medical transport to Denmark, etc.

➢ Consult if your travel insurance covers COVID-19-related expenses before leaving
SECURITY

- Keep up to date with the Danish Ministry of Foreign Affairs’ travel guides – you can subscribe to them: https://um.dk/da/rejse-og-ophold/rejse-til-udlandet/rejsevejledninge/

- Download the app: UM Rejseklar

- Always adhere to your host university’s regulations and guidelines

- Make sure that your closest friends and family have your contact information
FUNDING

➢ You might be able to bring along your SU for your exchange stay. However different rules apply and international students that have the right to receive SU need to contact the SU office at AU to get clarification on their situation in relation to bringing along the SU.

➢ Find more information here: https://www.su.dk/english/studies-abroad/

➢ Generally, you need to make sure that your preapproval of courses is registered correctly in STADS, and furthermore your studies abroad must lead to full credit transfer if you wish to bring your SU during the entire stay abroad.
FUNDING

➢ Scholarships
  • https://studerendeonline.dk/en/legater/
  • Consult their eligibility if you are not a Danish citizen
  • Consult if you can get any scholarships from your home country if you are not from Denmark

➢ Savings

➢ Grant opportunities: Stipendiemuligheder:
  • Erasmus+ grant for students going abroad via an Erasmus+ agreement to an EU country
  • Nordplus/Nordlys-grant; for students going on exchange within the Nordplus- or Nordlys-program
  • Faculty grant/ "BSS Travel Grant"; is automatically assigned to you if you are exempt from the Erasmus+/Nordlys grant

➢ Check examples on living costs in different cities: numbeo.com/cost-of-living
  • Aarhus is spelled as "Arhus"
TIPS & ADVICE FOR SCHOLARSHIPS

➢ Start well in advance.
➢ Scholarship applications are like applying for a job in many ways – your application must convince somebody that you are the right candidate! Show that you are a good candidate (CV, statement letter, grades, recommendations)
➢ Explain what you are seeking money for, and make sure your application matches the scholarship you apply for – what will come of it? Foundations often have specific purposes; how do you and your exchange contribute to that?
➢ Use your Confirmation of Exchange letter as documentation of your upcoming exchange
➢ Remember to write a thank you letter!
WHILE ABROAD

➢ Check your AU-email and e-Boks regularly. There might be important information from AU or authorities that you need to take care of, even when you’re abroad.

➢ Keep an eye on deadlines for signing up for courses and exams at AU while you’re abroad. You can do that on mystudies.au.dk

➢ In case of emergencies, consult the embassy of your country in the host country. You can also always contact one of the AU employees who guided you during your study abroad.

➢ Make sure to get your Transcript of Records from your host university home with you.

➢ Remember that you are representing AU when you are on exchange via one of AU’s exchange agreements.

➢ You can find information and advice on how to cope with culture shock and other intercultural topics on your study portal!
BACK HOME

➢ Consult your study portal to find out how the courses from your study abroad are credit transferred to your degree.

➢ As part of your study abroad you need to fill out a Travel Report in MoveOn. You will receive more information in your AU e-mail

➢ Accept that you need to readjust to your life in Denmark
USE YOUR STUDYPORTEL

➢ Find your study portal via https://studerende.au.dk/rejsud and go to "Study Abroad"
  • Here you will find relevant information related to studying abroad
  • You can also read about preapproval of courses abroad and credit transfer on your study portal

Udveksling og studieophold i udlændet

Vide du, at Aarhus Universitet har samarbejdsfælter med mere end 1.000 spendende universiteter verden over?

Hvis du drømmer om en international dimension i dit studie, så læs mere om alle de fantastiske udvekslings- og praktikmuligheder Aarhus Universitet kan tilbyde dig!

Gå ind på din studieportal for at finde al nyttig information om et studieophold i udlændet. Find din studieportal her.


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WHAT’S NEXT...

➢ Read/re-read: Information in MoveON + the host universities website, mails from coordinators or the host university, emails from AU.

➢ Check MoveON; do you need to complete a language test?

➢ Wait for information from your international coordinator at AU or your host university regarding the application procedure and course selection at your host university. When received, follow the instructions and apply for admission to your host university - adhere to deadlines and all requirements for documentation in the application!

➢ Read about preapproval og courses via your study portal. Contact your international coordinator if you have any questions concerning the preapproval.
MAKE YOUR EXCHANGE ADVENTURE MORE CLIMATE-FRIENDLY – MORE GREEN

Green guide for AU students going abroad

On this page you will find inspiration on how you can have a greener stay abroad
FORMER EXCHANGE STUDENT:

“It’s important to be open for new experiences and not dwell on preconceptions. You need to give everything a chance. You can’t expect to have loads of new friends and get into a good rhythm right away – it’s fun, but also hard in the beginning. It can take a while to settle in, but it’ll happen. And when it happens, it’s the best feeling in the world to be on exchange!”